



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR OCTOBER 23, 2017

Present: Mayor Lou Ogden; Council President Joelle Davis; Councilor Nancy Grimes;
Councilor Paul Morrison; Councilor Jeff DeHaan; Councilor Robert Kellogg

Absent: Councilor Frank Bubenik

Staff City Attorney Sean Brady; Police Chief Bill Steele; Planning Manager Aquilla

Present: Hurd-Ravich; Deputy City Recorder Nicole Morris; Assistant City Manager Alice
Cannon; City Engineer Jeff Fuchs; IS Director Bates Russell; Associate Planner
Charles Benson

A. CALL TO ORDER Pledge of Allegiance

Mayor Ogden called the meeting to order at 7:04 p.m.

B. ANNOUNCEMENTS

1. Proclamation Declaring October 23-31, 2017 as Red Ribbon Week in the City of Tualatin

Members of the StandUp Tualatin group from Tualatin High School came to accept the proclamation. Members explained the group was formed to promote healthy choices through positive social norms and to educate peers and members of the community. Red Ribbon Week activities were summarized.

Councilor Morrison read the proclamation declaring October 23-31, 2017 as Red Ribbon Week in the City of Tualatin.

2. Recognition of Lily Roth on her Achievement of the Girl Scout Gold Award

Lily Roth stated her community services project was to inventory and create an asset management program for the band and choir equipment for the high school. Upon completion of this project she received her Girl Scout Gold Award.

Mayor Ogden presented Ms. Roth with an award of recognition for completion of the Girl Scout Gold Award.

C. CITIZEN COMMENTS

This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

David Nelson, resident of Alabama Street, presented the Council with a petition for a permit parking zone along the street. He stated overflow parking from the high school is causing issues along their street. Chief Steele explained the process for acquiring such a permit. He will work with the resident through the process.

Dale Potts invited the Council to the Veteran's Appreciation Day Breakfast on November 9 at the Juanita Pohl Center.

Jay Wilcox, resident of Sioux Court, inquired how to proceed with establishing permit parking along their street. He stated overflow parking from the apartments nearby are causing parking issues for the residents.

D. CONSENT AGENDA

The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.

MOTION by Council President Joelle Davis, SECONDED by Councilor Nancy Grimes to adopt the consent agenda.

Aye: Mayor Lou Ogden, Council President Joelle Davis, Councilor Nancy Grimes, Councilor Jeff DeHaan, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Councilor Frank Bubenik (Absent)

MOTION CARRIED

1. Consideration of Approval of the Minutes for Regular Council Meeting of October 9, 2017
2. Consideration of **Resolution No. 5343-17** Authorizing a One-Year Extension of the Street Sweeping Contract with Great Western Sweeping, Inc.

E. SPECIAL REPORTS

1. Quarterly Financial Report

Finance Director Don Hudson presented the quarterly financial report. He spoke to budget actuals for the 2017/18 Operating Fund. Budget highlights for this year include growth in the Pumpkin Regatta, the painting of the wave rail, new city positions, new activities in the library, implementation of an electronic document management system, and the transition to an electronic newsletter. Director Hudson stated the property tax rolls have been certified. The City budgeted property taxes at 4% and the actual rate was certified at 4.67% adding an additional \$90,000 to the budget. Director Hudson explained the Municipal Cost Index and how the city uses it to measure the cost of labor, materials, and contract services. Current employment data for the City of Tualatin was reviewed. Director Hudson stated the FY 16/17 audit field work has completed and the auditors are working on the final report to be released in December. He also provided and updated on the Governor's PERS Unfunded Actuarial Liability Task Force. The City received its first marijuana tax payment of \$80,000. Director Hudson reviewed the city's Moody's Annual Comment Report noting the city's credit position is very high and has an Aa1 rating.

Councilor Kellogg asked about the PERS assumed rate of return. Director Hudson explained the assumed actuarial rate. He noted since the rate was lower than anticipated it will increase the city's rate.

F. PUBLIC HEARINGS – Legislative or Other

1. Consideration of an Amendment to Tualatin Development Code Chapters 2, 31, and 32 to Revise Review Authority for Conditional Use Permits from the City Council to the Tualatin Planning Commission.

Planning Manager Aquilla Hurd-Ravich and Associate Planner Charles Benson presented a proposed Plan Text Amendment (PTA) to change reviewing authority of conditional use permits (CUP) from the City Council to the Tualatin Planning Commission. Manager Hurd-Ravich presented background on the proposed PTA. Planner Benson stated the purpose of the change in authority is to increase public engagement and reduce Council land use caseload. The recent CUP history was reviewed. Proposed amendments to TDC Chapter 31 and Chapter 2 were presented. PTA approval criteria were reviewed and staff found the standards to meet the approval criteria. The proposed amendments were presented to the Planning Commission as a draft and they recommend approval.

PUBLIC COMMENT

None.

COUNCIL QUESTIONS

Councilor Kellogg asked how moving authority will increase public involvement. Planner Benson stated that it adds another level of local review.

Councilor Kellogg asked if staff finds a PTA meets the criteria if it has to go forward to the Commission for approval. Attorney Brady stated the staff reports is based off facts in the application and the hearing is to have further evidence presented not on the application.

MOTION by Councilor Jeff DeHaan, SECONDED by Council President Joelle Davis to adopt Plan Text Amendment (PTA 17-01) to the Tualatin Development Code (TDC) Chapters 2, 31, and 32 to change the review authority for conditional use permits from the City Council to the Tualatin Planning Commission.

Aye: Mayor Lou Ogden, Council President Joelle Davis, Councilor Nancy Grimes, Councilor Jeff DeHaan, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Councilor Frank Bubenik (Absent)

MOTION CARRIED

G. COMMUNICATIONS FROM COUNCILORS

Councilor Kellogg thanked all staff and volunteers who were involved with the Pumpkin Regatta. He stated it was another successful year.

Council President Davis echoed Councilor Kellogg's sentiments. She added that all of the ducks available for sale for the Tualatin Community Police Foundation were sold.

H. ADJOURNMENT

Mayor Ogden adjourned the meeting at 8:31 p.m.

Sherilyn Lombos, City Manager

 / Nicole Morris, Recording Secretary

 / Lou Ogden, Mayor