



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR JULY 23, 2012

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Brenda Braden; Operations Director Dan Boss; Community Development Director Alice Rouyer; Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy City Manager Sara Singer; Information Services Manager Lance Harris; Engineering Manager Kaaren Hofmann; Program Coordinator Kathy Kaatz; Water Division Manager Mick Wilson; Maintenance Services Division Manager Clayton Reynolds; Police Captain Larry Braaksma; Deputy City Recorder Maureen Smith

A. CALL TO ORDER

Mayor Ogden called the meeting to order at 7:01 p.m.

The Pledge of Allegiance was led by Council President Beikman.

B. ANNOUNCEMENTS

1. Tualatin Crawfish Festival - Linda Moholt, Chamber of Commerce

Chamber of Commerce CEO Linda Moholt presented information on the upcoming 62nd Annual Tualatin Crawfish Festival, held August 10-11, 2012. This year's theme is "Viva Claws Vegas." The festival offers a variety of food, activities and entertainment, with the focus on "food" at this year's festival.

2. National Night Out Announcement

Police Captain Larry Braaksma announced the upcoming "National Night Out" event on August 7, 2012 from 3:00 p.m. to 10:00 p.m. The national event began 29 years ago as an opportunity for neighborhoods and businesses to take a stand against crime. Neighborhoods throughout Tualatin will host a variety of special events such as block parties, cookouts, parades, visits from police, contests, youth activities and anti-crime rallies. Participation has increased each year the event has been held in the City. For more information visit the National Night Out Website or contact the Police Department's Program Coordinator, Jennifer Massey at 503.691.4846.

3. Portland's Boil Water Notice

A "Boil Water Notice" was issued by the Portland Water Bureau over the past weekend due to routine water samples that tested positive for E. coli bacteria, affecting westside distribution. Although it did not affect Tualatin, citizens were left concerned due to unclear communication. City Manager Sherilyn Lombos said her office received notification from the city of Portland that Tualatin was not affected. The communication breakdown happened when this information was not immediately posted on the city of Tualatin's website. Council discussed the need to develop a contingency plan for non-emergencies, such as this to be able to inform residents in a timely manner.

C. **CITIZEN COMMENTS**

None.

D. **CONSENT AGENDA**

Item D-2 Resolution No. 5112-12 Approving a Settlement in Fairchild v. City of Tualatin was added to the Consent Agenda.

MOTION by Councilor Nancy Grimes, SECONDED by Councilor Joelle Davis to approve the Consent Agenda as amended and read.

Vote: 7 - 0 MOTION CARRIED

1. Approval of the Minutes for the Work Session and Meeting of July 9, 2012
2. Resolution No. 5112-12 Approving a Settlement in Fairchild v. City of Tualatin

E. **SPECIAL REPORTS**

1. Residential Recycling
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Operations Program Coordinator Kathy Kaatz and Allied Waste Recycling Coordinator Colleen Wellnitz presented a PowerPoint review of the co-mingled residential recycling program. Her presentation informed the public about the materials that can and cannot be recycled as part of the program offered by Allied Waste. She reviewed the guidelines for acceptable and non-acceptable metals, and the bin on the side of the cart used for glass only. Motor oil is also acceptable when placed in a clear container and collected weekly. Ms. Wellnitz said Allied Waste cannot accept any hazardous waste other than motor oil. There are other options for residents such as Metro's hazardous waste recycling program.

Program Coordinator Kathy Kaatz mentioned that educational materials are available, and Tualatin, Allied, Metro, and Washington County will continue to provide and improve recycling programs.

F. **PUBLIC HEARINGS – Legislative or Other**

G. PUBLIC HEARINGS – Quasi-Judicial

H. GENERAL BUSINESS

1. Ibach Citizen Involvement Organization (CIO) Update on Traffic Forum

Ibach Citizen Involvement Organization (CIO) president Robert Kellogg presented information on the neighborhood traffic forum that was held in March, hosted by the Ibach CIO. Over 50 people attended and shared their traffic and safety concerns about the 105th/108th/Blake Street and Graham's Ferry Road areas. Staff made a PowerPoint presentation at their annual CIO meeting in April that provided a list of projects which could be implemented in the short term to address some of the concerns, and long term solutions that would be included in the Transportation System Plan (TSP) project list for evaluation and further discussion. The estimated cost of the proposed short term projects is between \$50,000 - \$80,000 and can be funded through the Traffic Calming Projects budget line.

Mr. Kellogg thanked Deputy City Manager Sara Singer, Community Development Director Alice Rouyer, Engineering Manager Kaaren Hofmann, and Management Analyst Ben Bryant for all their work with the Ibach CIO.

Discussion followed on the proposed traffic and safety improvements, the costs associated with the various improvements, and the importance of safety improvements at Grahams Ferry Road. Council noted the importance of CIO representatives continuing their involvement in the TSP process.

City Manager Lombos explained the funds set aside for "traffic calming" have been used for minor issues and implementation of a number of minor improvements, but there is not a formal process in place. She explained that \$80,000 is available in FY 2012/13 that includes carry-over funds that were not spent in FY 2011/12, resulting in approximately \$140,000 available, for these types of projects.

Council discussed whether to move forward with this project now or wait for a process to be in place and a prioritization of requests. Concerns were expressed about using most of the funds for this project and whether there would be available funds for other CIOs that may request similar projects. City Manager Lombos suggested without a formal process in place, and the continuation of issues in that area for the past few years, to not delay the proposed improvements, while staff develops a process. Finance Director Don Hudson will also be meeting with all CIO treasurers to start a dialogue of funds that would be available through a grant program.

Council directed staff to develop a process for the prioritization of requests and to continue the discussion with the CIOs regarding a grant program.

MOTION by Councilor Nancy Grimes, SECONDED by Council President Monique Beikman to move forward with the project, with the exception of the Grahams Ferry Road improvements, and fund them as proposed in the staff report.

Discussion on Motion

Councilor Truax said he is in favor of the project, but he stated that he is also in favor of having a process in place and wants to see more specific cost estimates on this project. He said that Grahams Ferry Road improvements could be discussed when Washington County determines their list of road improvement projects.

Community Development Director Rouyer responded that staff has done preliminary cost estimates and can provide the information to Council at a future meeting.

Brief discussion followed on cost estimates and the specificity of the motion that is on the table.

MOTION RESTATED by Councilor Grimes to move forward with the improvements to 105th/108th, Avery, and Blake Streets, based on recommendations from staff and use funds from the traffic calming budget line, with a cost estimate between \$50,000-80,000, and table the Grahams Ferry Road improvements until more information is known from Washington County.

Vote: 7 - 0 MOTION CARRIED

I. ITEMS REMOVED FROM CONSENT AGENDA

None.

J. COMMUNICATIONS FROM COUNCILORS

Councilor Grimes complimented the facilitators of last week's Transportation System Plan meeting and being able to get through the process in an informative way, noting the many hours of work that has been invested in this project leading up to this meeting.

Councilor Bubenik thanked Community Services staff, particularly Program Coordinator Becky Savino, Operations and Police staff for putting together another great ArtSplash event.

K. EXECUTIVE SESSION

Mayor Ogden noted an executive session pursuant to ORS 192.660(2)(d) to discuss labor relations, and an executive session pursuant to ORS 192.660(2)(h) to discuss current and pending litigation were held at the beginning of the Work Session.

L. ADJOURNMENT

Mayor Ogden adjourned the meeting at 8:32 p.m.

Sherilyn Lombos, City Manager



Maureen Smith Maureen Smith / Recording Secretary