



TUALATIN CITY COUNCIL AND TUALATIN DEVELOPMENT COMMISSION

Monday, July 11, 2011

CITY COUNCIL CHAMBERS
18880 SW Martinazzi Avenue
Tualatin, OR 97062

WORK SESSION begins at 5:00 p.m.
REGULAR MEETING begins at 7:00 p.m.

Mayor Lou Ogden
Councilor Monique Beikman Councilor Wade Brooksby
Councilor Frank Bubenik Councilor Joelle Davis
Councilor-elect Nancy Grimes Councilor Ed Truax

Welcome! By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified a time for citizen comments on its agenda - *Item C*, following Presentations, at which time citizens may address the Council concerning any item not on the agenda, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.ci.tualatin.or.us/government/CouncilPackets.cfm, the Library located at 18878 SW Martinazzi Avenue, and on file in the Office of the City Manager for public inspection. Any person with a question concerning any agenda item may call Administration at 503.691.3011 to make an inquiry concerning the nature of the item described on the agenda.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact Administration at 503.691.3011. Notification thirty-six (36) hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Council meetings are televised *live* the day of the meeting through Washington County Cable Access Channel 28. The replay schedule for Council meetings can be found at www.tvctv.org. Council meetings can also be viewed by *streaming video* on the City's website the day of the meeting at www.ci.tualatin.or.us/government/CouncilPackets.cfm.

Your City government welcomes your interest and hopes you will attend the City of Tualatin Council meetings often.

PROCESS FOR LEGISLATIVE PUBLIC HEARINGS

A **legislative** public hearing is typically held on matters which affect the general welfare of the entire City rather than a specific piece of property.

1. Mayor opens the public hearing and identifies the subject.
2. A staff member presents the staff report.
3. Public testimony is taken.
4. Council then asks questions of staff, the applicant, or any member of the public who testified.
5. When the Council has finished questions, the Mayor closes the public hearing.
6. When the public hearing is closed, Council will then deliberate to a decision and a motion will be made to either *approve*, *deny*, or *continue* the public hearing.

PROCESS FOR QUASI-JUDICIAL PUBLIC HEARINGS

A **quasi-judicial** public hearing is typically held for annexations, planning district changes, variances, conditional use permits, comprehensive plan changes, and appeals from subdivisions, partitions and architectural review.

1. Mayor opens the public hearing and identifies the case to be considered.
2. A staff member presents the staff report.
3. Public testimony is taken:
 - a) In support of the application
 - b) In opposition or neutral
4. Council then asks questions of staff, the applicant, or any member of the public who testified.
5. When Council has finished its questions, the Mayor closes the public hearing.
6. When the public hearing is closed, Council will then deliberate to a decision and a motion will be made to either *approve*, *approve with conditions*, or *deny the application*, or *continue* the public hearing.

TIME LIMITS FOR PUBLIC HEARINGS

The purpose of time limits on public hearing testimony is to provide all interested persons with an adequate opportunity to present and respond to testimony. All persons providing testimony **shall be limited to 3 minutes**, subject to the right of the Mayor to amend or waive the time limits.

EXECUTIVE SESSION INFORMATION

Executive session is a portion of the Council meeting that is closed to the public to allow the Council to discuss certain confidential matters. No decisions are made in Executive Session. The City Council must return to the public session before taking final action.

The City Council may go into Executive Session under the following statutory provisions to consider or discuss: *ORS 192.660(2)(a)* employment of personnel; *ORS 192.660(2)(b)* dismissal or discipline of personnel; *ORS 192.660(2)(d)* labor relations; *ORS 192.660(2)(e)* real property transactions; *ORS 192.660(2)(f)* non-public information or records; *ORS 192.660(2)(g)* matters of commerce in which the Council is in competition with other governing bodies; *ORS 192.660(2)(h)* current and pending litigation issues; *ORS 192.660(2)(i)* employee performance; *ORS 192.660(2)(j)* investments; or *ORS 192.660(2)(m)* security issues. **All discussions within this session are confidential.** Therefore, nothing from this meeting may be disclosed by those present. News media representatives are allowed to attend this session (unless it involves labor relations), but shall not disclose any information discussed during this session.



OFFICIAL AGENDA OF THE TUALATIN CITY COUNCIL FOR JULY 11, 2011

A. CALL TO ORDER
Pledge of Allegiance

B. ANNOUNCEMENTS

1. Swearing-in of Councilor-elect Nancy Grimes
2. Election of Council President
3. Youth Advisory Council Update
4. Friends of the Tualatin Library Book Sale
5. ArtSplash Art Show & Sale Announcement
6. National Night Out Announcement
7. New Employee Introductions - *Denise Taplin, Police Department*
Tom Steiger, Operations Department
Matt Scheidegger, Engineering & Building Department

C. CITIZEN COMMENTS

This section of the agenda allows citizens to address the Council regarding any issue not on the agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

D. CONSENT AGENDA

The Consent Agenda will be enacted with one vote. The Mayor will first ask staff, the public and Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, H) Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.

1. Approval of the Minutes for the Work Session and Meeting of June 27, 2011
2. Resolution No. **5052-11** Approving Amendment No. 3 to a Contract with Washington County for a Community Development Block Grant to Expand and Renovate the Juanita Pohl Center

E. SPECIAL REPORTS

F. PUBLIC HEARINGS – Legislative or Other

G. PUBLIC HEARINGS – Quasi-Judicial

H. GENERAL BUSINESS

I. ITEMS REMOVED FROM CONSENT AGENDA

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

J. COMMUNICATIONS FROM COUNCILORS

K. EXECUTIVE SESSION

L. ADJOURNMENT

City Council Meeting

Item #: B. 1.

Date: 07/11/2011

Information

ANNOUNCEMENTS

Swearing-in of Councilor-elect Nancy Grimes

City Council Meeting

Item #: B. 2.

Date: 07/11/2011

Information

ANNOUNCEMENTS

Election of Council President

City Council Meeting

Item #: B. 3.

Date: 07/11/2011

Information

ANNOUNCEMENTS

Youth Advisory Council Update

Attachments

A - Youth Advisory Council Powerpoint Presentation

Welcome New Executive Board!

- YAC Co-Chairs
 - Sam Ford
 - Megan Schucht
 - Bella Koessler
- Records Coordinator
 - Valerie Tsai
- Finance Coordinator
 - Gillian Downey
- Communications Coordinator
 - Jena Hughes
- Community Relations Coordinator
 - Shivali Kadam

TualaFest 2011

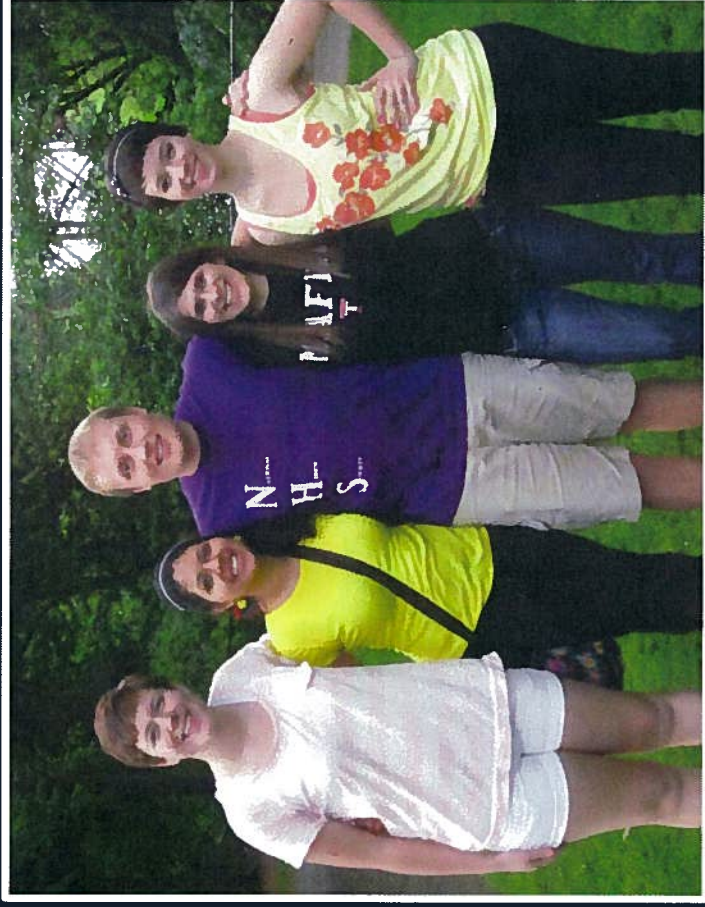


- Teen Battle of the Bands
- Friday, August 12, 6:30-9:30pm
- Tualatin Community Park
- YAC reviewing band applications

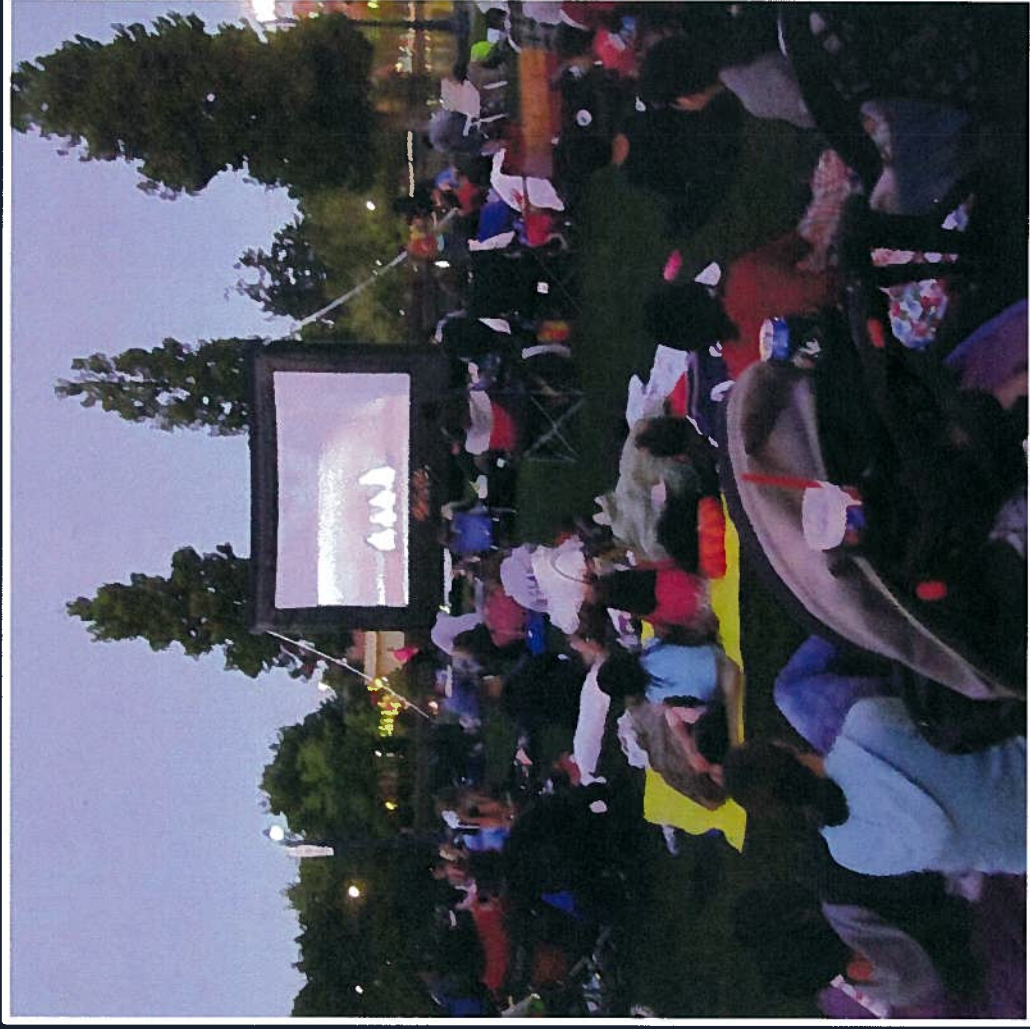
Tualatin Youth Advisory Council May 2011

New Member Recruitment

- Deadline for applications was July 7
- YAC will be reviewing applications and conducting interviews
- Excited to get new members on board!



Movies on the Commons

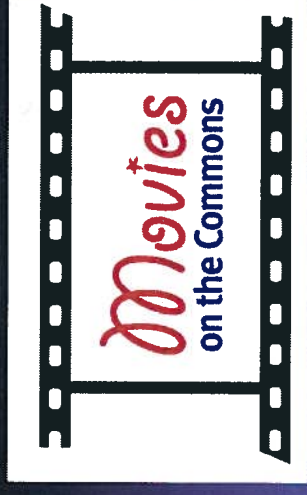


- Thank you Sponsors!**
- Dutch Bros. Coffee
 - US West Coast TaekwonDo
 - A Group Real Estate
 - Pediatric Dentistry
 - Azimuth Communications
 - Tualatin Chamber of Commerce
 - Community Newspapers

Tualatin Youth Advisory Council May 2011

Movies on the Commons

- July 2 How to Train your Dragon
- July 9 Transformers
- July 16 Despicable Me
- July 23 Karate Kid
- July 30 Shrek Forever After
- August 6 Aladdin
- August 13 Toy Story 3
- August 20 Alice in Wonderland
- August 27 Tangled



City Council Meeting

Item #: B. 4.

Date: 07/11/2011

Information

ANNOUNCEMENTS

Friends of the Tualatin Library Book Sale

Attachments

A - PowerPoint Friends of Tualatin Library

Friends of the Tualatin Public Library

July 2011



www.tualatinfriends.org

Who are the Friends?

The Friends of the Tualatin Public Library is a nonprofit organization made up of members and volunteers who love the library! We are dedicated to promoting the Tualatin Public Library so our community can better enjoy the many benefits and resources.



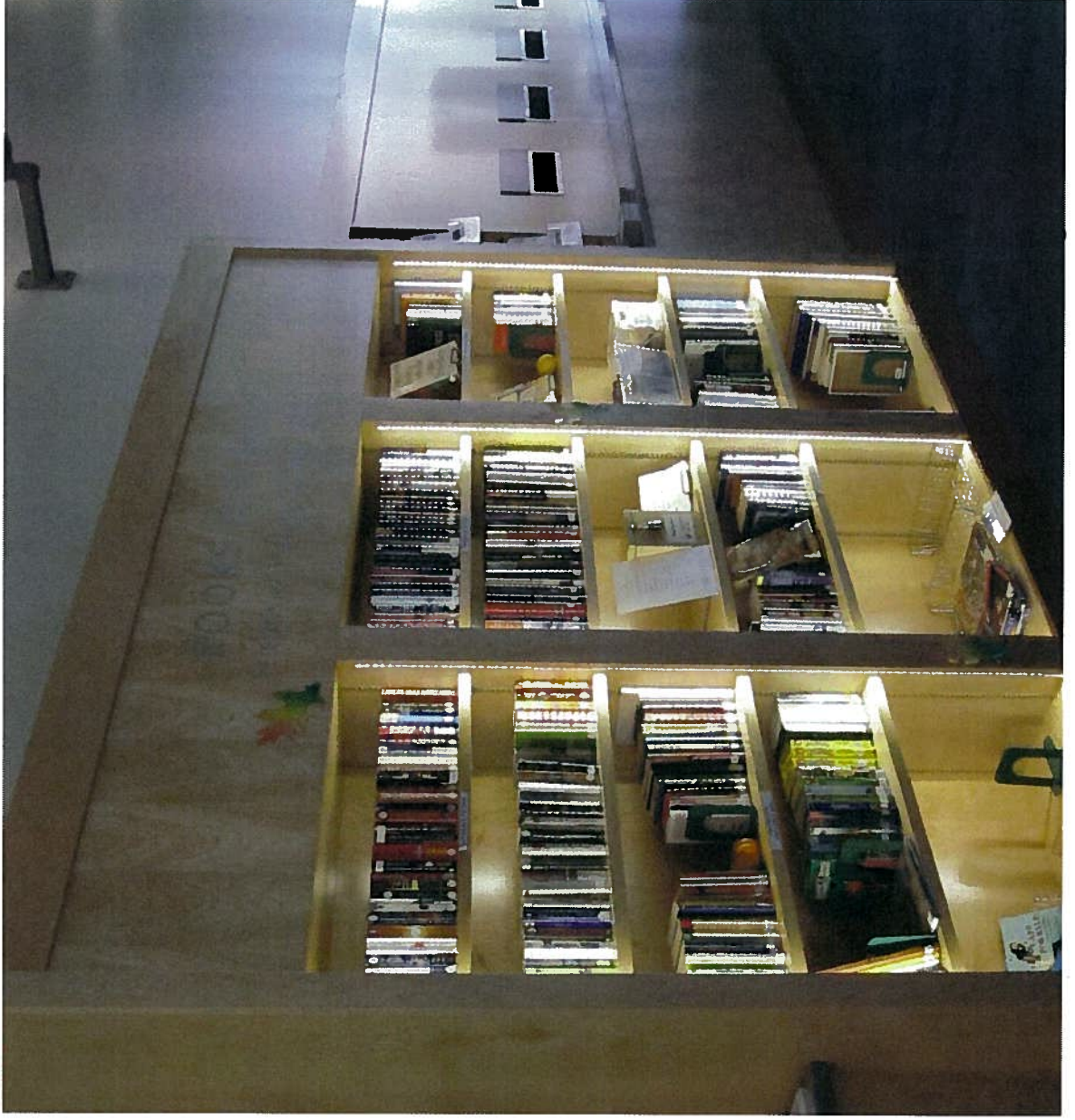
www.tualatinfriends.org

How the Friends support the Library



www.tualatinfriends.org

Ongoing Booksale

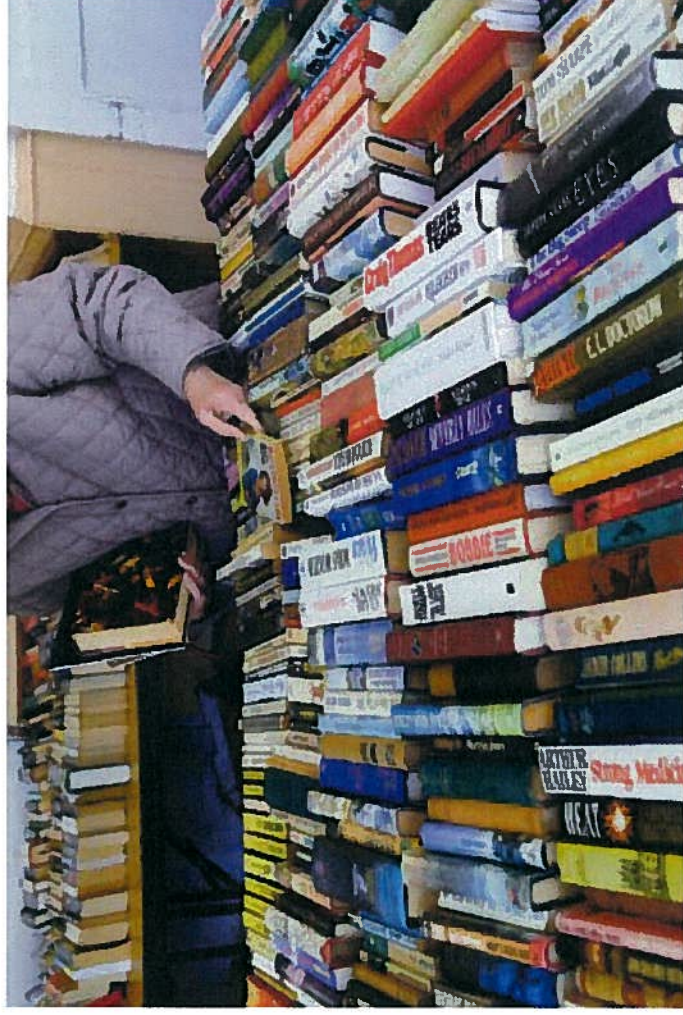


Annual Booksale



www.tualatinfriends.org

2011 Booksale



Friday, July 22 • Saturday, July 23
Sunday, July 24



www.tualatinfriends.org

City Council Meeting

Item #: B. 5.

Date: 07/11/2011

Information

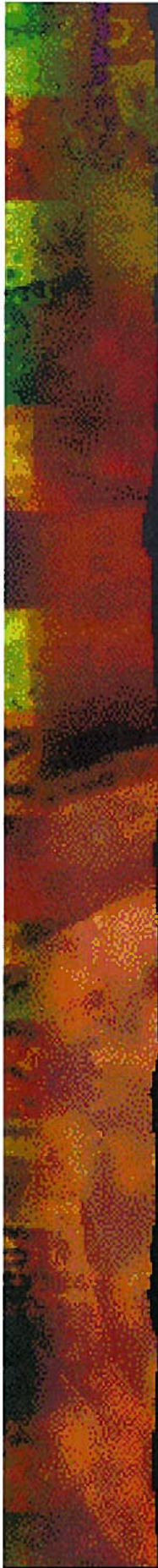
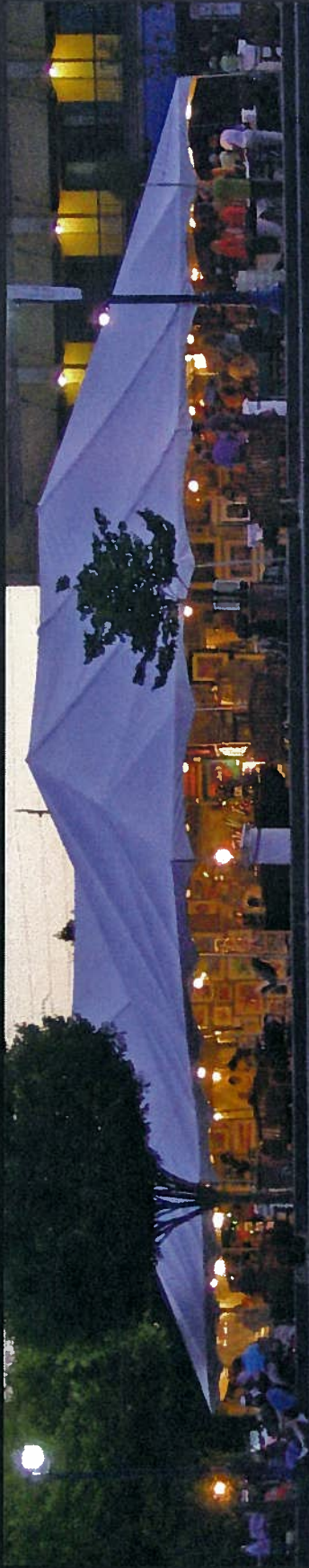
ANNOUNCEMENTS

ArtSplash Art Show & Sale Announcement

Attachments

A - ArtSplash Art Show & Sale Powerpoint Presentation

ArtSplash Art Show & Sale



Tualatin Commons 8325 SW Nyberg Street

Show Hours

Friday, July 22 12 pm-9 pm

Saturday, July 23 10 am-9 pm

Sunday, July 24 10 am-4 pm



ArtSplash Art Show & Sale

ArtSplash 2011

Join us in July for
Tualatin's 16th Annual
Art Show & Sale
featuring more than
50 Local Northwest Artists

*Watercolor
Acrylics
Photography
Oil
Glass
Quilt-work
Metal
Ceramics
Jewelry
and much more!*

Tualatin Commons
8325 SW Nyberg St., Tualatin
Friday, July 22: 12 pm - 9 pm
Saturday, July 23: 10 am - 9 pm
Sunday, July 24: 10 am - 4 pm



Sponsored by the Tualatin Arts Advisory Committee



Tualatin Arts Advisory Committee

City Council Meeting

Item #: B. 6.

Date: 07/11/2011

Information

ANNOUNCEMENTS

National Night Out Announcement

Attachments

A - PowerPoint National Night Out



Take a Stand... Give Neighborhood
Crime & Drugs a Going Away Party



Tuesday, August 2, 2011
28th Annual National Night Out

From 4 to 9 p.m., residents in neighborhoods throughout Tualatin and across the nation, are asked to lock their doors, turn on outside lights and spend the evening outside with neighbors and police. Many neighborhoods throughout Tualatin will be hosting a variety of special events such as block parties, cookouts, parades, visits from police, flashlight walks, contests, youth activities and anticrime rallies.

Please register your neighborhood celebration with the Tualatin Police Department and we will have an officer and McGruff the Crime Fighting Dog stop by for a visit.

Contact: Jennifer Massey, Tualatin Police Department Program

Coordinator/P.I.O., (503) 691-4846, or email jmassey@ci.tualatin.or.us

City Council Meeting

Item #: B. 7.

Date: 07/11/2011

Information

ANNOUNCEMENTS

New Employee Introductions - *Denise Taplin, Police Department*
Tom Steiger, Operations Department
Matt Scheidegger, Engineering & Building Department



STAFF REPORT

CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL

Date 7-11-11

Recording Secretary W Smith

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Maureen Smith, Executive Assistant

DATE: 07/11/2011

SUBJECT: Approval of the Minutes for the Work Session and Meeting of June 27, 2011

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve the minutes of the Work Session and Meeting of June 27, 2011.

RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

Attachments: A - Work Session Minutes of 6/27/11
B - Meeting Minutes of 6/27/11



**OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR JUNE
27, 2011**

Present: Mayor Lou Ogden (arrived at 5:15 p.m.), Council President Chris Barhyte, Councilor Monique Beikman, Councilor Joelle Davis, Councilor Frank Bubenik, Councilor Ed Truax

Absent: Councilor Wade Brooksby

Staff Present: City Manager Sherilyn Lombos, City Attorney Brenda Braden, City Engineer Mike McKillip, Community Development Director Alice Rouyer, Community Services Director Paul Hennon, Finance Director Don Hudson, Planning Manager Aquilla Hurd-Ravich, Development Manager Eric Underwood, Assistant to the City Manager Sara Singer, Project Engineer Dayna Webb, Police Captain Larry Braaksma, Management Intern Ben Bryant, Executive Assistant Maureen Smith

CALL TO ORDER

Council President Barhyte called the work session to order at 5:05 p.m.

1. *High Capacity Transit Study Scope of Work*

Community Development Director Alice Rouyer and Planning Manager Aquilla Hurd-Ravich gave an update on the status of the High Capacity Transit Study and the proposed project scope of work.

Planning Manager Hurd-Ravich presented a PowerPoint and gave a brief background on the discussions to date, and noted the prior approval of Council to combine the \$181,000 funded in the High Capacity Transit Study with the \$70,000 funded in the Southwest Concept Plan grant, giving \$251,000 in total funding to the High Capacity Transit Study, which would be expanded to include a much larger study area. The draft scope of work uses two related and relevant scopes for reference, request for proposals for the Barbur Corridor Concept Plan, and City of Tigard High Capacity Transit Land Use Plan, Transportation Growth Management Agreement Scope of Work. Council actions and project milestones were reviewed. A public outreach plan will be done and final action will be adoption of an ordinance, depending on the final outcome. It was asked and explained by Community Development Director Rouyer why this would be a plan text or map amendment and how the regional issue plays into this.

Brief discussion followed.

2. *Transportation System Plan "On the Road" Presentation*

City Manager Lombos prefaced the discussion by noting the work to the Transportation System Plan and public outreach that is being done.

Project Engineer Dayna Webb presented a PowerPoint and reviewed the public involvement piece and multiple ways for citizens to get involved and provide input. Staff will also be attending many events, such as the concerts, farmers market, etc. to spread the word about the Plan. A task force will be formed, and the length of the process was reviewed. Project Engineer Webb said this is a brief preview of what is available on the website at www.tualatintsp.org. The video contest is currently underway, and the website is work in progress and items will be added on a regular basis.

City Manager Lombos said this is the big "push" to raise awareness and updates will be provided on a regular basis to Council. Staff will be working on the criteria for the task force, and the setting up of the working group is next on the agenda. Discussion followed on utilizing all types of venues to make the information available. Discussion followed. It was asked and answered by City Manager Lombos about doing a community-wide survey of some type is being discussed in a future phase. Mention was made of the importance of drawing in the public early on. Discussion concluded.

3. *Update on Road Projects*

City Manager Lombos began by noting the PowerPoint being presented is the same as what is on the Council meeting agenda for this evening, giving Council a preview before the regular meeting presentation.

City Engineer Mike McKillip presented a PowerPoint on the Basalt Creek area planning and various road projects on the horizon. Discussion on what or how the road improvements could be done, and how the Basalt Creek planning area would be addressed.

4. *Citizen Involvement Program Code Development Update*

Councilor Truax reported on the subcommittee that was formed, which included Councilors Brooksby and Davis, members of the Citizen Involvement Ad Hoc Committee, and City Attorney Brenda Braden, and Assistant to the City Manager Sara Singer. The subcommittee reviewed the proposed citizen involvement program proposed code language, line by line, and arriving at mutual agreement at the conclusion of the meeting.

Discussion continued and Ms. Singer explained what the next steps could be, and going about getting the information out to all available media outlets. Ad Hoc Committee member Jan Giunta mentioned she had some substantive changes and if those should be addressed beforehand. It was mentioned by subcommittee members Davis and Truax that all present at the meeting left in agreement on what was reviewed.

Discussion followed and Council decided to put the current version out for public review and hold a hearing at the second Council meeting in July. Any comments received before the hearing can be collected and reviewed before the Council meeting. Discussion concluded.

5. Council Meeting Agenda Review, Communications & Roundtable

Councilor Beikman mentioned the Core Area Parking District, and the tax being the same as last year. The plan is to come back to Council to thoroughly discuss the district funding and related issues can addressed for next fiscal year. Councilor Beikman noted the tax is sustainable for this year, but want to address it now to not continue to deplete the reserves.

D. CONSENT AGENDA

Council reviewed the Consent Agenda.

H. GENERAL BUSINESS

2. Ordinance No. **1325-11** Adopting the Core Area Parking District Tax Rate and Credit For Fiscal Year 2011-2012

MOTION by Councilor Truax, SECONDED by Councilor Barhyte for a first reading by title only. MOTION by Councilor Truax, SECONDED by Councilor Barhyte for a second reading by title only. MOTION CARRIED . The poll was unanimous. [Brooksby absent.] MOTION by Councilor Truax, SECONDED by Councilor Barhyte to place adoption of the ordinance on the Consent Agenda. MOTION CARRIED .

3. Ordinance No. **1326-11** Granting a Non-Exclusive Telecommunications Franchise to Electric Lightwave LLC

MOTION by Councilor Truax, SECONDED by Councilor Barhyte for a first reading by title only. MOTION by Councilor Truax, SECONDED by Councilor Beikman for a second reading by title only. MOTION CARRIED . The poll was unanimous. [Brooksby absent.] MOTION by Councilor Truax, SECONDED by Councilor Beikman to place adoption of the ordinance on the Consent Agenda. MOTION CARRIED .

4. Ordinance No. **1327-11** Allowing Regional Public Facilities to Treat Private Development's Stormwater; and Amending TDC 74.650 (PTA-11-04)

MOTION by Councilor Truax, SECONDED by Councilor Davis for a first reading by title only. MOTION by Councilor Truax, SECONDED by Councilor Beikman for a second reading by title only. MOTION CARRIED . The poll was unanimous. [Brooksby absent.] MOTION by Councilor Truax, SECONDED by Councilor Beikman to place adoption of the ordinance on the Consent Agenda. MOTION CARRIED .

City Manager Lombos noted on the Council meeting agenda, under *Special Reports* Item E-3 is removed as it is a duplicate of Item H-1, *Council Update on*

Transportation Activities in the Basalt Creek Area, under General Business.

ADJOURNMENT

The work session adjourned at 6:35 p.m.

Sherilyn Lombos, City Manager

Maureen Smith Maureen Smith, Recording Secretary



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR
JUNE 27, 2011

Present: Mayor Lou Ogden, Council President Chris Barhyte, Councilor Monique Beikman, Councilor Frank Bubenik, Councilor Ed Truax, Councilor Joelle Davis

Absent: Councilor Wade Brooksby

Staff Present: City Manager Sherilyn Lombos, City Attorney Brenda Braden, City Engineer Mike McKillip, Community Development Director Alice Rouyer, Community Services Director Paul Hennon, Assistant to the City Manager Sara Singer, Finance Director Don Hudson, Planning Manager Aquilla Hurd-Ravich, Development Manager Eric Underwood, Senior Planner William Harper, Project Engineer Dayna Webb, Library Manager Abigail Elder, Police Captain Larry Braaksma, Management Intern Ben Bryant, Executive Assistant Maureen Smith

A. CALL TO ORDER

Mayor Ogden called the meeting to order at 7:03 p.m.

Pledge of Allegiance was led by Council President Barhyte.

B. ANNOUNCEMENTS

1. New Employee Introductions -
Allison Schorr, Community Services Department
Sara Hasegawa, Finance Department
-

Community Services Director Paul Hennon introduced Allison Schorr, new Library Assistant and gave a brief background. Council welcomed Ms. Schorr to the City of Tualatin.

Finance Director Don Hudson introduced Sara Hasegawa, new Office Assistant at the receptionist counter in the Council Building, and gave a brief background. Council welcomed Ms. Hasegawa to the City of Tualatin.

2. Library Summer Reading Program Update
-

Library Manager Abigail Elder and Programming Specialist Julie Wickman presented a PowerPoint on the Library's summer reading program, that includes teens and an adult program this year. Ms. Wickman noted Tualatin businesses have been supportive of the library reading program with donations for prizes, etc.

3. Proclamation Declaring the Month of July 2011 as National Park and Recreation Month

Councilor Beikman noted recreation activities happening in Tualatin over the summer, and read the proclamation declaring July 2011 as National Recreation and Park Month.

C. **CITIZEN COMMENTS**

This section of the agenda allows citizens to address the Council regarding any issue not on the agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

Kathy Newcomb, 17515 SW Cheyenne Way, Tualatin, OR , was present to speak on the Transportation System Plan update, discussed earlier by Council at the Work Session. Ms. Newcomb suggested including representatives from all geographic sections of the eight neighborhoods associations. The Community Involvement Organizations (CIOs) should be up and running by September. The importance of having continued support was also noted by Ms. Newcomb. Mayor Ogden commented that the Council will strive to have people from portions of the community involved, and hope to have as much representation as can be found.

D. **CONSENT AGENDA**

The Consent Agenda will be enacted with one vote. The Mayor will first ask staff, the public and Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, I) Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.

Under General Business, Ordinance Nos. 1325-11, 1326-11, and 1327-11 had first and second readings at Work Session and were placed on the Consent Agenda.

MOTION by Council President Chris Barhyte, SECONDED by Councilor Monique Beikman to adopt the Consent Agenda as amended and read.

Vote: 6 - 0 CARRIED.

1. Approval of the Minutes for the Work Session and Meeting of June 13, 2011
2. Resolution No. **5047-11** Awarding the Bid for the 2011 Pavement Maintenance Schedule
3. Resolution No. **5048-11** to Close Out the Parks Improvement Fund and Transfer Remaining Funds to the General Fund

4. Resolution No. **5049-11** Authorizing the Mayor to Execute Amendment No. 1 to the Cooperative Intergovernmental Agreement Between the Library District of Clackamas County and Library Cities
5. Resolution No. **5050-11** Authorizing Changes to the Adopted 2010-2011 Budget
6. Ordinance No. **1325-11** Adopting the Core Area Parking District Tax Rate and Credit For Fiscal Year 2011-2012
7. Ordinance No. **1326-11** Granting a Non-Exclusive Telecommunications Franchise to Electric Lightwave LLC
8. Ordinance No. **1327-11** Allowing Regional Public Facilities to Treat Private Development's Stormwater; and Amending TDC 74.650 (PTA-11-04)

E. SPECIAL REPORTS

1. Tualatin Library Foundation Update

Tualatin Library Foundation Vice-President Wayne Welch gave a brief PowerPoint presentation on the Foundation, formed in 2008. Highlights of the past year were reviewed and future plans were mentioned. Mr. Welch concluded by noting the Foundation will be on Facebook beginning in July.

2. Transportation System Plan Presentation

Project Engineer Dayna Webb presented information on the City's Transportation System Plan update. The Plan is a long-range plan for building and maintaining Tualatin's transportation network and was last updated in 2001. The Plan includes goals and objectives, existing conditions, evaluation criteria, future conditions and needs, alternatives and options, solutions and strategies, and a financial plan.

Various ways planned to reach the public were reviewed. Participation by the public could include request a presentation at a neighborhood-type event, attend community events, attend meetings, such as working groups, task force meetings, the City's Planning Advisory Committee, City Council work sessions and meeting, etc. Currently there is a video contest, most recent news, project mailing list sign-up, etc. available at the project website at www.tualatintsp.org. City Manager Lombos mentioned, in response to Ms. Newcomb's request of geographic representation, is envisioned in the next phase of the process. Project Engineer Webb encouraged all to visit the webpage for more information.

Mayor Ogden concluded by noting when the plan was done in 2001 it was a calculation of future needs, etc. and was largely an engineering-driven endeavor, and this time around citizen involvement is a priority to encourage people to get involved in how to address traffic/congestion issues in Tualatin. The solutions will be a balancing act, between walk, ride, transit, change work hours, and add lanes where appropriate. The community needs to be part of this and want to have everyone participate.

F. **PUBLIC HEARINGS – Legislative or Other**

1. Resolution No. **5051-11** Adopting the City of Tualatin Budget for the Fiscal Year Commencing July 1, 2011, Making Appropriations, Levying Ad-Valorem Taxes, and Categorizing the Levies
-

Mayor Ogden opened the public hearing.

Finance Director Don Hudson presented the staff report on adoption of the 2011-12 fiscal year budget and continued with a PowerPoint presentation, noting Tualatin has one of the lowest tax rates in the region. Revenue and expenditures were reviewed, with revenues remaining stable and constant. Continued with review of the projected revenue for the coming fiscal year.

Finance Director Hudson noted some changes needed to the budget of 1.5% since approval by the Budget Advisory Committee. The Council has ability to change no more than 10% from the approved budget, and reviewed the various items/projects that are carry-overs that will not be completed by the end of the fiscal year. Noted that capital outlay makes up about 8% of the budget, debt service 4%, with City services 88%, which is what services are provided to citizens. Finance Director Hudson said the budget is fiscally responsible, provides services at the levels desired and continues to do so. The adopted budget will be available online in the coming weeks, and is also available in hard copy at various city office locations.

PROPOSERS

Kathy Newcomb, 17515 SW Cheyenne Way, Tualatin, OR , noted she is in support of the budget, but wanted to mention Tualatin is closer to other cities with regards to tax rates, one instance being Tualatin does not have its own fire department which is reflected in some other city budgets. She suggested those differences be identified in next year's budget. Ms. Newcomb also mentioned the forethought given to planning ahead in the budget for the retirement increase, and asked and was answered about the \$50,000 in the budget for citizen involvement is to be defined by the Council.

Todd Allison, 5753 SW Joshua Street, Tualatin, OR , asked about Tualatin's tax rate being one of the lowest, and questioned with the addition of the various entities such as levies, special districts, etc. how it would then compare. Finance Director Hudson said he includes all but the special districts and he can provide that information as requested. Brief discussion followed on tax rates and it was noted the \$2.27 tax rate is a permanent rate and cannot be adjusted.

OPPOSERS - None.

Mayor Ogden closed the oral testimony portion of the public hearing.

COUNCIL DISCUSSION/DELIBERATION

MOTION by Councilor Monique Beikman, SECONDED by Council President Chris Barhyte to adopt the City of Tualatin budget as presented and amended for the fiscal year commencing July 1, 2011, making appropriations, levying ad-valorem taxes, and categorizing the levies

Vote: 6 - 0 CARRIED.

G. PUBLIC HEARINGS – *Quasi-Judicial*
None.

H. GENERAL BUSINESS

1. Council Update on Transportation Activities in the Basalt Creek Area

City Engineer Mike McKillip presented a PowerPoint and gave a brief update on transportation activities happening in the Basalt Creek area. He explained the various projects that will begin to take place on planning of these areas and roads that will affect Tualatin, such as Basalt Creek Planning, 124th Avenue from Tonquin to I-5

124th Avenue from Tualatin-Sherwood Road to Tonquin Road, Boones Ferry Road from Norwood Road to Day Road.

City Engineer McKillip concluded the presentation and noted there will regular updates provided individually and together over the coming months.

2. Ordinance Adopting the Core Area Parking District Tax Rate and Credit For Fiscal Year 2011-2012

The ordinance had first and second readings at Work Session and was placed on the Consent Agenda.

3. Ordinance Granting a Non-Exclusive Telecommunications Franchise to Electric Lightwave LLC

The ordinance had first and second readings at Work Session and was placed on the Consent Agenda.

4. Ordinance Allowing Regional Public Facilities to Treat Private Development's Stormwater; and Amending TDC 74.650 (PTA-11-04)

The ordinance had first and second readings at Work Session and was placed on the Consent Agenda.

5. Recognition of Outgoing Council President Chris Barhyte

Mayor Ogden noted this meeting is the last for Council President Chris Barhyte, due to his resignation. Each councilor presented a memento to Council President Barhyte, and gave a brief speech. Mayor Ogden then spoke on Council President Barhyte's accomplishments over his tenure on the Council and presented him with a plaque for his years of dedication and service to the community.

Council President Barhyte gave a brief speech, noting Tualatin's commitment to livability, in particular the work that went into graffiti abatement, which is a testament of what Tualatin is all about.

6. Appointment of a Councilor to Fill the Vacant Position No. 5 Seat

Mayor Ogden began by thanking all seven candidates that applied for the Council Position No. 5 vacancy. Mayor Ogden prefaced with a review of the selection process for the replacement Council seat. Council President Barhyte excused himself from this portion of the meeting.

Ballots were distributed to the Council by City Manager Lombos. Ballots were cast and collected and the results were read by City Manager Lombos. One vote cast for Mona St. Clair, one vote for Manuel Trujillo, and by a majority vote of 3, Nancy Grimes was appointed to Position No. 5.

I. ITEMS REMOVED FROM CONSENT AGENDA

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

J. COMMUNICATIONS FROM COUNCILORS

K. EXECUTIVE SESSION

None.

L. ADJOURNMENT

MOTION by Councilor Ed Truax, SECONDED by Councilor Monique Beikman to adjourn at 8:30 p.m.

Vote: 6 - 0 CARRIED.

Sherilyn Lombos, City Manager



Maureen Smith / Recording Secretary



STAFF REPORT

CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL

Date 7-11-11

Recording Secretary MSmith

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Paul Hennon, Community Services Director

DATE: 07/11/2011

SUBJECT: Resolution Approving Amendment No. 3 to a Contract with Washington County for a Community Development Block Grant to Expand and Renovate the Juanita Pohl Center

ISSUE BEFORE THE COUNCIL:

Council will consider approval of a contract amendment to the intergovernmental agreement with Washington County for the Community Development Block Grant funding to expand and renovate the Juanita Pohl Center. The amendment revises the amount of funding through the Community Development Block Grant and expands the scope of work to be accomplished.

RECOMMENDATION:

Staff respectfully recommends that Council approve the attached resolution.

EXECUTIVE SUMMARY:

Amendment No. 3 increases the Community Development Block Grant (CDBG) funding and scope of work for the Juanita Pohl Center Addition and Renovation Project. The Amendment restores funding that was postponed to assist another project and increases overall funding based on an additional grant award for the project.

The project is now out to bid. Construction will be during the Summer and Fall, and completion is tentatively planned by the end of 2011. The center will remain open during construction although there will be some periods of limited use and short closures to enable construction.

OUTCOMES OF DECISION:

The City will be in a financial position to award a construction contract for the project.

FINANCIAL IMPLICATIONS:

In total, the City will receive \$447,330 in CDBG funds to expand and renovate the Juanita Pohl Center. In Funding Cycle FY 10/11, the City was awarded \$375,000. The City agreed to receive \$76,424 for design and to postpone receipt of the remainder of the funds to assist another project that was subject to losing almost two million dollars in funding. In Funding Cycle FY 11/12, the City has been awarded the postponed funds and an additional \$72,330 to complete additional improvements.

Attachments: A - Resolution and attached contract amendment

RESOLUTION NO. 5052-11

RESOLUTION APPROVING AMENDMENT NO. 3 TO A CONTRACT WITH WASHINGTON COUNTY FOR A COMMUNITY DEVELOPMENT BLOCK GRANT TO EXPAND AND RENOVATE THE JUANITA POHL CENTER

WHEREAS the City has been awarded Community Development Block Grant funds for to expand and renovate the Juanita Pohl Center; and

WHEREAS in total, the City will receive \$447,330 in CDBG funds to expand and renovate the Juanita Pohl Center. In Funding Cycle FY 10/11, the City was awarded \$375,000. The City agreed to receive \$76,424 for design and to postpone receipt of the remainder of the funds to assist another project that was subject to loosing almost two million dollars in funding. In Funding Cycle FY 11/12, the City has been awarded the postponed funds and an additional \$72,330 to complete additional improvements.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The Community Services Director be, and hereby is, authorized and instructed to execute the attached Contract Amendment No. 3.

INTRODUCED AND ADOPTED this 27th day of June, 2011.

CITY OF TUALATIN, OREGON

BY 

Mayor

ATTEST:

BY 

City Recorder

CONTRACT AMENDMENT NO. 3

This amendment is made and entered into by and between, City of Tualatin (Contractor") and Washington County, a political subdivision of the State of Oregon ("County").

This amendment modifies that certain contract between the parties, the original contract number being BCC 10-0617.

The contract is amended as follows:

Part I, Section 3.B All project funds shall be obligated and expended within the project year unless the County agrees to an amendment extending project activities beyond the Project Year. For purposes of this Agreement, "Project Year" shall mean the period from July 6, 2010 through June 30, 2012.

Part II. E. Component Activities is revised to reflect a \$370,906 increase in CDBG funds allocated to the project.

Part V. A. Project Description, Scope of Activities and Anticipated Accomplishments is revised as attached and Exhibit C, Budget Summary is revised as attached.

Effective Date of Amendment: July 1, 2011 , or upon final signature, whichever is later.

All other terms and conditions of the original contract shall remain in full force and effect.

WASHINGTON COUNTY:

Signature

Printed Name

Date

Title

CONTRACTOR:

[Handwritten Signature]
Signature

Paul Hennon
Printed Name

7.11.11
Date

Community Services Director
Title

18880 SW Martinazzi Ave, Tualatin, OR 97062
Address

503.691.3060
Telephone Number

COPY

Revised 4/9/07

Sent for Signatures
By: Paul H.

PROJECT DESCRIPTION, SCOPE OF ACTIVITIES
AND ANTICIPATED ACCOMPLISHMENTS
2010-2011 CDBG Program Year

I. Project Number and Title:

CDBG Project #2211, City of Tualatin, Juanita Pohl Center Addition & Renovation

II. Description of: Project, Activities, Anticipated Accomplishments, Low and Moderate or Other Target Group Beneficiaries.

A. Nature and Purpose of the Project:

Tualatin's Juanita Pohl Center was originally built in 1982, and was expanded in 1991. Since that time, the building has not been subject to any modernization efforts. The City of Tualatin will use CDBG funds to: expand and rehabilitate the building and grounds; hire an architectural/engineering firm to complete the design of the plans; pay for legal and public notices, and for building permits; and for construction project management.

B. Proposed Location or Impact Area(s):

8513 SW Tualatin Road, Tualatin, OR

C. Duration/Timing of the Project:

July 1, 2010 – June 30, 2012

D. Number of Low and Moderate Income or Target Group Beneficiaries:

194 low to moderate-income seniors

E. Component Activities (CDBG vs. Others):

FY 2010/2011 CDBG = \$76,424 City = \$80,000

FY 2011/2012 CDBG = \$370,906 City = \$28,800

F. Quantitative Projections for CDBG Component Activities (in units, linear feet, square feet, etc.) for all acquisitions, construction, reconstruction, rehabilitation, etc.:

CDBG funds will be used to pay for architectural, engineering, and other professional services associated with the project, as well as for general construction costs.

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EXHIBIT A

BUDGET SUMMARY
Community Development Block Grant

Project Title Juanita Pohl Center Addition and RenovationLegal Name of Entity City of TualatinAddress 18880 SW Martinazzi Avenue City Tualatin State OR Zip 97062**I. BUDGET LINE ITEMS:****A. PERSONNEL SERVICES:**

1. No. of Employees	2. Job Title	3. Total Salary	4. Portion Chargeable to CDBG
1	Community Services Director	\$7,850.00	\$0.00
1	Parks and Recreation Manager	\$7,950.00	\$0.00
1	Program Coordinator	\$300.00	\$0.00
1	Office Coordinator	\$200.00	\$0.00
5. Subtotal		\$16,300.00	\$0.00
6. Extra Help/Overtime		\$0.00	\$0.00
7. Fringe Benefits		\$0.00	\$0.00
8. TOTAL PERSONNEL COSTS		\$16,300.00	\$0.00
B. MATERIALS & SERVICES:		Materials & Services	Portion Chargeable to CDBG
9. Office Supplies			
10. Operating Supplies			
11. Communications			
12. Travel and Training			
13. Legal & Public Notices		\$2,127.00	\$2,127.00
14. Professional Services		\$71,700.00	\$71,700.00
15. Construction Contracts		\$452,227.00	\$373,503.00
16. Other: Permits		\$13,776.00	\$0
17. TOTAL MATERIALS & SERVICES		\$539,830.00	\$447,330.00

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C. CAPITAL OUTLAY:		Total Capital Outlay	Portion Chargeable to CDBG
18. Capital Outlay:			
	Quantity Item		
		\$0.00	\$0.00
		\$0.00	\$0.00
19. Real Property Acquisition:			
		\$0.00	\$0.00
20. TOTAL CAPITAL OUTLAY		\$0.00	\$0.00
		21. Total Project Cost	22. Total CDBG Award
II. SOURCES OF PROJECT FUNDING			
1. Federal		\$0.00	\$0.00
2. State		\$0.00	\$0.00
3. Local Cash		\$92,500.00	\$0.00
4. County		\$0.00	\$0.00
5. In-Kind Service & Supply		\$16,300.00	\$0.00
6. Other (detail)		\$0.00	\$0.00
7. Subtotal		\$108,800.00	\$0.00
8. Community Development Block Grant		\$447,330.00	\$447,330.00
9. TOTAL PROJECT COST		\$556,130.00	\$447,330.00

III. AUTHORIZATION

Date 7-11-11

Date 7-11-11


Authorized Signature for Project


Authorized Signature for Project

COUNTY USE ONLY

Reviewed and approved by Washington County Office of Community Development on _____, 20__ By _____

Signature _____

COPY

Sent for Signatures
By: Paul A.