



STAFF REPORT

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Nicole Morris, Deputy City Recorder

DATE: 07/24/2017

SUBJECT: Consideration of Approval of the Minutes for the Work Session and Regular Meeting of July 10, 2017

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve the minutes for the Work Session and Regular Meeting of July 10, 2017.

RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

Attachments: [City Council Work Session Minutes of July 10, 2017](#)
[City Council Regular Meeting Minutes of July 10, 2017](#)



Present: Mayor Lou Ogden; Councilor Frank Bubenik; Council President Joelle Davis; Councilor Nancy Grimes; Councilor Paul Morrison; Councilor Jeff DeHaan; Councilor Robert Kellogg

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Bill Steele; Community Services Director Paul Hennon; Planning Manager Aquilla Hurd-Ravich; Deputy City Recorder Nicole Morris; Assistant to the City Manager Tanya Williams; Assistant City Manager Alice Cannon; City Engineer Jeff Fuchs; Project Engineer Dominique Huffman; IS Director Bates Russell; Associate Planner Charles Benson

CALL TO ORDER

Mayor Ogden called the work session to order at 5:37 p.m.

1. ***Mobile Food Unit Ordinance: Project Update.***

Planning Manager Aquilla Hurd-Ravich and Associate Planner Charles Benson provided a project update on mobile food units. Planner Benson provided a brief recap on the project timeline to date. Draft ordinance components including applicability, licensing and regulatory requirements, and location standards were reviewed. Manager Hurd-Ravich spoke to concerns presented from the Commercial Citizens Involvement Organization (CCIO) regarding food trucks in Commercial Office (CO) areas. The CCIO would like to see buffering in place around the Central Commercial District. Planner Benson reviewed site standards as a component of the draft ordinance. Next steps for this project include incorporating feedback from Council and the Planning Commission, holding a public hearing on the proposed ordinance, and a public hearing on the plan text amendment.

Councilor Kellogg asked why CO was removed from the original proposal. Manager Hurd-Ravich stated it was removed in order to place a buffering between food carts and brick and mortar restaurants. Councilor Kellogg stated he was under the impression the CCIO was not opposed to their being food trucks in CO zones. Assistant City Manager Alice Cannon stated one of the solutions was to put a 1,000 foot buffer in place which eliminated all CO zones. She stated staff was not in favor of the buffer in this form because it is difficult to administer. Councilor Kellogg stated he would like to see CO included as permissible, so citizens could eat in their office parks and reduce congestion on the roads.

Councilor DeHaan arrived at 5:53p.m.

Councilor Kellogg asked if private catering events are excluded from the ordinance. Planner Benson stated as long as they are not selling directly to the public they are allowed to cater.

Council President Davis asked if there were other groups opposed to including CO.

Manager Hurd-Ravich stated participants wanted a buffer of some sort in place.

Councilor Morrison asked if developers would be able to have food trucks come into unimproved areas to feed workers during construction periods. He also asked if food trucks would be allowed if the Farmers Market returned to the Commons. Manager Hurd-Ravich stated the Commons and City operated property would be excluded.

Councilor Grimes asked if CO was included, if a permitting processes could be established instead of administering a buffer.

Councilor Kellogg asked if CO could have the same standards as General Commercial (GC). Manager Cannon stated staff could review that as an option.

Mayor Ogden asked why there are permitted uses. Manager Hurd-Ravich stated there are permitted uses in place to not disturb current uses. Mayor Ogden asked if there was pushback on permitted uses in the GC. Manager Hurd-Ravich stated she did not receive any from brick and mortar stores.

Council President Davis asked if food truck owner's getting private property owner's permission was a possible to solution instead of buffering.

Mayor Ogden requested staff go back to the task force group and get clarity on the OC standards. Councilor Grimes would also like clarification from the group on the permitting processes.

Councilor DeHaan asked if there was research available to support brick and mortar's stores dissatisfaction with food trucks and the actual affects on their businesses.

Councilor Kellogg asked if there are exemptions for city events. City Manager Lombos stated there is a process in place through Community Services for city events, she noted their permits have standards for food trucks.

2. *Active and Safe Transportation in Tualatin.*

Assistant City Manager Alice Cannon spoke to the Council goal regarding active and safe transportation in Tualatin. She stated this goal was identified at the Council Advance in February 2017. The goal specifically stated "a funded transportation system that supports mobility, connectivity, and accessibility in all modes." Currently there is a Transportation Safety Coordination Team in place that includes staff from the Police, Public Works and Community Service Departments. They discuss safety concerns from residents, evaluate, prioritize, and implement projects, communicate with residents, and include the CIO's when appropriate. The current budget for the program is \$80,000 and the purpose of that funding is to address affordable safety projects in neighborhoods. Examples of typical costs for projects and completed projects done over the past two years where shared.

Councilor Bubenik would like to research an additional small fee on utility bills to fund future projects.

Councilor Kellogg stated fees where just added for street trees and would like to

research another options, such as a local Major Streets Transportation Improvement Program (MSTIP).

Council President Davis stated she is in support of all things that improve transportation in the area. She wanted to be clear the money now is for small local projects and not major transportation projects.

Councilor Morrison stated he would like to take a \$5 million, 5 year bond, to the voters to fund such projects.

Mayor Ogden stated two separate types of projects are being discussed, neighborhood projects and congestion projects. He noted funding for these types of projects is very different.

Councilor Kellogg stated he believes citizens would rather see funding go to congestion relief then pedestrian projects.

Councilor DeHaan would like to focus projects on walk ability in the area.

Council President Davis stated original funding for the projects was in response to a request from CIO's wanting to be able to complete smaller neighborhood projects and not to fix congestion.

3. Council Rules.

Due to lack of time this item will be placed on a future meeting agenda.

4. Climate Cities.

Due to lack of time this item will be placed on a future meeting agenda.

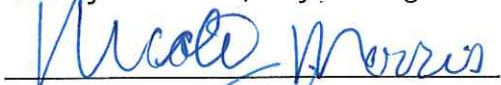
5. Council Meeting Agenda Review, Communications & Roundtable.

None.

ADJOURNMENT

The work session adjourned at 7:04 p.m.

Sherilyn Lombos, City Manager



/ Nicole Morris, Recording Secretary



/ Lou Ogden, Mayor