



**OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR MARCH
27, 2017**

Present: Mayor Lou Ogden; Councilor Frank Bubenik; Council President Joelle Davis;
Councilor Paul Morrison; Councilor Robert Kellogg

Absent: Councilor Nancy Grimes; Councilor Jeff DeHaan

Staff City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Bill Steele;

Present: Community Services Director Paul Hennon; Deputy City Recorder Nicole Morris;
Assistant City Manager Alice Cannon; Library Manager Jerianne Thompson; Parks
and Recreation Manager Rich Mueller; City Engineer Jeff Fuchs; Information Services
Director Bates Russell

A. CALL TO ORDER

Pledge of Allegiance

Mayor Ogden called the meeting to order at 7:02 p.m.

B. ANNOUNCEMENTS

1. Proclamation Declaring April 2–8, 2017 as Arbor Week in the City of Tualatin

Parks and Recreation Manager Rich Mueller presented materials for Arbor Week April 2-8, 2017. Tualatin Parks Advisory Committee Vice-Chair Valerie Pratt presented activities for Arbor Week including a poster contest, Arbor Week proclamation, and Tree City events.

Mayor Ogden presented the 5th Grand Poster Contest winners with their awards.

Paul Ries, Urban and Community Forestry Program Manager, for the Oregon Department of Forestry presented the City with their 30th Year Tree City recertification.

Mayor Ogden read the proclamation declaring April 2-8, 2017 as Arbor Week in the City of Tualatin.

2. Proclamation Declaring April 17-21, 2017 as National Community Development Week in the City of Tualatin

Councilor Bubenik presented an update on the status of the Community Development Block Grant. He noted there is a high possibility federal government funding for this will go away in this year's budget. He encouraged all citizens to contact their Senators and let them know how critical this funding is to our area to help provide affordable housing to citizens.

Councilor Bubenik read the proclamation declaring April 17-21, 2017 as National Community Development Week in the City of Tualatin.

3. Tualatin Library Foundation Vine2Wine 2017

Tualatin Library Foundation member Brenda Braden announced the Vine2Wine event to be held on April 22, at the Tualatin Library. Tickets are \$45 per person and available on the foundation's website or at the Library.

C. CITIZEN COMMENTS

This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

Chair of the Tualatin Area Aging Task Force Susan Novak presented concerns regarding affordable housing within the community. The task force requested the council come up with a new and updated Housing Plan in the Comprehensive Plan. She submitted a letter for the record.

Chamber of Commerce Director Linda Moholt spoke in support of the Tualatin Area Aging Task Force request. She stated there is an immediate need for housing to accommodate for the increase in jobs in Tualatin. She would like to see an update to the Tualatin Development Code to help accommodate the building of affordable housing. She asked the Council to consolidate phase 1 and 2 by completing them simultaneously as part of the Tualatin Development Code update.

D. CONSENT AGENDA

The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.

MOTION by Council President Joelle Davis, SECONDED by Councilor Frank Bubenik to adopt the consent agenda.

Aye: Mayor Lou Ogden, Councilor Frank Bubenik, Council President Joelle Davis, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Councilor Nancy Grimes (Absent), Councilor Jeff DeHaan (Absent)

MOTION CARRIED

1. Consideration of Approval of the Minutes for the Work Session and Regular Meeting of February 27, 2017
2. Consideration of Approval of 2017 Liquor License Renewals Late Submittals
3. Consideration of Approval of a New Liquor License Application for Grampy's Inc

E. SPECIAL REPORTS

1. Tualatin Park Advisory Committee Annual Report

Parks and Recreation Manager Rich Mueller and Tualatin Parks Advisory Committee (TPARK) Chair Dennis Wells presented the TPARK 2016 annual report. Chair Wells acknowledged committee members and staff for their hard work on the committee. The role of TPARK was reviewed. This year the committee made recommendations and suggestions to Council on the Smoke and Tobacco Free Outdoor City Spaces Policy, National Water Trail Designation Resolution, Heritage Tree recommendations, and the Arbor Week Proclamation. Additional activities included formulating comprehensive park systems and recreation programs, considering provisions of plans and projects affecting the City, and made recommendations on Urban Forestry issues. TPARK's 2017 action plan includes fulfilling their prescribed duties, helping with the master plan update, supporting continued development of parks and recreation programs and facilities, and continuing to assist in development on greenway trails. Chair Wells provided a list of recommendations for the Council from the committee.

Mayor Ogden thanked the committee for their dedication and hard work.

2. Tualatin Police Foundation Report

Tualatin Community Police Foundation (TUCPF) Board Member Emma Gray presented an update on their latest activities. Ms. Gray thanked the TUCPF 2016 business sponsors for their support. She invited all citizens to attend their upcoming "Lunch with the Chief" on April 25, at the Tualatin County Club, all proceeds benefit TUCPF programs. TUCPF will be holding a special fundraiser Huggable "Tony Dogs" available on the foundations website May 1. All proceeds will be reserved for K-9 retirement expenses. Addition upcoming events include participation in the Tualatin Crawfish Festival, Rubber Duck Raffle at the West Coast Giant Pumpkin Regatta, Turkey Not Tickets, and Shop with a Cop.

3. Tualatin CERT Program Report

Cathy Holland presented and update for the Tualatin CERT program. She recapped CERT program activities for 2016 including the CIO CERT Ham Emergency Network program, held multiple basic and field CERT trainings, and tested the mobilization system. She thanked the City Council, city staff, and many others for their support of the CERT program. The CERT program now has 44 volunteers who meet monthly. The CIO's are working on neighborhood meetings to offer emergency preparations training and Map You Neighborhood sign-ups. CERT's multi-year objectives include increasing membership to 125 active

volunteers, maintaining funding for team trainings and equipment, creating a competitive team for the CERT Olympics, teaching Red Cross Prepared Classes, and expanding the CIO CERT Ham Radio Network.

4. America's Best Community Update

Tualatin's Americas' Best Communities (ABC) Project Manager Sara Singer, J Robertson and Company consultant, presented an update on the Tualatin's Mobile Maker Space (MMS). ABC member Linda Moholt recapped the history of the grant process to date. Library Manager Jerianne Thompson spoke to the MMS that came from the short-term grant funding. Manager Thompson stated the MMS is focused on serving economically disadvantaged youth in grades 2-5. The group worked with Tigard-Tualatin School district to develop curriculum for the MMS. To date the MMS has traveled to four dozen classrooms reaching 1,200 students, in addition to the classroom the MMS has reached more than 4,000 people through the Library. Project Manager Singer stated team members will be traveling to Denver on April 12 for the final round of the grant competition. The plan ABC presents will be judged on achievement of the short-term tactics, community engagement, and sustainable community revitalization. Manager Thompson stated the committee is taking a phased approach for expansion of the project. Phase II will include remodeling the Library to create a permanent maker program and working with partners to find space and resources for addition maker programs and workforce development. Project Manager Singer stated Phase III is the group's long term vision to establish partnerships and refine plans for a Community Career and Creative Center.

Mayor Ogden thanked everyone who has participated in the ABC competition.

F. COMMUNICATIONS FROM COUNCILORS

Councilor Bubenik encouraged all citizens to participate in the upcoming Boot-Scootin' Barn Dance and BBQ event to be held April 8, 5-8 p.m., at St. Anthony's Catholic Church. Tickets are \$25 per person and the event supports the Meals on Wheels programs.

Councilor Bubenik thanked Public Works Director Jerry Postema and Interim Water Division Manager Terrance Leahy for providing him with a tour of the City's water system. He thanked them for their time as he learns the ins and outs of the water supply as the Council's new water representative.

Council President Davis stated she attended the second Stafford Hamlet meeting with Metro and Clackamas County. She stated the Stafford Hamlet people are still upset and want assurances from Metro and Clackamas County for their area.

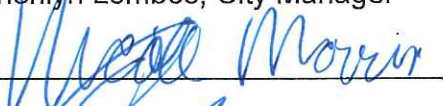
The Council discussed the Post Office relocation. They reached consensus to send a letter during the comment period to identify the parameters the City thinks are important for relocation.

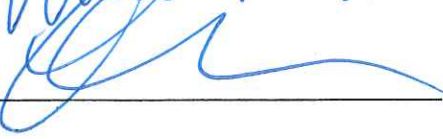
Councilor Bubenik noted the Post Office signed a lease at their current location so they have time to find a new location.

G. ADJOURNMENT

Mayor Ogden adjourned the meeting at 8:38 p.m.

Sherilyn Lombos, City Manager

 / Nicole Morris, Recording Secretary

 / Lou Ogden, Mayor