



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

FROM: Sherilyn Lombos, City Manager

DATE: April 4, 2011

SUBJECT: Work Session for April 11, 2011

5:00 p.m. (100 minutes) - Community Engagement Discussion. The entire work session will be dedicated to a facilitated discussion (Jeanne Lawson of JLA will serve as the facilitator) about community engagement. A separate agenda, including purpose and outcome statements will be distributed.

6:40 p.m. (10 min) Council Meeting Agenda Review, Communications & Roundtable . This is opportunity for the Council to review the agenda for the April 11, 2011 City Council meetings and take the opportunity to brief rest of the Council on any issues of mutual interest.

Upcoming Council Meetings & Work Sessions : Attached is a three-month look ahead. If you have any questions, please let me know.

Dates to Note : Attached is a updated community calendar for the next three months.

As always, if you need anything from your staff, please feel free to let me know.

April

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1 7:30a Chamber Networking Rotary @ Police Dept.	2
3	4 Begin the Celebration of Arbor Week CIC Meeting	5 Arbor Week 6:00p TLAC @ Lib Comm Rim 7:00p TPAC Meeting, Council Chambers	6 Arbor Week	7 Arbor Week	8 Arbor Week 7:30a Chamber Networking @ Comfort Inn, 7640 SW Warm Springs	9 Arbor Week
10	11 12p WCCC 5:00p Work Session 7:00p Council/TDC Mtg	12 NOTE start time 5:00p Special Work Session @ Police Fac.	13 6:00p TPARK @ Van Raden Comm Center	14 4:00-8:00p Tip-a-Cop @ Claim Jumper 6:00p Volunteer BBQ, Hazelbrook M.S.	15 7:30a Chamber Networking & Ribbon Cutting @ Active Media, 19350 SW 89th, Ste. C	16
17	18	19 6:00p TAAC @ Council Chambers	20	21 Noon: CAPDB Meeting, Location TBA 7:00p URAC Meeting	22 7:30a Chamber Networking Sponsored by Grant Yoakum, Atty. Location TBA	23 10:00a - Easter Egg Hunt Lions Club - TCP 7:00-9:39p Vine2Wine Library Foundation Event @ Library
24	25 5:00p Work Session 7:00p Council/TDC Mtg	26 4:30p Chamber Ribbon Cutting @ Transpo Box, 19600 SW 128th Ave.	27	28 Chamber - Celebrate Tualatin @ Tualatin Country Club	29 7:30a Chamber Networking at BW Insurance, 7618 SW Mohawk	30

2011

May

2011

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2	3	4	5	6	7
	CIC Meeting	6:00p TLAC @ Lib Comm Rm 7:00p TPAC Meeting, Council Chambers				All day Portland Model Boat Club @ Lake- Commons 10-2:00 Yard Debris Event @ Grimm's Fuel
8	9	10	11	12	13	14
	12p WCCC 5:00p Work Session 7:00p Council/TDC Mtg	Budget Committee Mtg 6:00p TPARK @ Council Chambers		12:00-1:00p Loaves & Fishes Annual Luncheon		10-2:00 Bulky Waste Event @ Allied in Wilsonville
15	16	17	18	19	20	21
	Chamber - Crawdaddy Open	6:00p TAAC @ Council Chambers				8:00a Tualatin Try-athlon @ TUHS American Heart Assn Walk
22	23	24	25	26	27	28
	5:00p Work Session 7:00p Council/TDC Mtg	Budget Committee Mtg		Budget Committee Mtg (if needed)		
29	30	31				
	Memorial Day Holiday CITY OFFICES/ LIBRARY CLOSED All day Portland Model Boat Club @ Lake- Commons					

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1	2	3	4 All day Portland Model Boat Club @ Lake-Commons
5	6	7 6:00p TLAC @ Lib Comm Rm 7:00p TPAC Meeting, Council Chambers	8	9	10	11
12	13 12p WCCC 5:00p Work Session 7:00p Council/TDC Mtg	14 6:00p TPARK @ Council Chambers	15	16	17	18
19	20	21 6:00p TAAC @ Council Chambers	22	23	24	25 7:00a ECRU Boats on the Lake of the Commons
26	27 5:00p Work Session 7:00p Council/TDC Mtg	28 6:30p Tualatin Tomorrow VIC Meeting @ Police Dept. Training Room	29	30		

2011

LOCATION: POLICE FACILITY

1. Community Recreation discussion (5:00p) (30-40m)

2. Budget FY 11/12

3.

WORK SESSION ITEMS

PowerPoint?

1. Tualatin Centennial (20m)
2. Basalt Creek Update (30m)
3. TSP Public Involvement Update (1hr)
4. SW Corridor Study/99W Study (30m)
- 5.

ANNOUNCEMENTS

PowerPoint?

1. Proclamation – CDBG Week
2. Proclamation – Public Employees Recognition Week May 2 – 7, 2011
- 3.

CONSENT CALENDAR ITEMS

1. Meeting Minutes
2. MOU w/Washington County re Basalt Creek (?)
- 3.
- 4.

SPECIAL REPORTS

PowerPoint?

- 1.
- 2.
- 3.
- 4.

PUBLIC HEARINGS – Legislative, Quasi-Judicial or Other

1. PTA-11-02 E-Readerboard for THS Sign Code Amendment (Legislative)(CDD)
2. CUP-11-01 – Smart Storage Dwelling Unit (Quasi-Judicial)
- 3.

GENERAL BUSINESS ITEMS (not consent)

PowerPoint?

1. Dog Waste Station Contract
- 2.

EXECUTIVE SESSION ITEMS

- 1.

WORK SESSION ITEMS

PowerPoint?

1. Police Contract w/Durham (20m)
2. Council role in major emergencies (incl. security)
3. Core Area Parking Consultant Report
- 4.

ANNOUNCEMENTS (limit 2-3min and 3-5 PowerPoint slides)

PowerPoint?

1. Proclamation – Nat'l Police Memorial Week - May 15-21, 2011
2. MetroWest Ambulance – EMS Week Proclamation – *Stella Rausch @ 503.648.6658 x111*
3. Proclamation – National Public Works Week May 15 – 21, 2011

CONSENT CALENDAR ITEMS

1. Meeting Minutes
2. Reso – IGA w/Metro for CET Funding for 99W Study
3. Reso – CUP-11-01 Decision
- 4.
- 5.

SPECIAL REPORTS (limit 5-10min)

PowerPoint?

1. YAC Update
- 2.
- 3.

PUBLIC HEARINGS – Legislative, Quasi-Judicial or Other

1. PTA -11-xx - AR Extensions
- 2.
- 3.

GENERAL BUSINESS ITEMS (not consent)

PowerPoint?

- 1.
- 2.
- 3.

EXECUTIVE SESSION ITEMS

- 1.

WORK SESSION ITEMS

PowerPoint?

1.

2.

3.

4.

ANNOUNCEMENTS (limit 2-3min and 3-5 PowerPoint slides)

PowerPoint?

1.

2.

3.

CONSENT CALENDAR ITEMS

1. Meeting Minutes

2.

3.

4.

5.

SPECIAL REPORTS (limit 5-10min)

PowerPoint?

1.

2.

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PUBLIC HEARINGS – Legislative, Quasi-Judicial or Other

1.

2.

3.

GENERAL BUSINESS ITEMS (not consent)

PowerPoint?

1.

2.

3.

EXECUTIVE SESSION ITEMS

1.

WORK SESSION ITEMS

PowerPoint?

1.

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4.

ANNOUNCEMENTS (limit 2-3min and 3-5 PowerPoint slides)

PowerPoint?

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2.

3.

CONSENT CALENDAR ITEMS

1. Meeting Minutes

2.

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SPECIAL REPORTS (limit 5-10min)

PowerPoint?

1. YAC Update

2.

3.

PUBLIC HEARINGS – Legislative, Quasi-Judicial or Other

1.

2.

3.

GENERAL BUSINESS ITEMS (not consent)

PowerPoint?

1.

2.

3.

EXECUTIVE SESSION ITEMS

1.

WORK SESSION ITEMS

PowerPoint?

- 1. _____
- 2. _____
- 3. _____
- 4. _____

ANNOUNCEMENTS (limit 2-3min and 3-5 PowerPoint slides)

PowerPoint?

- 1. _____
- 2. _____
- 3. _____

CONSENT CALENDAR ITEMS

- 1. Meeting Minutes
- 2. _____
- 3. _____
- 4. _____
- 5. _____

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PowerPoint?

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PUBLIC HEARINGS – Legislative, Quasi-Judicial or Other

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GENERAL BUSINESS ITEMS (not consent)

PowerPoint?

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- 3. _____

EXECUTIVE SESSION ITEMS

- 1. _____