



TUALATIN CITY COUNCIL AND TUALATIN DEVELOPMENT COMMISSION

Monday, August 27, 2012

CITY COUNCIL CHAMBERS
18880 SW Martinazzi Avenue
Tualatin, OR 97062

WORK SESSION begins at 5:00 p.m.
REGULAR MEETING begins at 7:00 p.m.

Mayor Lou Ogden
Council President Monique Beikman
Councilor Wade Brooksby Councilor Frank Bubenik
Councilor Joelle Davis Councilor Nancy Grimes
Councilor Ed Truax

Welcome! By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified a time for citizen comments on its agenda - *Item C*, following Presentations, at which time citizens may address the Council concerning any item not on the agenda with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City website at www.tualatinoregon.gov/meetings, the Library located at 18878 SW Martinazzi Avenue, and on file in the Office of the City Manager for public inspection. Any person with a question concerning any agenda item may call Administration at 503.691.3011 to make an inquiry concerning the nature of the item described on the agenda.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact Administration at 503.691.3011. Notification thirty-six (36) hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Council meetings are televised *live* the day of the meeting through Washington County Cable Access Channel 28. The replay schedule for Council meetings can be found at www.tvctv.org. Council meetings can also be viewed by live *streaming video* on the City's website, the day of the meeting at www.tualatinoregon.gov/meetings.

Your City government welcomes your interest and hopes you will attend the City of Tualatin Council meetings often.

PROCESS FOR LEGISLATIVE PUBLIC HEARINGS

A **legislative** public hearing is typically held on matters which affect the general welfare of the entire City rather than a specific piece of property.

1. Mayor opens the public hearing and identifies the subject.
2. A staff member presents the staff report.
3. Public testimony is taken.
4. Council then asks questions of staff, the applicant, or any member of the public who testified.
5. When the Council has finished questions, the Mayor closes the public hearing.
6. When the public hearing is closed, Council will then deliberate to a decision and a motion will be made to either *approve*, *deny*, or *continue* the public hearing.

PROCESS FOR QUASI-JUDICIAL PUBLIC HEARINGS

A **quasi-judicial** public hearing is typically held for annexations, planning district changes, variances, conditional use permits, comprehensive plan changes, and appeals from subdivisions, partitions and architectural review.

1. Mayor opens the public hearing and identifies the case to be considered.
2. A staff member presents the staff report.
3. Public testimony is taken:
 - a) In support of the application
 - b) In opposition or neutral
4. Council then asks questions of staff, the applicant, or any member of the public who testified.
5. When Council has finished its questions, the Mayor closes the public hearing.
6. When the public hearing is closed, Council will then deliberate to a decision and a motion will be made to either *approve*, *approve with conditions*, or *deny the application*, or *continue* the public hearing.

TIME LIMITS FOR PUBLIC HEARINGS

The purpose of time limits on public hearing testimony is to provide all provided all interested persons with an adequate opportunity to present and respond to testimony. All persons providing testimony **shall be limited to 3 minutes**, subject to the right of the Mayor to amend or waive the time limits.

EXECUTIVE SESSION INFORMATION

Executive session is a portion of the Council meeting that is closed to the public to allow the Council to discuss certain confidential matters. No decisions are made in Executive Session. The City Council must return to the public session before taking final action.

The City Council may go into Executive Session under the following statutory provisions to consider or discuss: *ORS 192.660(2)(a)* employment of personnel; *ORS 192.660(2)(b)* dismissal or discipline of personnel; *ORS 192.660(2)(d)* labor relations; *ORS 192.660(2)(e)* real property transactions; *ORS 192.660(2)(f)* non-public information or records; *ORS 192.660(2)(g)* matters of commerce in which the Council is in competition with other governing bodies; *ORS 192.660(2)(h)* current and pending litigation issues; *ORS 192.660(2)(i)* employee performance; *ORS 192.660(2)(j)* investments; or *ORS 192.660(2)(m)* security issues. **All discussions within this session are confidential.** Therefore, nothing from this meeting may be disclosed by those present. News media representatives are allowed to attend this session (unless it involves labor relations), but shall not disclose any information discussed during this session.



OFFICIAL AGENDA OF THE TUALATIN CITY COUNCIL MEETING FOR AUGUST 27, 2012

A. CALL TO ORDER

Pledge of Allegiance

B. ANNOUNCEMENTS

1. Award Presentation to Hailey Kang - "If I Were Mayor..." Statewide Contest Winner
2. Employee Introductions - *Matt Saviello, Community Services, Pohl Center Supvr*
Mala Vyas, Community Services, Program Specialist
3. Swearing-In of Police Officers - *Eric Sarmento, Chris Turner*

C. CITIZEN COMMENTS

This section of the agenda allows citizens to address the Council regarding any issue not on the agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

D. CONSENT AGENDA

The Consent Agenda will be enacted with one vote. The Mayor will first ask staff, the public and Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, 1) Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.

1. Approval of the Minutes for the Work Session and Meeting of August 13, 2012
2. Resolution Ratifying a Collective Bargaining Agreement between the City of Tualatin and the Tualatin Employees Association
3. Resolution Authorizing Non-Represented Employee Personnel Services Updates for Fiscal Year 2012-13
4. Resolution Accepting Public Improvements for Construction of the Juanita Pohl Center Addition and Renovation Project
5. Resolution Amending the City of Tualatin Fee Schedule and Rescinding Resolution No. 5066-11
6. Resolution Approving a Revocable Permit with the Tualatin Chamber of Commerce to Place a Digital Sign for Visitor Information at the Tualatin Public Library

E. SPECIAL REPORTS

1. Transportation System Plan & Linking Tualatin Update

2. 2011 Tualatin Police Department Annual Report

F. PUBLIC HEARINGS – Legislative or Other

G. PUBLIC HEARINGS – Quasi-Judicial

H. GENERAL BUSINESS

1. Resolution of Support for Changing the Name of the Tonquin Trail to Ice Age Tonquin Trail

I. **ITEMS REMOVED FROM CONSENT AGENDA**

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

J. COMMUNICATIONS FROM COUNCILORS

K. EXECUTIVE SESSION

L. ADJOURNMENT

City Council Meeting**B. 1.****Meeting**
Date: 08/27/2012

ANNOUNCEMENTS

Award Presentation to Hailey Kang - "If I Were Mayor..." Statewide Contest Winner

SUMMARY

This spring the Oregon Mayors Association and Oregon Afterschool for Kids invited children from Oregon's 242 cities to enter the "If I were Mayor..." contest. The theme of this years' contest was "If I were Mayor afterschool would be..." and kids were asked to share their creative ideas about what afterschool opportunities they would like to see in their city and what else they would do as mayor. The goal of the competition is that through the experience of developing their entries kids learn more about the importance of local government in their community.

Hailey Kang, a 5th grader at Byrom Elementary School, won Tualatin's 4th/5th grade poster contest in May. Her winning entry was submitted as Tualatin's entry into the statewide contest. The Oregon Mayors Association has recently awarded Hailey 3rd place in the statewide contest! Her entry focused on afterschool programs designed to nurture young people's burgeoning career interests.

The City of Tualatin congratulates Hailey and the other contest winners and expresses appreciation to all of the kids who entered the "If I were Mayor" contest.

Attachments

[Contest Winner - Hailey Kang](#)

"If I Were Mayor, afterschool would be..."

2012 Statewide Student Contest

Sponsored by the City of Tualatin, Oregon Mayors Association and OregonASK afterschool network

- Oregon students were asked to share their ideas about what afterschool opportunities they would like in their city if they were Mayor.
- A unique opportunity to promote local government education in our community



Tualatin's Grade 4-5
Poster Contest
Winner

Hailey Kang
Byrom Elementary

If I were a mayor, an after school activity would be having kids taught about what they want to be when they grow up.

where creativity comes

TEACHER



ARTIST



CHEF



Congratulations Hailey!

3rd place at



STAFF REPORT

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Maureen Smith, Deputy City Recorder

DATE: 08/27/2012

SUBJECT: Approval of the Minutes for the Work Session and Meeting of August 13, 2012

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve the minutes of the work session and meeting of August 13, 2012.

RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

Attachments: A - Work Session Minutes
B - Meeting Minutes



OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR AUGUST 13, 2012

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Brenda Braden; Police Chief Kent Barker; Operations Director Dan Boss; Community Development Director Alice Rouyer; Deputy City Manager Sara Singer; Planning Manager Aquilla Hurd-Ravich; Information Services Manager Lance Harris; Associate Planner Cindy Hahn; Engineering Manager Kaaren Hofmann; Engineer Associate Tony Doran; Deputy City Recorder Maureen Smith

1. **CALL TO ORDER**

Mayor Ogden called the work session to order at 5:04 p.m.

2. Update to the Transportation System Plan - Refinement Areas #1

Community Development Director Alice Rouyer and Engineering Manager Kaaren Hofmann provided the City Council with an update on the Transportation System Plan (TSP). The plan is now in the preliminary recommendation stage. In June the TSP Task Force, Tualatin Planning Commission and Tualatin Park Advisory Committee approved a list of projects to go forward for more public comment through the online forum. There are seven "Refinement Areas" which the Council spent most of their time discussing. These areas are:

1. Nyberg Interchange
2. 65th Avenue
3. North to south Connectivity
4. Herman Road and Tualatin Road
5. Tualatin-Sherwood Road
6. Boones Ferry Road; and
7. Tualatin's Downtown Circulation.

There will be more discussion following the next Task Force meeting. A Transportation Community Summit has been scheduled for September 20, 2012, where the community will get to again weigh in on this discussion.

3. Linking Tualatin: Review and Provide Comment on Preferred Alternatives for Transit Ready Places and Implementation Actions

Community Development Director Alice Rouyer and Associate Planner Cindy Hahn provided the Council with an update on the work that has been happening on the Linking Tualatin Project. Associate Planner Hahn discussed the outcomes of the Community Workshop that was held over a 3-day period in June. The two principle outcomes included:

1. A preferred land use scenario for Tualatin's "transit ready places," and
2. A preliminary list of action for implementing the Linking Tualatin plan.

There are the focus areas that are being studied that include:

1. Bridgeport Village
2. Downtown Tualatin
3. Meridian Park/Nyberg Woods
4. Leveton/Herman Road
5. Teton
6. Southwest Industrial; and
7. Pacific Financial/124th Avenue.

The Council commended staff for all of the work that has been done on transportation planning and a job well done to everyone involved.

4. Council Meeting Agenda Review, Communications & Roundtable

AGENDA REVIEW

There were no questions or comments on the Consent Agenda.

COMMUNICATIONS

Councilor Bubenik distributed information on the Washington County Commission on Children and Families, and the proposed changes that include the possible elimination of statewide Commissions on Children and Families. Washington County is proposing to have its own, or possibly may partner with Columbia County.

5. **ADJOURNMENT**

Mayor Ogden adjourned the Council Work Session at 6:55 p.m.

Sherilyn Lombos, City Manager



Maureen Smith, Recording Secretary



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR AUGUST 13, 2012

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Brenda Braden; Police Chief Kent Barker; Operations Director Dan Boss; Community Development Director Alice Rouyer; Community Services Director Paul Hennon; Deputy City Manager Sara Singer; Planning Manager Aquilla Hurd-Ravich; Information Services Manager Lance Harris; Associate Planner Cindy Hahn; Engineering Manager Kaaren Hofmann; Engineer Associate Tony Doran; Management Analyst Ben Bryant; Deputy City Recorder Maureen Smith

A. CALL TO ORDER

Mayor Ogden called the meeting to order at 7:02 p.m.

The Pledge of Allegiance was led by Councilor Truax.

B. ANNOUNCEMENTS

1. Tualatin Youth Advisory Council Update for August 2012

Members of the Tualatin Youth Advisory Council were present and gave a PowerPoint on activities happening in August. Upcoming events in the fall include Walk + Bike to School Day, Pumpkin Regatta, Haunted House, and more. Currently the YAC is recruiting new members and will be reapplying for a grant through Washington County Commission on Children and Families and planning for the National League of Cities conference.

2. Recognition of Donation of AED Monitors by Local Businesses

Police Chief Kent Barker and Lt. Greg Pickering were present to recognize Tualatin Valley Fire & Rescue (TVFR) for their work, and local businesses Novellus and Air Products for their donation of additional portable automated external defibrillators (AED) to the Tualatin Police Department.

3. Swearing-In of Police Officer - *Chris Turner [postponed]*

4. Employee Introduction - *Samantha Wikstrom, Community Services Department, Library*
-

Community Services Director Paul Hennon introduced new Childrens Librarian Samantha Wikstrom and gave a brief background. Council welcomed Ms. Wikstrom to the City.

C. CITIZEN COMMENTS

Anthony Pabst, Tualatin OR , complimented the City on their use of the Transportation System Plan (TSP) online map and outreach efforts. He mentioned he is a father of four and small business owner and that it can be difficult to find time to get involved. He asked about the opportunity to use signage to attract people's attention to be a part of the transportation discussion. He asked about the ability to put frequently asked questions on the web, or have a running dialogue about transportation. He asked the age-old question, "Are there ways to improve our government processes to allow busy people to become better engaged."

Mayor Ogden thanked Mr. Pabst for his comments and said we would be in touch to hear more of his ideas for how to get busy people involved in their community.

D. CONSENT AGENDA

Item D-2 - *Resolution Adopting the August 2012 Update to the Public Works Construction Code* was removed from the Consent Agenda at the request of Steve Titus.

MOTION by Council President Monique Beikman, SECONDED by Councilor Frank Bubenik to adopt the Consent Agenda as read and amended.

Vote: 7 - 0 MOTION CARRIED

1. Approval of the Minutes for the Work Session and Meeting of July 23, 2012
3. Recommendations from the Council Committee on Advisory Appointments
4. Resolution No. **5114-12** Approving an Amendment to the Intergovernmental Agreement Between Washington County and the City of Tualatin for the Coordination of Activities Related to the U.S. Department of Homeland Security's Urban Areas Security Initiative (UASI) Grant Program

E. SPECIAL REPORTS

1. Regional Water Providers Consortium Conservation Program
-

Engineering Manager Kaaren Hofmann introduced Regional Water Providers Consortium Program Manager Lindsey Berman. A PowerPoint was given on an overview of the Consortium's conservation program and its outreach to communities on water conservation. The program provides educational materials and informational campaigns to improve conservation. Councilor Truax noted he has been a board member for many years and thanked Ms. Berman for the work they do in the region.

F. PUBLIC HEARINGS – Legislative or Other

1. Ordinance No. **1349-12** Vacating a Portion of SW Sagert Street Right-of-Way Adjacent to 9440 SW Sagert Street
-

Mayor Ogden opened the public hearing.

Engineer Associate Tony Doran presented a brief background on the street vacation for a portion of SW Sagert Street right-of-way adjacent to 9440 SW Sagert Street. This is a City initiated vacation with no required fees. No public comments were received. Portland General Electric requested a 10-foot wide public utility easement along the frontage of SW Sagert Street which has been obtained and to serve all franchise utilities. No other requests for easements were received from franchise utilities. The City will pay the costs for recording the vacation.

Proponents/Opponents - None.

Council Discussion - None.

Mayor Ogden closed the hearing.

Council Deliberations

MOTION by Councilor Ed Truax, SECONDED by Council President Monique Beikman for a first reading by title only. MOTION by Councilor Truax, SECONDED by Council President Beikman for a second reading by title only. MOTION CARRIED. The poll was unanimous. MOTION by Councilor Truax, SECONDED by Council President Beikman to adopt the ordinance. MOTION CARRIED.

Vote: 7 - 0 MOTION CARRIED

G. PUBLIC HEARINGS – Quasi-Judicial

H. GENERAL BUSINESS

1. Ordinance No. **1350-12** Regarding Sidewalk Maintenance and Amending Tualatin Municipal Code Chapter 2-2
-

Engineering Manager Kaaren Hofmann gave a brief presentation regarding the change to the Tualatin Municipal Code designation that adjacent property owners are responsible to maintain tree grates.

As a part of the Town Center planning and construction, an updated sidewalk standard was implemented. This standard includes tree wells and tree grates instead of planter strips. These standards were never adopted into the Public Works Construction Code for future development to follow or into the Municipal Code to define who has maintenance responsibilities. The revision to the Municipal Code would insert the required language to define that the adjacent property owner is responsible for maintaining the tree grate along with the sidewalk. This is a continuation of the policy that is in place throughout the city.

Council Discussion

Commercial Property Owner David Emami spoke in opposition of the ordinance because he did not feel this should be a responsibility of the property owners to maintain tree grates that had been installed by the City. He had concerns about liability issues regarding the tree grates. Engineering Manager Hofmann and Operations Director Dan Boss responded to the concerns raised by Mr. Emami and the Council.

Brief discussion followed.

Mayor Ogden closed the testimony portion of the discussion.

Council Deliberation

MOTION by Council President Monique Beikman, SECONDED by Councilor Ed Truax to adopt the ordinance as presented. MOTION Rescinded.

MOTION by Council President Beikman, SECONDED by Councilor Truax for a first reading by title only. MOTION by Council President Beikman, SECONDED by Councilor Truax for a second reading by title only. MOTION CARRIED. The poll was unanimous. MOTION by Council President Beikman, SECONDED by Councilor Truax to adopt the ordinance as presented. MOTION CARRIED.

Vote: 7 - 0 MOTION CARRIED

I. ITEMS REMOVED FROM CONSENT AGENDA

1. D-2 Resolution Adopting the August 2012 Update to the Public Works Construction Code

Engineering Manager Kaaren Hofmann made a brief presentation regarding the change to the Public Works Code to address standards for tree grates.

Steve Titus, Tualatin, OR asked for clarification of the issue.

David Emami, commercial property owner, requested that the property owners have options to select the type of tree grates they will be responsible for maintaining.

Discussion with staff and the Council followed, and it was emphasized that there needs to be a standard of consistency while still selecting a tree grate that is safe and of good-quality. Operations Director Dan Boss and Engineering Manager Hofmann responded to the public comments. Discussion followed.

Council directed staff to come back with a few options for tree grates that are consistent in design in which property owners could choose from when a tree grate needs to be installed or replaced. This item will be placed on a future agenda.

J. COMMUNICATIONS FROM COUNCILORS

Councilor Bubenik thanked Police Chief Barker and Program Coordinator Jennifer Massey for putting together another great National Night Out event, held on August 7, 2012.

K. EXECUTIVE SESSION - None.

L. ADJOURNMENT

MOTION by Council President Monique Beikman, SECONDED by Councilor Ed Truax to adjourn the meeting at 9:01 p.m.

Vote: 7 - 0 MOTION CARRIED

Sherilyn Lombos, City Manager



Maureen Smith / Recording Secretary



STAFF REPORT

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Janet Newport, Human Resources Manager

DATE: 08/27/2012

SUBJECT: Resolution Ratifying a Collective Bargaining Agreement between the City of Tualatin and the Tualatin Employees Association

ISSUE BEFORE THE COUNCIL:

The City Council is respectfully requested to approve ratification of a successor collective bargaining agreement between the City of Tualatin and the Tualatin Employees Association (TEA). This is a three-year agreement, which will be retroactively effective to July 1, 2012 and be in effect until June 30, 2015.

RECOMMENDATION:

Staff recommends the City Council adopt the attached Resolution.

EXECUTIVE SUMMARY:

There is a 2% cost of living adjustment to TEA classification pay ranges. The calculation of the City's tiered monthly contribution toward the cost of health insurance premium rates has changed. Premiums in excess of the City's tiered maximum contribution will be paid by the employee.

FINANCIAL IMPLICATIONS:

Provisions for adjustments to the economic terms of the collective bargaining agreement between the City of Tualatin and the Tualatin Employees Association for the first year of the bargaining agreement are incorporated in the FY 2012-13 budget, and the costs associated with the second and third year of the agreement will be allocate to that fiscal year's budget.

Attachments: [A - Resolution](#)

RESOLUTION NO. _____

RESOLUTION RATIFYING A COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE CITY OF TUALATIN AND THE TUALATIN EMPLOYEES
ASSOCIATION AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE
AGREEMENT.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN,
OREGON, that:

Section 1. The Council formally expresses its approval to the collective bargaining agreement, covering the years of July 1, 2012 through June 30, 2015, between the City and the Tualatin Employees Association.

Section 2. The Council authorizes the City Manager to sign and execute the agreement.

Section 3. A copy of the signed and executed collective bargaining agreement is available from Human Resources, as well as the official City of Tualatin website.

INTRODUCED AND ADOPTED this 27th day of August, 2012.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

APPROVED AS TO LEGAL FORM

CITY ATTORNEY

Resolution No. _____



STAFF REPORT

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Janet Newport, Human Resources Manager

DATE: 08/27/2012

SUBJECT: Resolution Authorizing Non-Represented Employee Personnel Services Updates for Fiscal Year 2012-13

ISSUE BEFORE THE COUNCIL:

The City Council is to consider salary adjustments and benefits changes for non-represented staff.

RECOMMENDATION:

Staff recommends the City Council adopt the attached Resolution.

EXECUTIVE SUMMARY:

Section 1 of the Resolution proposes that the Salary Schedules for non-represented employees and each non-represented employee's rate of pay be increased by 2.5%. Selected Police Management positions will be eligible to participate in various programs contained in the Tualatin Police Officers Association Collective Bargaining Agreement.

Section 2 of the Resolution would adjust the City's contribution to management health insurance premiums to be consistent with the contribution increase negotiated for the Tualatin Employees Association Collective Bargaining Agreement. Any amount exceeding the City's contribution will be the responsibility of the employee.

FINANCIAL IMPLICATIONS:

Provisions of the non-represented employee salary schedules adjustment as well as adjustments to the health insurance premium contribution for management employees are incorporated in the FY 2012-13 budget.

Attachments: [A - Resolution](#)

RESOLUTION NO. _____

RESOLUTION AUTHORIZING NON-REPRESENTED EMPLOYEES
PERSONNEL SERVICES UPDATES FOR FISCAL YEAR 2012-13

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN,
OREGON, that:

Section 1. Effective July 1, 2012, the Salary Schedules for non-represented employees shall be increased by a 2.5% cost of living allowance with the pay rates for these employees adjusted accordingly. Selected Police Management positions will be eligible to participate in various programs contained in the Tualatin Police Officers Association Collective Bargaining Agreement.

Section 2. Effective August 1, 2012, the City shall adjust the employer's tiered contribution to management health insurance premiums to be consistent with the contribution rates contained in the Tualatin Employees Association Collective Bargaining Agreement. Any amount exceeding the employer's contribution will vary depending upon individual selection and is the responsibility of the employee

INTRODUCED AND ADOPTED this 27th day of August, 2012.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

Resolution No. _____



STAFF REPORT

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Paul Hennon, Community Services Director

DATE: 08/27/2012

SUBJECT: Resolution Accepting Public Improvements for Construction of the Juanita Pohl Center Addition and Renovation Project

ISSUE BEFORE THE COUNCIL:

Council will consider a resolution authorizing final acceptance of the addition and renovation of the Juanita Pohl Center.

RECOMMENDATION:

Staff recommends that the Council approve the attached resolution.

EXECUTIVE SUMMARY:

The contract was awarded to Nomarco, Inc. of Woodburn, Oregon on August 22, 2011.

Construction of the improvements is complete and staff has inspected the improvements, received all required documents and materials.

OUTCOMES OF DECISION:

The five percent retainage on construction costs will be paid and the Maintenance and Warranty period will begin.

FINANCIAL IMPLICATIONS:

This project was funded through a combination of Community Development Block Grants, Park System Development funds, and General Funds. The final contract amount was \$469,566.65.

Attachments: [A - Resolution](#)

RESOLUTION NO. _____

RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS FOR CONSTRUCTION OF
JUANITA POHL CENTER ADDITION AND RENOVATION PROJECT

WHEREAS the City of Tualatin, hereinafter referred to as CITY, authorized
Nomarco, Inc., hereinafter referred to as CONTRACTOR, to construct improvements
consisting of construction of an addition and renovation of the Juanita Pohl Center; and

WHEREAS CONTRACTOR has completed construction of the improvements, to
standards required by CITY, and now desires to have CITY accept said improvements;
and

WHEREAS CITY staff has inspected and recommends final acceptance of the
improvements; and

WHEREAS it is in the public interest that CITY accept said improvements.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN,
OREGON, that:

A. The addition and renovation of the Juanita Pohl Center is approved and
accepted by the CITY.

INTRODUCED AND ADOPTED this 27th day of August, 2012.

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CITY OF TUALATIN, OREGON

BY \_\_\_\_\_  
~~~~~ Mayor

ATTEST:

BY _____
~~~~~ City Recorder



# STAFF REPORT

## CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Don Hudson, Finance Director

**DATE:** 08/27/2012

**SUBJECT:** Resolution Amending the City of Tualatin Fee Schedule and Rescinding Resolution No. 5066-11

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### **ISSUE BEFORE THE COUNCIL:**

Whether to update and amend the City of Tualatin Fee Schedule

### **RECOMMENDATION:**

Staff recommends adoption of the attached resolution amending the City of Tualatin Fee Schedule and rescinding Resolution No. 5066-11

### **EXECUTIVE SUMMARY:**

The City of Tualatin Fee Schedule is broken into three groups, which are updated every three years on a rotating cycle. Since the process began in 2004, fees have been updated according to the rise in the Consumer Price Index (CPI). For the past several cycles, the City Council has directed staff to consider full cost recovery when setting and reviewing fees.

The group of fees to be updated this year are land use application fees, listed under the Community Development Department on the attached fee schedule, with the exception of the extension fees that were added in 2011. These fees were last updated in 2009, but were discussed by the City Council in a work session in March 2010. The intent at that time was to increase the application fees by the CPI, compounded annually, over the three years (.1% for 2009, 1.3% for 2010, and 2.9% for 2011) with an administrative overhead factor added, assuming that the economy would have significantly improved over 2010. Given that we are just recently starting to see an improvement in development activity, staff has been unable to get a good sample size to complete the analysis discussed in 2010. Therefore, the increases in the land use application fees on the attached resolution are tied to CPI.

Additionally, due to changes to the Tualatin Municipal Code passed by the City Council on August 13, 2012 related to maintenance of tree wells and tree grates, new fees for new or replacement tree grates have been added in the Operations Department section of the fee schedule. Staff also updated the cost for street tree removal and stump grinding to better reflect staff time spent on these tasks.

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**Attachments:** A - Fee Schedule Highlighted Changes  
B - Resolution w/Exhibit B Fee Schedule

**CITY OF TUALATIN FEE SCHEDULE WITH INCREASES**

**Administration Department:**

|                                     |                        |
|-------------------------------------|------------------------|
| Agenda Packet .....                 | 5.00                   |
| Ordinances or Portions Thereof..... | same as photocopy rate |
| Photocopies:                        |                        |
| One-sided .....                     | 0.25                   |
| Two-sided .....                     | 0.25                   |
| Color .....                         | 1.00                   |
| 11x17 .....                         | 0.50                   |
| Audio Tape/ CD/ DVD .....           | 15.00                  |

|                                                                      |          |                 |
|----------------------------------------------------------------------|----------|-----------------|
| <b><u>Community Development Department:</u></b>                      |          | <b>Increase</b> |
| Amendment to Comprehensive Plan Map .....                            | 2,090.00 | 90.00           |
| Amendment to Comprehensive Plan Text/Landmark                        |          |                 |
| Designation/Removal of Landmark Designation .....                    | 2,090.00 | 90.00           |
| Annexation.....                                                      | 1,425.00 | 60.00           |
| Appeal Proceeding to Council .....                                   | 135.00   | 7.00            |
| Appeal Expedited Process to Referee, Deposit per ORS 197.375 .....   | 300.00   | none            |
| <b>Architectural Review Application, Nonexpedited Process:</b>       |          |                 |
| Estimated Project Value:                                             |          |                 |
| Under \$5,000 .....                                                  | 115.00   | 4.00            |
| \$5,000 - \$24,999.99 .....                                          | 550.00   | 26.00           |
| \$25,000 - \$99,999.99 .....                                         | 990.00   | 43.00           |
| \$100,000 - 499,999.99 .....                                         | 1,645.00 | 69.00           |
| \$500,000 and greater.....                                           | 2,410.00 | 104.00          |
| <b>Architectural Review Application, Expedited Process:</b>          |          |                 |
| Estimated Project Value:                                             |          |                 |
| Under \$5,000 .....                                                  | 115.00   | 4.00            |
| \$5,000 - \$24,999.99 .....                                          | 1,100.00 | 47.00           |
| \$25,000 - \$99,999.99 .....                                         | 2,185.00 | 91.00           |
| \$100,000 - 499,999.99 .....                                         | 3,290.00 | 137.00          |
| \$500,000 and greater.....                                           | 5,040.00 | 211.00          |
| Architectural Review, Minor .....                                    | 75.00    | 5.00            |
| Architectural Review, Single-family Level I (Clear & Objective)..... | 55.00    | 5.00            |
| Architectural Review, Single-family Level II (Discretionary).....    | 730.00   | 30.00           |
| Conditional Use Permit.....                                          | 1,425.00 | 60.00           |
| Conditional Use Permit Renewal .....                                 | 1,425.00 | 60.00           |
| Core Area Parking District Tax Appeal .....                          | 135.00   | 7.00            |
| Extension Request Reviewed by Staff.....                             | 200.00   | 50.00           |
| Extension Request Reviewed by Architectural Review Board.....        | 1,150.00 | 300.00          |
| Interpretation of Development Code .....                             | No Fee   | none            |
| Industrial Master Plans .....                                        | 1,820.00 | 77.00           |
| Landmark Alteration/New Construction Review.....                     | 60.00    | 4.00            |
| Landmark Demolition Review .....                                     | 60.00    | 4.00            |
| Landmark Relocation Review .....                                     | 60.00    | 4.00            |
| Pre-Application Meeting .....                                        | 205.00   | 10.00           |
| Reinstatement of Nonconforming Use.....                              | 1,425.00 | 60.00           |
| Request for Council Rehearing.....                                   | 165.00   | 9.00            |
| Sign Code Interpretation.....                                        | 410.00   | 20.00           |

|                                                                                                                    |                                   | <b>Increase</b> |
|--------------------------------------------------------------------------------------------------------------------|-----------------------------------|-----------------|
| Sign Ordinance.....                                                                                                | 8.00                              | 1.00            |
| Sign Code Variance.....                                                                                            | 675.00                            | 29.00           |
| <b>Sign Permit:</b>                                                                                                |                                   |                 |
| New Sign or Structural Change to Existing Sign.....                                                                | 135.00                            | 7.00            |
| Temporary Sign or Each Face Change to Existing Sign.....                                                           | 70.00                             | 3.00            |
| Temporary Uses, 1 - 3 days.....                                                                                    | 50.00                             | 5.00            |
| 4 - 180 days.....                                                                                                  | \$50.00 + 1.50/day                | 5.00            |
| Over 3 days.....                                                                                                   | not to exceed a total of \$200.00 | 11.00           |
| Transitional Use Permit.....                                                                                       | 1,530.00                          | 65.00           |
| Tree Removal Permit, 1 tree.....                                                                                   | 290.00                            | 14.00           |
| each additional tree, \$10.00 not to exceed a total of.....                                                        | 315.00                            | 15.00           |
| <b>Variance:</b>                                                                                                   |                                   |                 |
| When primary use is a single family dwelling in RL or RML.....                                                     | 285.00                            | 12.00           |
| When primary use is not a single family dwelling in RL or RML.....                                                 | 1,425.00                          | 60.00           |
| <b>Variance, Minor:</b>                                                                                            |                                   |                 |
| When primary use is a single family dwelling in RL or RML.....                                                     | 285.00                            | 12.00           |
| When primary use is not a single family dwelling in RL or RML.....                                                 | 1,050.00                          | 42.00           |
| All Other Actions.....                                                                                             | 325.00                            | 13.00           |
| <b><u>Engineering &amp; Building Department:</u></b>                                                               |                                   |                 |
| <b>Engineering Copies:</b>                                                                                         |                                   |                 |
| 1987 and earlier, aerial/contour maps.....                                                                         | 8.00                              | 1.00            |
| 36" x 48".....                                                                                                     | 5.00                              | 1.00            |
| 24" x 36".....                                                                                                     | 4.00                              | 1.00            |
| 18" x 24" and 11" x 17".....                                                                                       | 3.00                              | 1.00            |
| <b>Geographic Information System:</b>                                                                              |                                   |                 |
| Citywide aerial photo, 36" x 42".....                                                                              | 30.00                             | 2.00            |
| Subdivision street map, 34" x 36".....                                                                             | 15.00                             | 2.00            |
| Street map, 22" x 22".....                                                                                         | 8.00                              | 1.00            |
| Planning Districts, 34" x 44".....                                                                                 | 15.00                             | 2.00            |
| Planning Districts, 18" x 24".....                                                                                 | 8.00                              | 1.00            |
| Custom Mapping.....                                                                                                | 55.00/hr, plus materials          | 5.00            |
| Partition,* Nonexpedited & Expedited Processes.....                                                                | 410.00                            | 20.00           |
| Partition,* Nonexpedited & Expedited Exten. /Modif. ....                                                           | 135.00                            | 7.00            |
| Partition,* Nonexpedited, Appeal Proceeding to Council.....                                                        | 135.00                            | 7.00            |
| Partition,* Expedited, Appeal to Referee, Deposit per ORS 197.375.....                                             | 300.00                            | none            |
| Partition,* Minor Variance included & primary use is a single family dwelling in RL or RML.....                    | Add 135.00                        | 7.00            |
| Partition,* Minor Variance included & primary use is not a single family dwelling & not in RL or RML.....          | Add 205.00                        | 10.00           |
| Property Line Adjustm't.,* primary use is a single family dwelling in RL or RML.....                               | 70.00                             | 3.00            |
| Property Line Adjustm't.,* Minor Variance included & primary use is a single family dwelling in RL or RML.....     | Add 135.00                        | 7.00            |
| Property Line Adjustm't.,* primary use is not a single family dwelling in RL or RML.....                           | 300.00                            | 16.00           |
| Property Line Adjustm't.,* Minor Variance included & primary use is not a single family dwelling in RL or RML..... | Add 135.00                        | 7.00            |
| Property Line Adjustm't.* Appeal Proceeding to Council.....                                                        | 135.00                            | 7.00            |

|                                                                                                         | <b>Increase</b> |
|---------------------------------------------------------------------------------------------------------|-----------------|
| Public Works Construction Code .....                                                                    | 50.00 5.00      |
| Subdivision, * Nonexpedited and Expedited Processes .....                                               | 2,700.00 115.00 |
| Subdivision, * Variance included & primary use is a single family dwelling in RL or RML.....            |                 |
| Add 270.00                                                                                              | 14.00           |
| Subdivision, * Variance included & primary use is not a single family dwelling in RL or RML.....        |                 |
| Add 340.00                                                                                              | 17.00           |
| Subdivision, * Minor Variance included & primary use is a single family dwelling in RL or RML .....     |                 |
| Add 135.00                                                                                              | 7.00            |
| Subdivision, * Minor Variance included & primary use is not a single family dwelling in RL or RML ..... |                 |
| Add 205.00                                                                                              | 10.00           |
| Subdivision, * Nonexpedited, Extension/Modif. by Council.....                                           | 620.00 29.00    |
| Subdivision, * Expedited, Extension/Modif. by City Engineer .....                                       | 155.00 10.00    |
| Subdivision, * Nonexpedited, Appeal Proceeding to Council.....                                          | 135.00 7.00     |
| Subdivision, * Expedited Appeal to Referee, Deposit per ORS 197.375 .....                               | 300.00 none     |
| Street Name Change .....                                                                                | 135.00 7.00     |
| Street Vacation Application Deposit .....                                                               | 340.00 17.00    |
| Zone of Benefit Application Fee.....                                                                    | 675.00 29.00    |

\* Subdivision, Partition and Property Line Adjustment applicants shall contact the Finance Department for a determination of L.I.D. assessment apportionment for the property proposed to be divided or adjusted.

Finance Department:

|                                                                |        |
|----------------------------------------------------------------|--------|
| *L.I.D. Assessment Apportionment Fee.....                      | 102.00 |
| Lien Search Fee (per tax lot) .....                            | 28.00  |
| Recovery Charge Installment Payment Plan Application Fee ..... | 214.00 |
| Returned Checks (per check for processing NSF check) .....     | 34.00  |
| Zone of Benefit Recovery Charge Administration Fee.....        | 113.00 |
| Passport Photo .....                                           | 16.00  |

Legal Services Department:

|                                                                            |                     |
|----------------------------------------------------------------------------|---------------------|
| Development Code .....                                                     | 60.00               |
| Updates .....                                                              | 0.25/page + postage |
| Tualatin Municipal Code .....                                              | 55.00               |
| Thumb Drive Containing Municipal Code & Development Code...10.00 + postage |                     |

Municipal Court

Traffic School and Compliance Program Fees:

|                                  |                       |
|----------------------------------|-----------------------|
| Class A .....                    | 250.00                |
| Class B .....                    | 150.00                |
| Class C .....                    | 125.00                |
| Class D .....                    | 100.00                |
| Seat Belt Class .....            | 55.00                 |
| Vehicle Compliance Program ..... | 25.00                 |
| Collection Fee.....              | 25% of ordered amount |
| License Restatement Fee.....     | 70.00                 |
| Overdue Payment Letter Fee ..... | 10.00                 |

|                                       |        |
|---------------------------------------|--------|
| Failure to Appear – Arraignments..... | 20.00  |
| Failure to Appear – Trials .....      | 100.00 |

| <u>Operations Department:</u>                             |        | <b>Increase</b> |
|-----------------------------------------------------------|--------|-----------------|
| Street Tree and Installation (Single Family Only) .....   | 175.00 | none            |
| Street Tree Removal (excluding Stump Grinding) .....      | 300.00 | 20.00           |
| Street Tree Stump Grinding.....                           | 125.00 | 15.00           |
| Tree-for-a-Fee Program .....                              | 45.00  | none            |
| New Tree Grates – Full set of 2 halves .....              | 400.00 | new             |
| New Tree Grates – Half set.....                           | 200.00 | new             |
| Tree Grates – Leveling Stone and fastening hardware ..... | 25.00  | new             |
| Tree Grates Improvements.....                             | 175.00 | new             |

| <u>Police Department:</u>                                |                           |
|----------------------------------------------------------|---------------------------|
| Copies of Audio Tapes .....                              | 12.00 per tape            |
| Copies of Video Tapes .....                              | 38.00 per tape            |
| Copies of Photographs .....                              | 14.00 plus 0.55 per photo |
| Copies of Police Reports (no charge to victims):         |                           |
| 1 - 10 pages.....                                        | 7.00                      |
| plus each page over 10.....                              | 0.25                      |
| Alarm Permit, Initial Application .....                  | 23.00                     |
| Alarm Permit, Annual Renewal.....                        | 23.00                     |
| Alarm Permit, 1st False Alarm.....                       | No charge                 |
| Alarm Permit, 2nd False Alarm.....                       | No charge                 |
| Alarm Permit, 3rd False Alarm.....                       | 85.00                     |
| Alarm Permit, 4th False Alarm.....                       | 113.00                    |
| Alarm Permit, 5th False Alarm.....                       | 169.00                    |
| Alarm Permit, 6 <sup>th</sup> and More False Alarms..... | 225.00 per alarm          |
| Release of Towed (impounded) Vehicles .....              | 100.00                    |

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AMENDING THE CITY OF TUALATIN FEE SCHEDULE AND  
RESCINDING RESOLUTION NO. 5066-11

WHEREAS the City Council has the authority to set fees for materials and services provided by the City; and

WHEREAS the City's costs incurred in providing materials and services have increased since the fee schedule was last evaluated; and

WHEREAS Resolution No. 5066-11, adopted September 12, 2011, which last amended the City of Tualatin Fee Schedule, must now be rescinded.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN,  
OREGON, that:

Section 1. Fees listed under the Community Development Department and Operations Department are established as set forth in "Exhibit A", which is attached and incorporated by reference.

Section 2. All other fees provided in the City of Tualatin Fee Schedule remain unchanged, as set forth in "Exhibit A", which is attached and incorporated by reference.

Section 3. The fees shall be effective September 1, 2012.

Section 4. Resolution No. 5066-11 is rescinded effective September 1, 2012.

INTRODUCED AND ADOPTED this 27<sup>th</sup> day of August, 2012.

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_  
Mayor

ATTEST:

BY \_\_\_\_\_  
City Recorder



## CITY OF TUALATIN FEE SCHEDULE

### Administration Department:

|                                      |                        |
|--------------------------------------|------------------------|
| Agenda Packet .....                  | 5.00                   |
| Ordinances or Portions Thereof ..... | same as photocopy rate |
| Photocopies:                         |                        |
| One-sided .....                      | 0.25                   |
| Two-sided .....                      | 0.25                   |
| Color .....                          | 1.00                   |
| 11x17 .....                          | 0.50                   |
| Audio Tape/ CD/ DVD .....            | 15.00                  |

### Community Development Department - Planning:

|                                                                                                    |          |
|----------------------------------------------------------------------------------------------------|----------|
| Amendment to Comprehensive Plan Map .....                                                          | 2,090.00 |
| Amendment to Comprehensive Plan Text/Landmark<br>Designation/Removal of Landmark Designation ..... | 2,090.00 |
| Annexation .....                                                                                   | 1,425.00 |
| Appeal Proceeding to Council .....                                                                 | 135.00   |
| Appeal Expedited Process to Referee, Deposit per ORS 197.375.....                                  | 300.00   |
| Architectural Review Application, Nonexpedited Process:                                            |          |
| Estimated Project Value:                                                                           |          |
| Under \$5,000 .....                                                                                | 115.00   |
| \$5,000 - \$24,999.99 .....                                                                        | 550.00   |
| \$25,000 - \$99,999.99 .....                                                                       | 990.00   |
| \$100,000 - 499,999.99 .....                                                                       | 1,645.00 |
| \$500,000 and greater .....                                                                        | 2,410.00 |
| Architectural Review Application, Expedited Process:                                               |          |
| Estimated Project Value:                                                                           |          |
| Under \$5,000 .....                                                                                | 115.00   |
| \$5,000 - \$24,999.99 .....                                                                        | 1,100.00 |
| \$25,000 - \$99,999.99 .....                                                                       | 2,185.00 |
| \$100,000 - 499,999.99 .....                                                                       | 3,290.00 |
| \$500,000 and greater .....                                                                        | 5,040.00 |
| Architectural Review, Minor.....                                                                   | 75.00    |
| Architectural Review, Single-family Level I (Clear & Objective) .....                              | 55.00    |
| Architectural Review, Single-family Level II (Discretionary) .....                                 | 730.00   |
| Conditional Use Permit.....                                                                        | 1,425.00 |
| Conditional Use Permit Renewal.....                                                                | 1,425.00 |
| Core Area Parking District Tax Appeal.....                                                         | 135.00   |
| Extension Request Reviewed by Staff.....                                                           | 200.00   |
| Extension Request Reviewed by Architectural Review Board.....                                      | 1,150.00 |
| Interpretation of Development Code.....                                                            | No Fee   |
| Industrial Master Plans .....                                                                      | 1,820.00 |
| Landmark Alteration/New Construction Review .....                                                  | 60.00    |
| Landmark Demolition Review.....                                                                    | 60.00    |
| Landmark Relocation Review.....                                                                    | 60.00    |
| Pre-Application Meeting .....                                                                      | 205.00   |
| Reinstatement of Nonconforming Use.....                                                            | 1,425.00 |
| Request for Council Rehearing .....                                                                | 165.00   |
| Sign Code Interpretation .....                                                                     | 410.00   |

|                                                                     |                                   |
|---------------------------------------------------------------------|-----------------------------------|
| Sign Ordinance .....                                                | 8.00                              |
| Sign Code Variance .....                                            | 675.00                            |
| Sign Permit:                                                        |                                   |
| New Sign or Structural Change to Existing Sign.....                 | 135.00                            |
| Temporary Sign or Each Face Change to Existing Sign.....            | 70.00                             |
| Temporary Uses, 1 - 3 days .....                                    | 50.00                             |
| 4 - 180 days.....                                                   | \$50.00 + 1.50/day                |
| Over 3 days .....                                                   | not to exceed a total of \$200.00 |
| Transitional Use Permit.....                                        | 1,530.00                          |
| Tree Removal Permit, 1 tree .....                                   | 290.00                            |
| each additional tree, \$10.00 not to exceed a total of .....        | 315.00                            |
| Variance:                                                           |                                   |
| When primary use is a single family dwelling in RL or RML .....     | 285.00                            |
| When primary use is not a single family dwelling in RL or RML.....  | 1,425.00                          |
| Variance, Minor:                                                    |                                   |
| When primary use is a single family dwelling in RL or RML .....     | 285.00                            |
| When primary use is not a single family dwelling in RL or RML ..... | 1,050.00                          |
| All Other Actions .....                                             | 325.00                            |

Community Development Department - Engineering & Building:

|                                                                                                                    |                          |
|--------------------------------------------------------------------------------------------------------------------|--------------------------|
| Engineering Copies:                                                                                                |                          |
| 1987 and earlier, aerial/contour maps .....                                                                        | 8.00                     |
| 36" x 48" .....                                                                                                    | 5.00                     |
| 24" x 36" .....                                                                                                    | 4.00                     |
| 18" x 24" and 11" x 17" .....                                                                                      | 3.00                     |
| Geographic Information System:                                                                                     |                          |
| Citywide aerial photo, 36" x 42" .....                                                                             | 30.00                    |
| Subdivision street map, 34" x 36" .....                                                                            | 15.00                    |
| Street map, 22" x 22" .....                                                                                        | 8.00                     |
| Planning Districts, 34" x 44" .....                                                                                | 15.00                    |
| Planning Districts, 18" x 24" .....                                                                                | 8.00                     |
| Custom Mapping .....                                                                                               | 55.00/hr, plus materials |
| Partition,* Nonexpedited & Expedited Processes.....                                                                | 410.00                   |
| Partition,* Nonexpedited & Expedited Exten. /Modif. ....                                                           | 135.00                   |
| Partition,* Nonexpedited, Appeal Proceeding to Council.....                                                        | 135.00                   |
| Partition,* Expedited, Appeal to Referee, Deposit per ORS 197.375 .....                                            | 300.00                   |
| Partition,* Minor Variance included & primary use is a single family dwelling in RL or RML .....                   | Add 135.00               |
| Partition,* Minor Variance included & primary use is not a single family dwelling & not in RL or RML.....          | Add 205.00               |
| Property Line Adjustm't.,* primary use is a single family dwelling in RL or RML .....                              | 70.00                    |
| Property Line Adjustm't.,* Minor Variance included & primary use is a single family dwelling in RL or RML.....     | Add 135.00               |
| Property Line Adjustm't.,* primary use is not a single family dwelling in RL or RML .....                          | 300.00                   |
| Property Line Adjustm't.,* Minor Variance included & primary use is not a single family dwelling in RL or RML..... | Add 135.00               |
| Property Line Adjustm't.* Appeal Proceeding to Council.....                                                        | 135.00                   |
| Public Works Construction Code.....                                                                                | 50.00                    |

|                                                                                                        |            |
|--------------------------------------------------------------------------------------------------------|------------|
| Subdivision,* Nonexpedited and Expedited Processes .....                                               | 2,700.00   |
| Subdivision,* Variance included & primary use is a single family dwelling in RL or RML .....           | Add 270.00 |
| Subdivision,* Variance included & primary use is not a single family dwelling in RL or RML .....       | Add 340.00 |
| Subdivision,* Minor Variance included & primary use is a single family dwelling in RL or RML .....     | Add 135.00 |
| Subdivision,* Minor Variance included & primary use is not a single family dwelling in RL or RML ..... | Add 205.00 |
| Subdivision,* Nonexpedited, Extension/Modif. by Council .....                                          | 620.00     |
| Subdivision,* Expedited, Extension/Modif. by City Engineer .....                                       | 155.00     |
| Subdivision,* Nonexpedited, Appeal Proceeding to Council .....                                         | 135.00     |
| Subdivision,* Expedited Appeal to Referee, Deposit per ORS 197.375 .....                               | 300.00     |
| Street Name Change .....                                                                               | 135.00     |
| Street Vacation Application Deposit .....                                                              | 340.00     |
| Zone of Benefit Application Fee .....                                                                  | 675.00     |

\* Subdivision, Partition and Property Line Adjustment applicants shall contact the Finance Department for a determination of L.I.D. assessment apportionment for the property proposed to be divided or adjusted.

Finance Department:

|                                                                |        |
|----------------------------------------------------------------|--------|
| *L.I.D. Assessment Apportionment Fee .....                     | 102.00 |
| Lien Search Fee (per tax lot) .....                            | 28.00  |
| Recovery Charge Installment Payment Plan Application Fee ..... | 214.00 |
| Returned Checks (per check for processing NSF check) .....     | 34.00  |
| Zone of Benefit Recovery Charge Administration Fee .....       | 113.00 |
| Passport Photo .....                                           | 16.00  |

Legal Services Department:

|                                                                |                     |
|----------------------------------------------------------------|---------------------|
| Development Code .....                                         | 60.00               |
| Updates .....                                                  | 0.25/page + postage |
| Tualatin Municipal Code .....                                  | 55.00               |
| Thumb Drive Containing Municipal Code & Development Code ..... | 10.00 + postage     |

Municipal Court

Traffic School and Compliance Program Fees:

|                                        |                       |
|----------------------------------------|-----------------------|
| Class A .....                          | 250.00                |
| Class B .....                          | 150.00                |
| Class C .....                          | 125.00                |
| Class D .....                          | 100.00                |
| Seat Belt Class .....                  | 55.00                 |
| Vehicle Compliance Program .....       | 25.00                 |
| Collection Fee .....                   | 25% of ordered amount |
| License Restatement Fee .....          | 70.00                 |
| Overdue Payment Letter Fee .....       | 10.00                 |
| Failure to Appear – Arraignments ..... | 20.00                 |
| Failure to Appear – Trials .....       | 100.00                |

Operations Department:

|                                                           |        |
|-----------------------------------------------------------|--------|
| Street Tree and Installation (Single Family Only) .....   | 175.00 |
| Street Tree Removal (excluding Stump Grinding) .....      | 300.00 |
| Street Tree Stump Grinding .....                          | 125.00 |
| Tree-for-a-Fee Program .....                              | 45.00  |
| New Tree Grates – Full set of 2 halves .....              | 400.00 |
| New Tree Grates – Half set.....                           | 200.00 |
| Tree Grates – Leveling Stone and fastening hardware ..... | 25.00  |
| Tree Grates Improvements .....                            | 175.00 |

Police Department:

|                                                          |                           |
|----------------------------------------------------------|---------------------------|
| Copies of Audio Tapes .....                              | 12.00 per tape            |
| Copies of Video Tapes .....                              | 38.00 per tape            |
| Copies of Photographs.....                               | 14.00 plus 0.55 per photo |
| Copies of Police Reports (no charge to victims):         |                           |
| 1 - 10 pages.....                                        | 7.00                      |
| plus each page over 10 .....                             | 0.25                      |
| Alarm Permit, Initial Application.....                   | 23.00                     |
| Alarm Permit, Annual Renewal .....                       | 23.00                     |
| Alarm Permit, 1st False Alarm.....                       | No charge                 |
| Alarm Permit, 2nd False Alarm .....                      | No charge                 |
| Alarm Permit, 3rd False Alarm .....                      | 85.00                     |
| Alarm Permit, 4th False Alarm .....                      | 113.00                    |
| Alarm Permit, 5th False Alarm .....                      | 169.00                    |
| Alarm Permit, 6 <sup>th</sup> and More False Alarms..... | 225.00 per alarm          |
| Release of Towed (impounded) Vehicles.....               | 100.00                    |



# STAFF REPORT

## CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Abigail Elder, Library Manager  
Paul Hennon, Community Services Director

**DATE:** 08/27/2012

**SUBJECT:** Resolution Approving a Revocable Permit with the Tualatin Chamber of Commerce to Place a Digital Sign for Visitor Information at the Tualatin Public Library

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### **ISSUE BEFORE THE COUNCIL:**

Council will consider a revocable permit authorizing placement of a digital touchscreen monitor inside the lobby of the Tualatin Public Library. The location is on the east wall of the library lobby, inside the building.

The digital touchscreen monitor will be purchased by the Tualatin Chamber of Commerce, and installed by the City of Tualatin. The system is intended to provide visitors with information about the Tualatin community. The system will not interfere with the traffic flow or ambience of the library lobby.

### **RECOMMENDATION:**

Staff recommends that the Council adopt the attached resolution.

### **EXECUTIVE SUMMARY:**

This is not a legislative or quasi-judicial action, but a permit authorization. The applicant is Linda Moholt, Chief Executive Officer of the Tualatin Chamber of Commerce. Users would be able to access community information via the digital touchscreen during library open hours.

The digital touchscreen monitor would display the websites of the Tualatin Chamber of Commerce and the City of Tualatin. Any additional content must be approved by the Community Services Director or designee.

Paid advertising will not be displayed except as embedded within the Chamber of Commerce's website. The City will be responsible for the installation of the touch-screen monitor and related equipment, and data and electrical wiring.

### **OUTCOMES OF DECISION:**

**Approval of the request will result in the following:**

1. Allows the applicant to place a digital touchscreen monitor on the east wall of the Library lobby, that will be installed by the City.
2. The terms of the Revocable Permit require the Tualatin Chamber of Commerce to be responsible for the maintenance and liability associated with the monitor and related equipment. The City will provide minimal cleaning services.

**Denial of the request will result in the following:**

1. The Tualatin Chamber of Commerce will not be authorized to place the digital touchscreen monitor in the Library Lobby and visitor information about the Tualatin area will not be available in this format at the Library.

**ALTERNATIVES TO RECOMMENDATION:**

The alternatives to staff recommendation for the Council are:

- Approve the requested revocable permit without conditions.
- Deny the request for the revocable permit.
- Continue consideration of the requested permit and return to the matter at a later date.

**FINANCIAL IMPLICATIONS:**

There will no revenue received from the Tualatin Chamber of Commerce. Expenses will be minimal, consisting primarily of staff time for installation. The City shall provide electrical power, data connections and minimal cleaning at no charge to the Tualatin Chamber of Commerce.

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**Attachments:**    Resolution and Attached Permit

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING A REVOCABLE PERMIT WITH  
TUALATIN CHAMBER OF COMMERCE TO PLACE A  
DIGITAL SIGN FOR VISITOR INFORMATION AT THE TUALATIN PUBLIC LIBRARY

WHEREAS, the relationship between the City of Tualatin and the Tualatin Chamber of Commerce is strong and mutually supportive and both seek to provide visitor and tourism information to local residents and visitors; and

WHEREAS, the Tualatin Chamber of Commerce was awarded a grant that includes funds to purchase digital touch screen monitor and related equipment to provide visitors information; and

WHEREAS, the Tualatin Public Library provides information and services to the public and is open seven days a week.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The attached Revocable Permit is approved.

Section 2. The City Manager is authorized to sign the attached Permit and execute changes.

INTRODUCED AND ADOPTED this 27th day of August, 2012.

CITY OF TUALATIN, OREGON

By \_\_\_\_\_  
Mayor

ATTEST:

By \_\_\_\_\_  
City Recorder

Resolution No. \_\_\_\_\_

## REVOCABLE PERMIT

The CITY OF TUALATIN (“Owner”) grants to the Tualatin Chamber of Commerce (“Permittee”), a revocable permit to provide a computer and digital touchscreen monitor to be installed in the lobby of the Tualatin Public Library located in the City of Tualatin, Washington County, State of Oregon, for the purposes and subject to the conditions stated:

This permit is granted to the Permittee for the specific and limited purpose of a digital touchscreen computer in the lobby of the Tualatin Public Library for accessing local visitor information.

This permit is granted subject to the following conditions:

(1) Permittee shall display content from the websites of the City of Tualatin and/or the Tualatin Chamber of Commerce only. Paid advertising shall not be displayed on the computer except as embedded within the Permittee’s website. Additional content must be approved by the Community Services Director or designee. The Permittee shall not discriminate in the content provided, except in the time, manner, and place restrictions that are consist with City Municipal Code.

(2) This permit shall become effective upon execution by both parties and shall remain in effect in perpetuity or until terminated pursuant to the provisions within this permit.

(3) Permittee will identify the purpose and ownership of the computer and touchscreen monitor within the monitor screen. Permittee shall not construct, place or locate or allow others to construct, place or locate any interior or exterior signs, brochure racks, casework or other any structures within the library lobby. The City will have the final decision as to the location and placement of the computer and touchscreen monitor inside the library lobby.

(4) The City of Tualatin may limit the volume of any sound produced by the computer and digital touchscreen monitor.

(5) At all times during the term of this permit, Permittee shall obtain and continue to carry general commercial liability insurance in a responsible company with limits of not less than \$1,500,000.00 issued by a company or companies authorized to issue such policies in Oregon and naming the City as an insured on said policy or policies of insurance. Certificates evidencing such insurance and bearing endorsements requiring ten (10) days written notice to City prior to any change or cancellation shall be furnished to the City prior to Permittee’s occupancy of the permit area.

(6) Permittee shall provide all necessary maintenance and repairs in a timely manner, including replacement of equipment, to the satisfaction of the City. The City will provide the same level of security to the computer kiosk as it does to general Library furniture and facilities.



(7) The City shall provide the space, electrical power and data connections, and minimal cleaning as needed at no charge. The City reserves the right to request financial assistance for these costs with notice to Permittee.

(8) The City of Tualatin will install the provided equipment and related hardware in an accessible manner and will supply electricity and needed data connections for the computer and digital touchscreen monitor.

This Permit may be revoked by the City upon:

(1) A determination of the Community Services Director or designee that the Permittee has violated or failed to satisfy any of the conditions of this permit, or

(2) Upon determination by the City of Tualatin that the permit area is required for public purposes. The Community Services Director or designee shall provide written notice of revocation that shall be effective, without further action of either party, 120 days after the date of the notice.

If the City declares a revocation of this permit under subparagraph (1), the written declaration shall be mailed to Permittee at the Permittee's address shown on the records of the Washington County Department of Assessment and Taxation. The revocation shall be effective ten (10) days after the date of the written declaration. All rights and interests of the Permittee shall automatically terminate upon the effective date of the revocation.

Prior to the effective date of revocation of this permit, the Permittee, at its expense, shall cause all improvements to be removed from the permit area if so requested in the Declaration of Revocation and re-establish area to its pre-existing condition.

The parties have executed this permit on the date indicated below.

TUALATIN CHAMBER OF COMMERCE  
18791 SW Martinazzi Avenue  
Tualatin, OR 97062

CITY OF TUALATIN  
18880 SW Martinazzi Avenue  
Tualatin, OR 97062

\_\_\_\_\_  
Linda Moholt, Chief Executive Officer

\_\_\_\_\_  
Sherilyn Lombos, City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Approved as to Form:

By: \_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_

**City Council Meeting**

**E. 1.**

**Meeting**

**Date:**

08/27/2012

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**SPECIAL REPORTS**

Transportation System Plan & Linking Tualatin Update

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**Attachments**

Presentation

# City of Tualatin Transportation System Plan + Linking Tualatin Update



August 27, 2012

# Task Force

- TSP: June 21, July 19, Aug 16 & 23
  - Reviewed results of technical evaluation
  - Accepted second round projects screened from evaluation
  - Discussed refinement area topics

| Rating | Description |
|--------|-------------|
|--------|-------------|

The idea addresses the criterion a improvements in the criteria cate



N/A

# Task Force

- Linking Tualatin: July 12, Aug 16
  - Reviewed & commented on transit ready place preferred alternatives
  - Presented with Conceptual Linking Tualatin Plan
  - Discussed implementation action & next steps
  - Prepared position statement on linking transit in Tualatin with the region



# Transit Working Group

- July 17
  - Reviewed & commented on transit ready place preferred alternatives
  - Discussed implementation actions & next steps
  - Celebrated accomplishments



# TSP Process

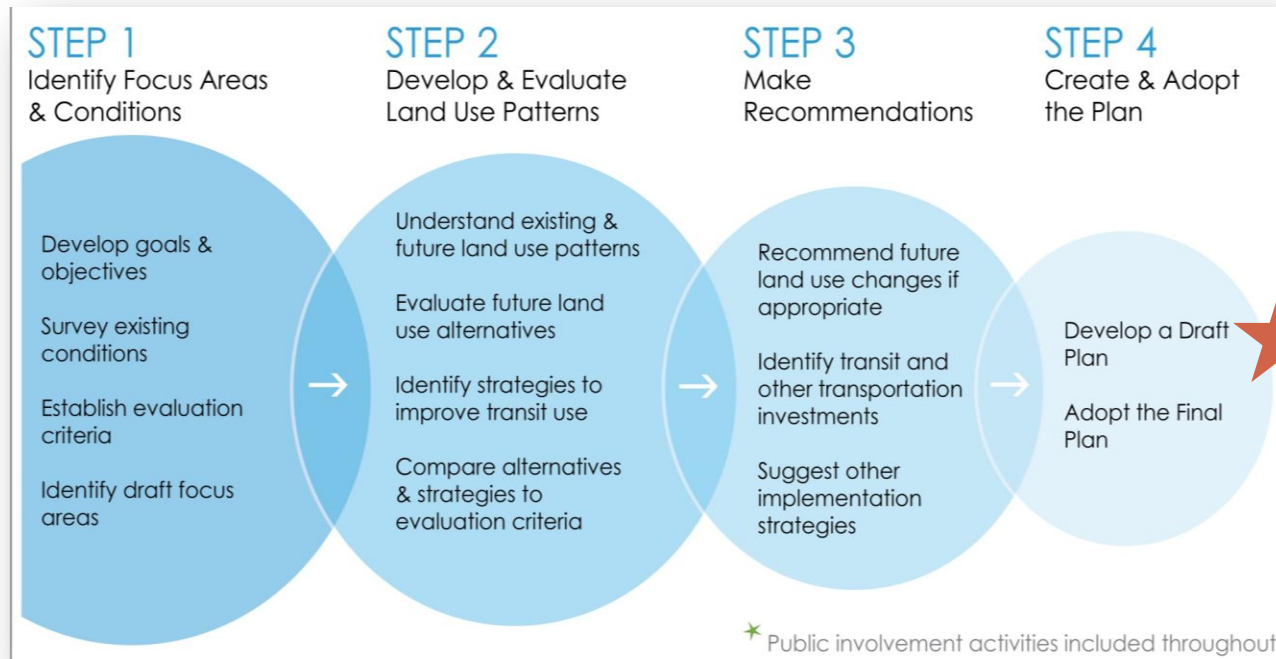
- Update Planning Commission, TPARK & City Council on refinement area topics
- Discuss prioritization & big picture at Transportation Summit on September 20





# Linking Tualatin Process

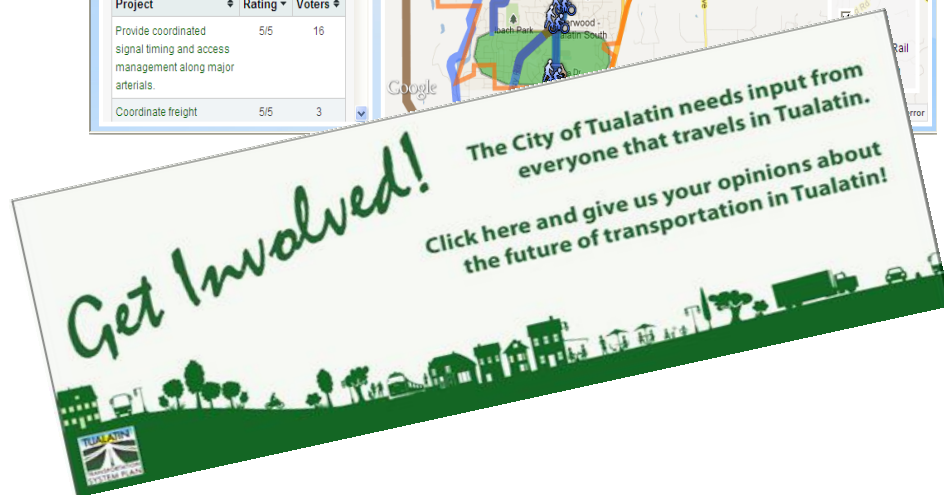
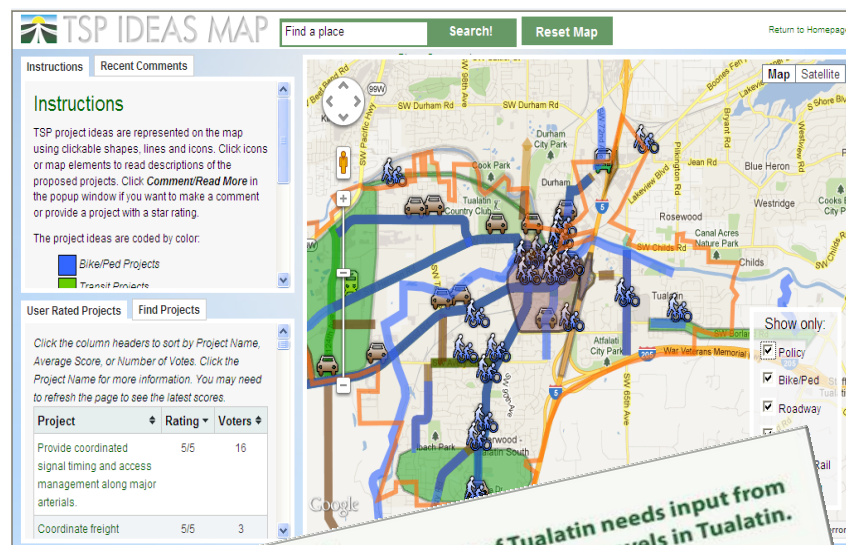
- Update Planning Commission, TPARK, & City Council on implementation actions & next steps
- Review & refine Conceptual Linking Tualatin Plan
- Prepare position statement on linking transit in Tualatin with the region





# Upcoming Events

- **TSP Ideas Map/Online Forum**
  - Open through August 31
- **Conceptual Linking Tualatin Plan**
  - Public comments due by mid-September
  - Talking with businesses & property owners
- **Community Transportation Summit**
  - September 20, 5:00-8:30 pm
  - Police Training Room
  - Prioritization & big picture





# Upcoming Events

## AUGUST

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |

## SEPTEMBER

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 |    |    |    |    |    |    |

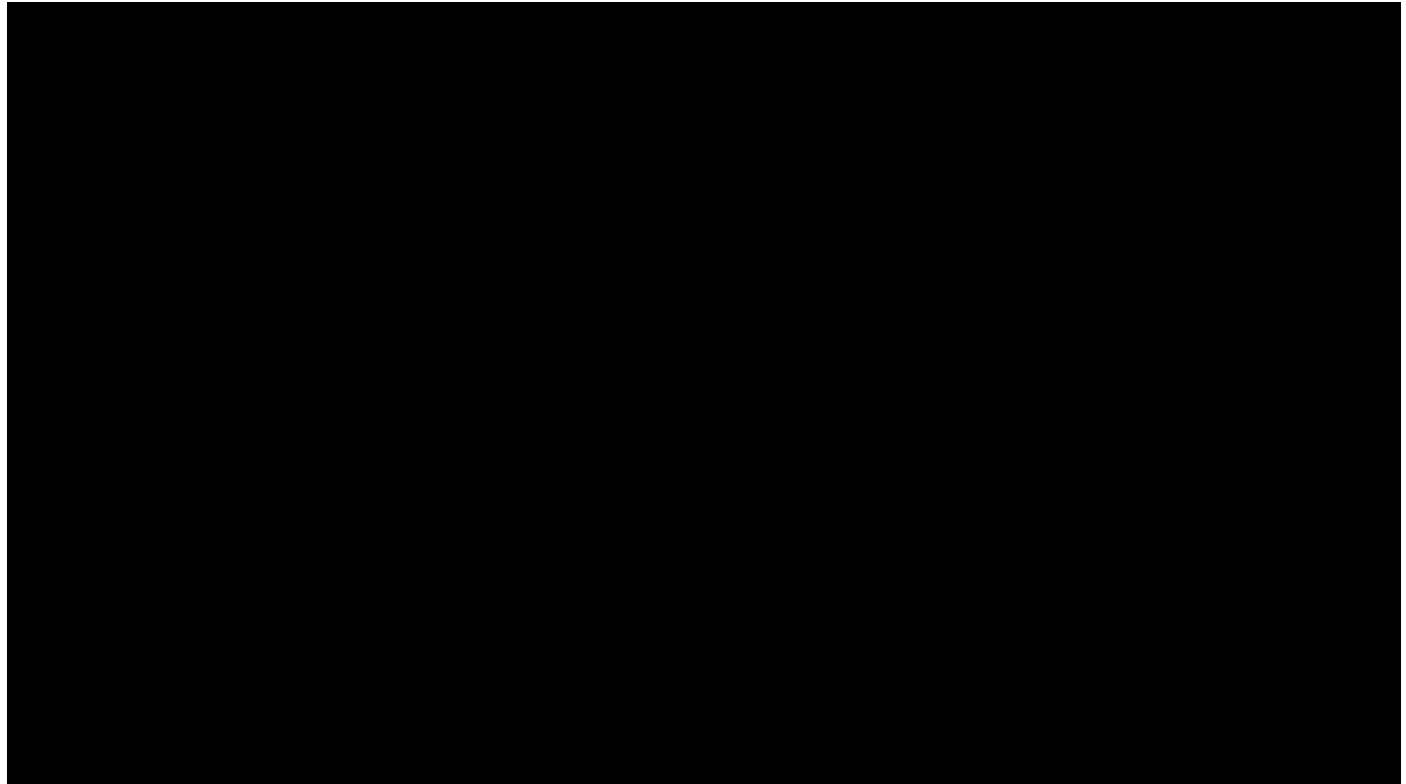
## OCTOBER

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

- TASK FORCE
- CITY COUNCIL
- PLANNING COMMISSION
- TPARK
- COMMUNITY SUMMIT & TASK FORCE
- PUBLIC OUTREACH



# Movie Trailer



**City Council Meeting**

**E. 2.**

**Meeting**  
**Date:** 08/27/2012

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**CONSENT AGENDA**

2011 Tualatin Police Department Annual Report

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**Attachments**

A - PowerPoint Presentation Police Department Annual Report



*City of Tualatin*

*Police Department*

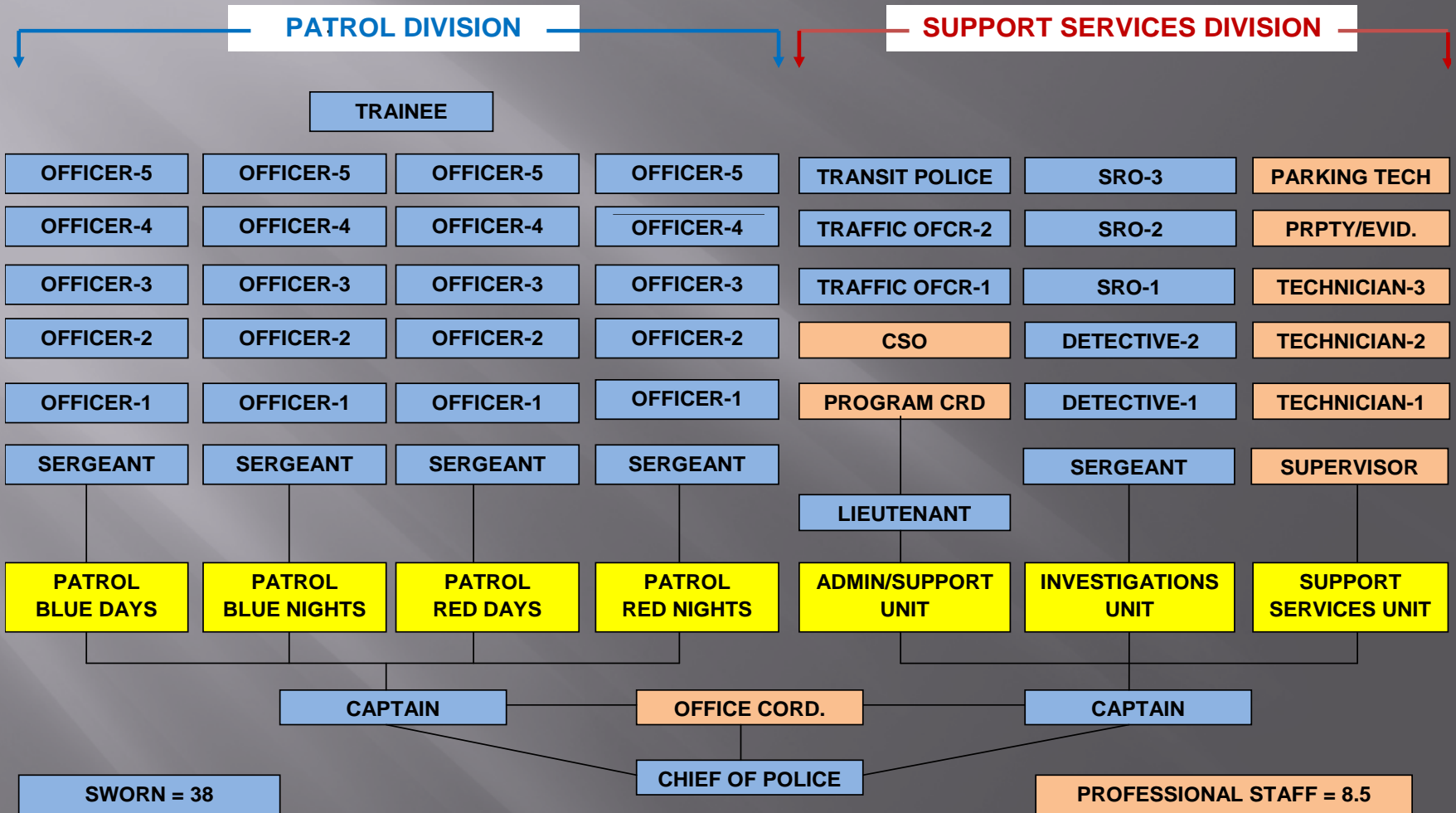
**2011-12 ANNUAL REPORT**

# Our Organization

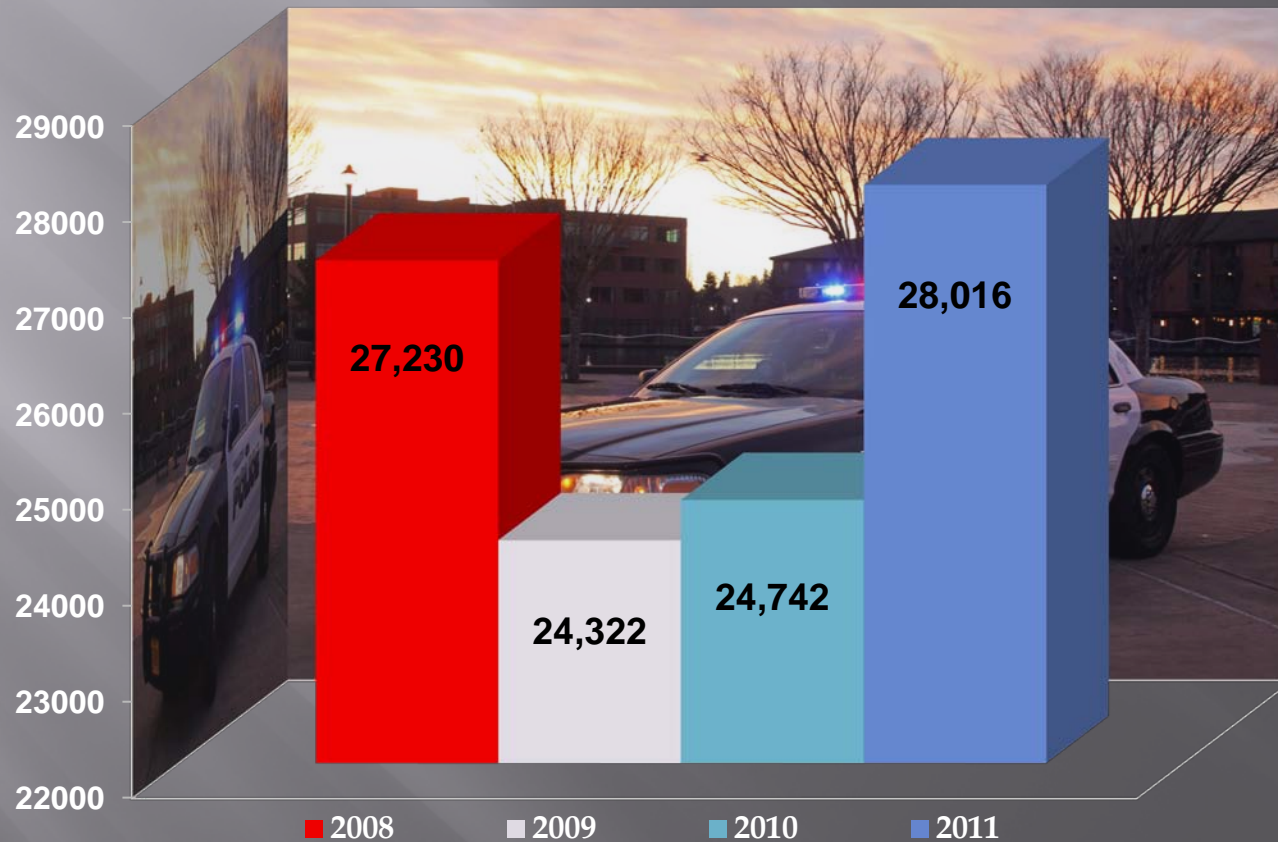




# Our Organization



# Police Activities



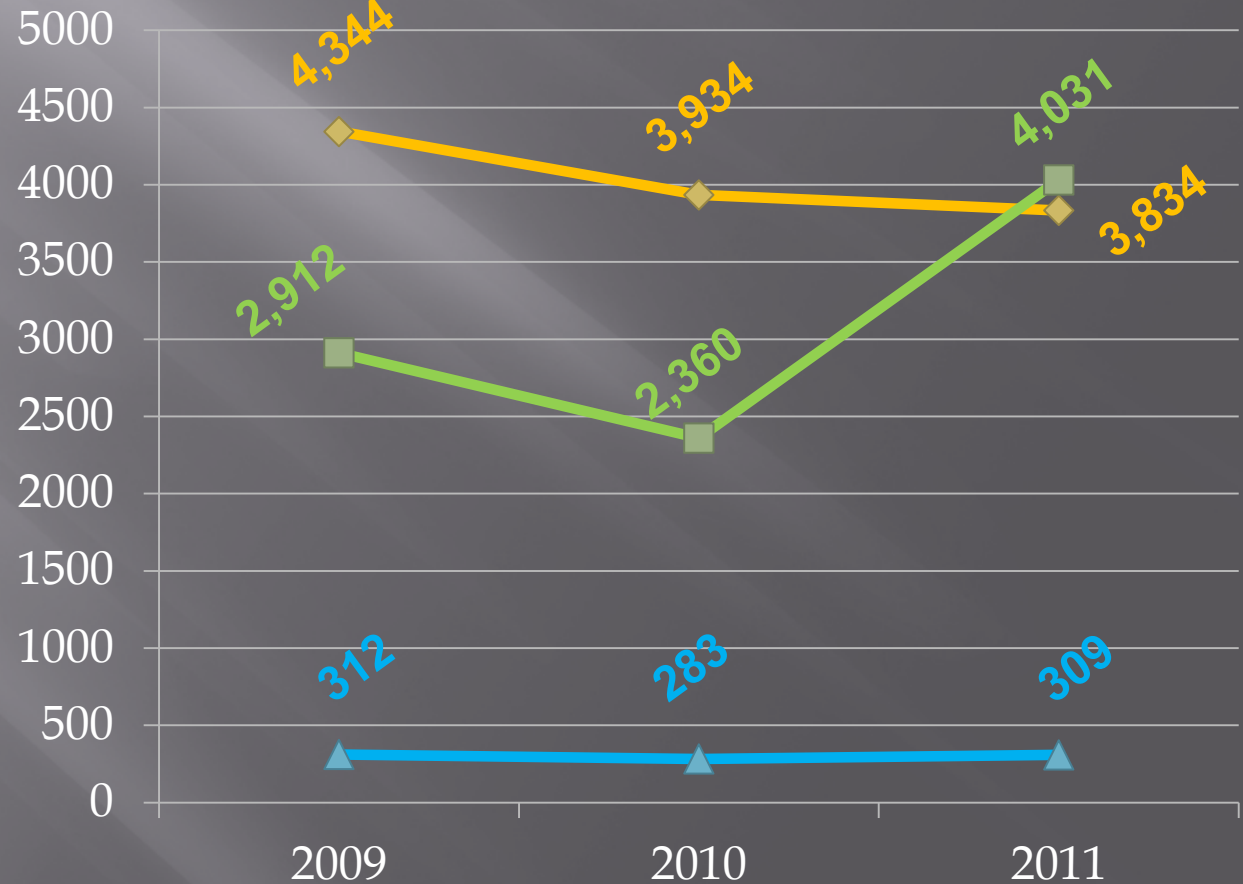


# Reports & Records

◆ Reports (Case Numbers)

■ Traffic Cites

▲ Criminal Cites



# Highlights





# Highlights



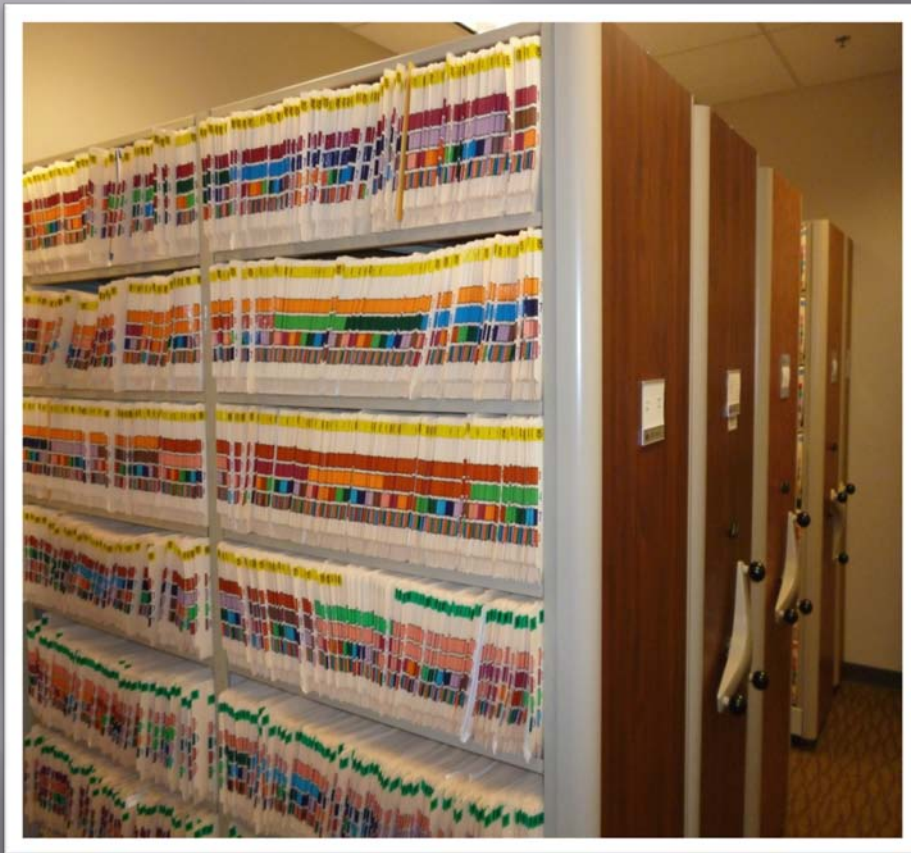
# Goals & Highlights

Increased Traffic enforcement and implemented new Electronic Citation System

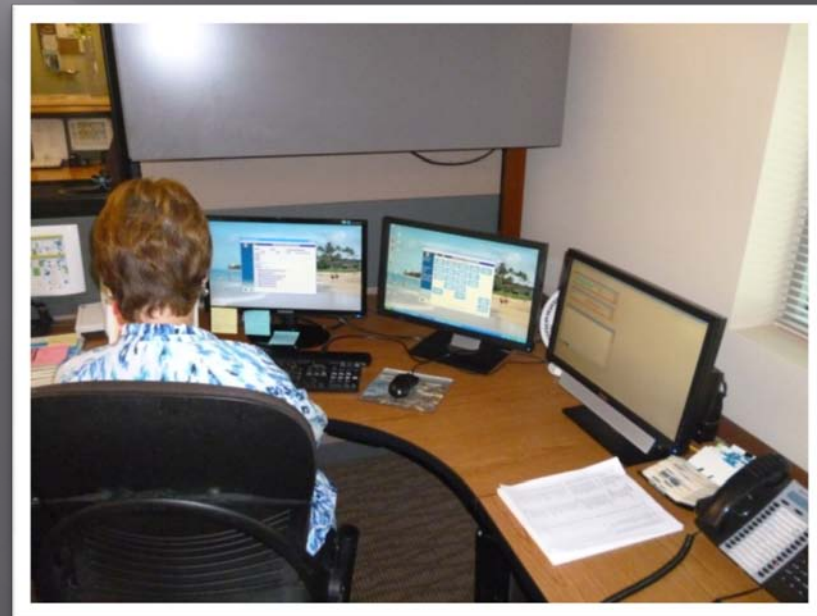
A sample of an Oregon Uniform Citation and Complaint form. The form is filled out with handwritten information. Key sections include: "DEFENDANT" (Name: MORRIS, DOB: 03/23/78, License: 118), "VEHICLE" (Year: 2007, Make: HONDA, Model: CRV), "CITATION TYPE" (Traffic Violation), and "CITATION NUMBER" (8003321). The form also includes a signature line for the Officer (Richard H. [Signature]) and a date (08/11/11).



# Goals & Highlights

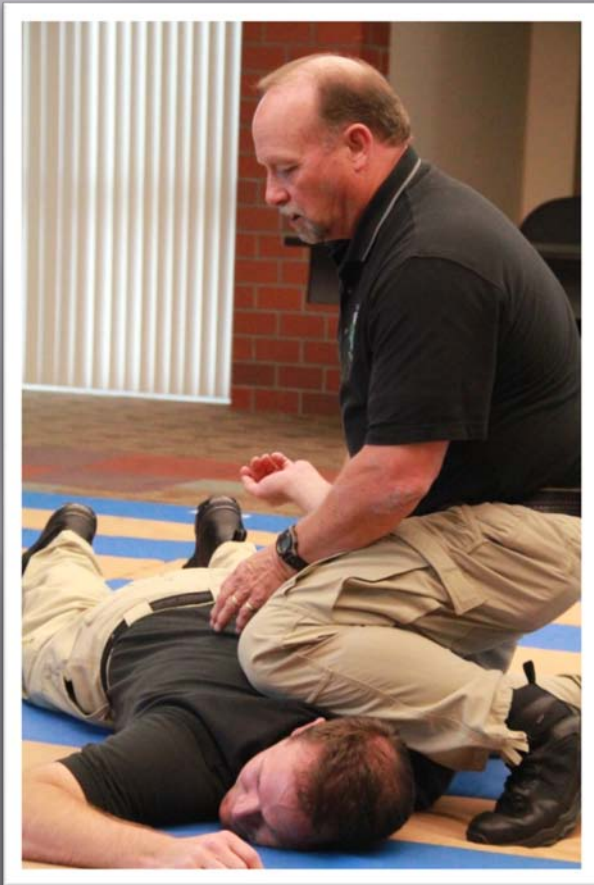


Converted Records Management System to County/Regional System



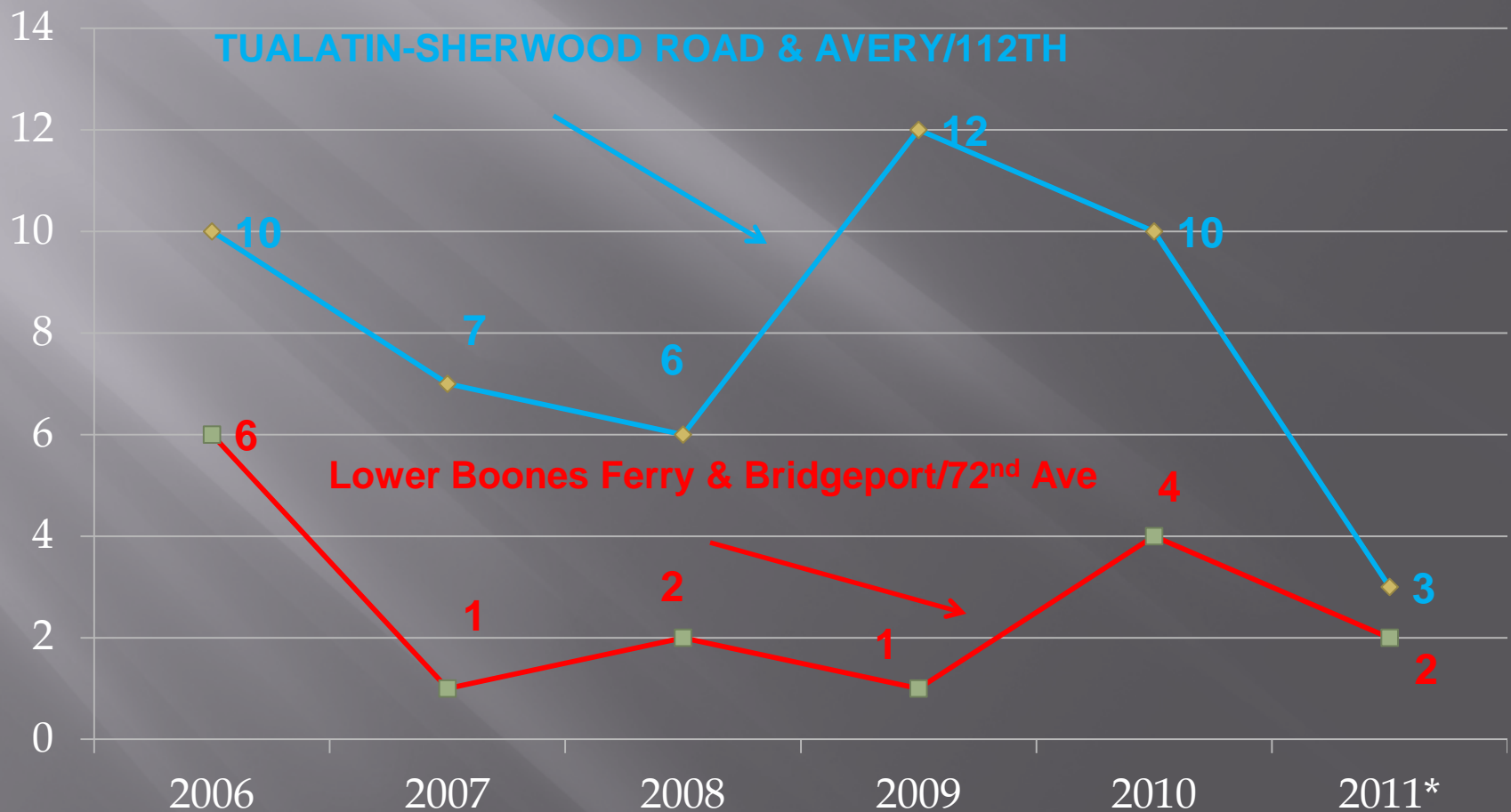
# Goals & Highlights

Recruited, hired, & trained new employees in our goal to establish 100% staffing



# Goals & Highlights

Increase Traffic Safety by implementation of additional Intersection Safety Camera





# Goals & Highlights

Continuation of  
Citizen/Community  
Educational Police  
Academy





# Citizen Engagement

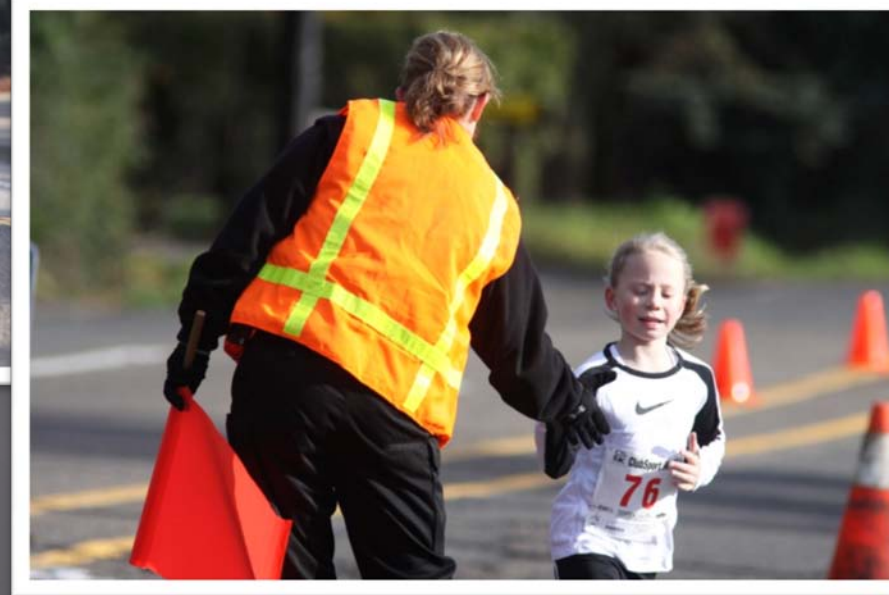
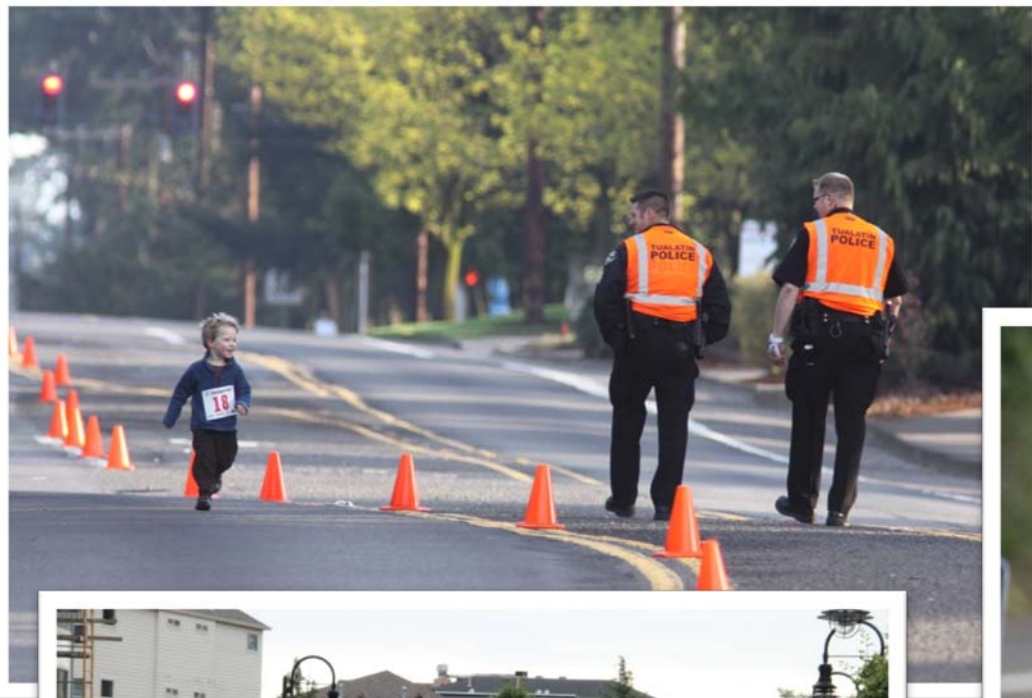




# Citizen Engagement



# Citizen Engagement





# Citizen Engagement



# Citizen Engagement





# Citizen Engagement



## Prescription Drug Turn-In

**October 29**  
10am-2pm

Tualatin Police Dept.  
8650 SW Tualatin Rd.  
Drive-thru convenience.  
No questions asked.



Dispose of your unused medications safely.

Help protect your family, community, and environment!



For more information, please visit [www.dea.gov](http://www.dea.gov)

For more info: 503-691-4846

Tualatin Together supports the Tualatin Police Department's efforts to help keep potentially dangerous unused prescription and over-the-counter drugs from being misused and abused by youth. This event is part of a national effort by the US Office of National Drug Control Policy, the US Drug Enforcement Administration and communities across the country.





# Citizen Engagement





# Citizen Engagement





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TUALATIN POLICE DEPARTMENT  
2011 Annual Report



• State Accredited Since 2009

# Questions?

*Police Department*

# 2011-12 ANNUAL REPORT



# STAFF REPORT

## CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Paul Hennon, Community Services Director

**DATE:** 08/27/2012

**SUBJECT:** Resolution of Support for Changing the Name of the Tonquin Trail to Ice Age Tonquin Trail

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### **ISSUE BEFORE THE COUNCIL:**

The Council will consider a resolution supporting changing the name of the Tonquin Trail to the Ice Age Tonquin Trail to promote public awareness, and enhance funding opportunities and economic development through tourism and scientific research.

Renaming the conceptual Tonquin Trail to Ice Age Tonquin Trail would require consensus from the partner jurisdictions. The partner organizations are Metro, Clackamas and Washington counties, and the cities of Sherwood, Tualatin, and Wilsonville.

### **RECOMMENDATION:**

The staff respectfully recommends that Council adopt the attached resolution.

### **EXECUTIVE SUMMARY:**

Toward the end of the last Ice Age, some 12,000 to 17,000 years ago, a series of cataclysmic floods representing the greatest floods on earth, occurred in what is now the northwest region of the United States, leaving a lasting mark of dramatic and distinguishing features on the landscape of parts of the states of Montana, Idaho, Washington and Oregon, including the Willamette Valley.

The Ice Age Floods story covers the last few thousand years of the Pleistocene Ice Age when a lobe of the Cordilleran ice sheet crept southward into the Idaho Panhandle, blocking the Clark Fork River and forming a 2,000 foot ice dam, creating Glacial Lake Missoula that stretched 200 miles long and contained more than 500 cubic miles of water. Periodically, the ice dam would fail and when Glacial Lake Missoula burst through the ice dam and exploded downstream, it did so at a rate of 10 times the combined flow of all the rivers of the world. This towering mass of water, ice, and debris thundered across the landscape down the Columbia River drainage, across northern Idaho and eastern and central Washington, through the Columbia River Gorge, back up into Oregon's Willamette Valley, and finally poured into the Pacific Ocean at the mouth of the Columbia River.

In 2009 Congress established the Ice Age Floods National Geologic Trail in the states of Montana, Idaho, Washington, and Oregon enabling the public to view, experience, and learn about the features and story of the Ice Age floods through the collaborative efforts of public and private entities.

The national geologic trail is in its earliest stages of planning through the leadership of the National Park Service and the Ice Age Floods Interagency Coordination Committee to collaborate and oversee the activities that will enhance interpretation of the Ice Age Floods story and features along the flood pathways of the Ice Age Floods National Geologic Trail pursuant to the Foundation Document for the Ice Age Floods National Geologic Trail that is attached to the resolution.

The national geologic trail will consist of a network of marked touring routes with interpretive opportunities distributed across this vast area and existing roadways will link many of the region's superb geologic resources by way of a long, central pathway and designated loops and spurs, and where in places foot and bicycle trails that enable access and provide interpretive opportunities of fundamental and other important resources and values will also be a part of this network.

Metro, in partnership with Clackamas and Washington counties, and the cities of Sherwood, Tualatin, and Wilsonville are now in the process of completing the Tonquin Trail Master Plan and will fund and operated the proposed 22-mile regional trail that will travel through landscape and unique geological features that were formed by the Ice Age Floods within and near the Tonquin Geologic Area in order to interpret the natural resources and tell the incredible story of the Ice Age Floods.

There may be funding opportunities by tying the regional trail to the national trail, and linking the two trails may result in economic development by bringing more tourists and scientific research to the communities the regional trail will serve.

#### **FINANCIAL IMPLICATIONS:**

There is no cost to adopting the attached resolution of support of renaming the Tonquin Trail to Ice Age Tonquin Trail since the trail is in the Master Plan stage. Trail funding opportunities and economic development may occur as a result.

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**Attachments:**    [A - Resolution w/attachment](#)  
                          [B - Letters of Support](#)

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF SUPPORT OF CHANGING THE NAME OF THE TONQUIN TRAIL TO ICE AGE TONQUIN TRAIL TO PROMOTE PUBLIC AWARENESS, AND ENHANCE FUNDING OPPORTUNITIES AND ECONOMIC DEVELOPMENT THROUGH TOURISM AND SCIENTIFIC RESEARCH

WHEREAS toward the end of the last Ice Age, some 12,000 to 17,000 years ago, a series of cataclysmic floods representing the greatest floods on earth, occurred in what is now the northwest region of the United States, leaving a lasting mark of dramatic and distinguishing features on the landscape of parts of the states of Montana, Idaho, Washington and Oregon, including the Willamette Valley; and

WHEREAS in 2009 Congress established the Ice Age Floods National Geologic Trail in the states of Montana, Idaho, Washington, and Oregon enabling the public to view, experience, and learn about the features and story of the Ice Age floods through the collaborative efforts of public and private entities; and

WHEREAS the national geologic trail is in its earliest stages of planning through the leadership of the National Park Service and the Ice Age Floods Interagency Coordination Committee to collaborate and oversee the activities that will enhance interpretation of the Ice Age Floods story and features along the flood pathways of the Ice Age Floods National Geologic Trail pursuant to the attached Foundation Document for the Ice Age Floods National Geologic Trail; and

WHEREAS the national geologic trail will consist of a network of marked touring routes with interpretive opportunities distributed across this vast area and existing roadways will link many of the region's superb geologic resources by way of a long, central pathway and designated loops and spurs, and where in places foot and bicycle trails that enable access and provide interpretive opportunities of fundamental and other important resources and values will also be a part of this network; and

WHEREAS Metro, in partnership with Clackamas and Washington counties, and the cities of Sherwood, Tualatin, and Wilsonville are now in the process of completing the Tonquin Trail Master Plan and will fund and operated the proposed 22-mile regional trail that will travel through landscape and unique geological features that were formed by the Ice Age Floods within and near the Tonquin Geologic Area in order to interpret the natural resources and tell the incredible story of the Ice Age Floods; and

WHEREAS there may be funding opportunities by tying the regional trail to the national, trail, and linking the two trails may result in economic development by bringing more tourists and scientific research to the communities the regional trail will serve; and

WHEREAS renaming the conceptual Tonquin Trail to Ice Age Tonquin Trail would require consensus from the partner jurisdictions.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

A. The City of Tualatin supports renaming the Tonquin Trail to Ice Age Tonquin Trail.

INTRODUCED AND ADOPTED this 27th day of August, 2012.

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_  
Mayor

ATTEST:

BY \_\_\_\_\_  
City Recorder



# DESCRIPTION OF ICE AGE FLOODS NATIONAL GEOLOGIC TRAIL

“At the end of the last Ice Age, some 12,000 to 17,000 years ago, a series of cataclysmic floods occurred in what is now the northwest region of the United States, leaving a lasting mark of dramatic and distinguishing features on the landscape of parts of the States of Montana, Idaho, Washington, and Oregon.”

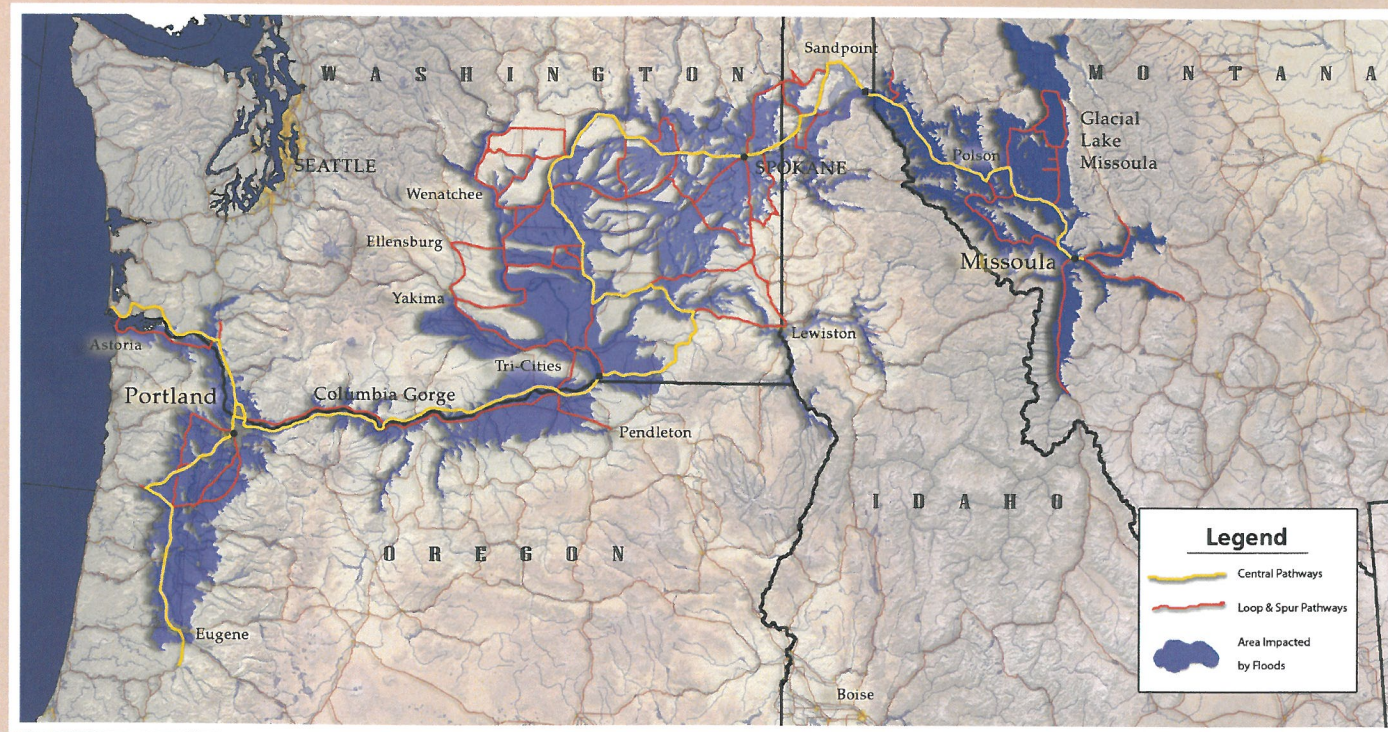
Public Law 111-11, March 30, 2009

Today, evidence of the immense floods remains in many forms including high water lines, huge current dunes, boulders transported hundreds of miles, giant coulees and dry falls, and enormous gravel bars. These reminders of the floods exist on public and private lands across the four states of Montana, Idaho, Washington, and Oregon. Many of the most dramatic features are managed by federal, tribal, state, and local governments.

The national geologic trail will consist of a network of marked touring routes with interpretive opportunities distributed across this vast area. Existing roadways will link many of the region’s superb geologic resources by way of a long, central pathway and designated loops and spurs. In places, other types of foot and vehicle trails may also be a part of this network.



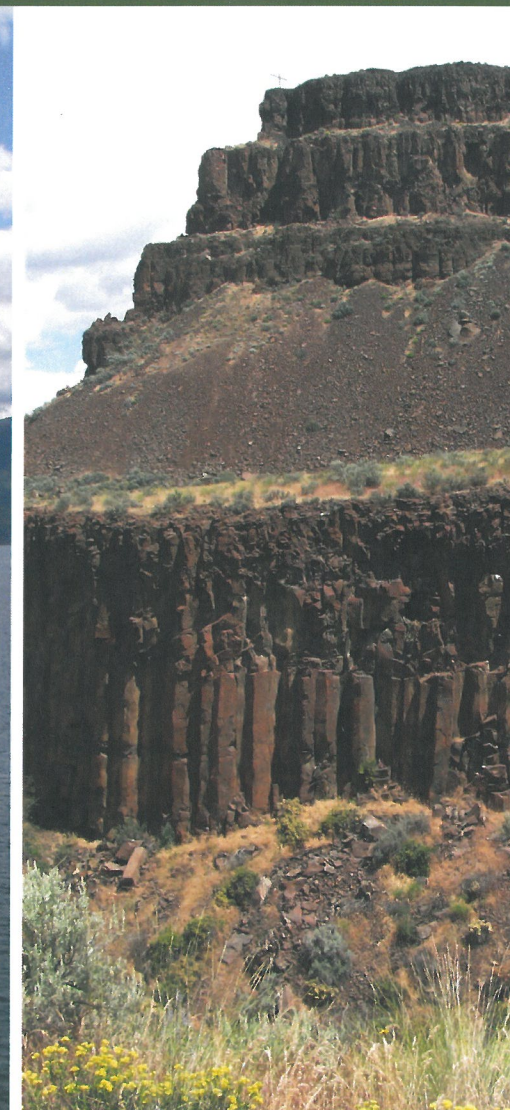
Photo: Melissa Rosin



Map adapted from *Ice Age Floods Study of Alternatives and Environmental Assessment*, February 2011, prepared for the National Park Service by Jones & Jones Architects and Landscape Architects.

National Park Service  
U.S. Department of the Interior

Ice Age Floods National Geologic Trail  
Montana, Idaho, Washington, and Oregon



# Foundation Document

## Ice Age Floods National Geologic Trail





## Purpose

*The Ice Age Floods National Geologic Trail tells the stories of the cataclysmic Ice Age floods and invites people to discover and explore the resulting extraordinary landscapes and distinctive features. Interpretation, research, and stewardship are achieved through collaboration between public and private partners.*

## Interpretive Themes

*Interpretive themes are the key concepts to be communicated to visitors to help them understand and appreciate the significance of the trail.*

**Geologic Setting.** A remarkable alignment of past geologic forces, resulting terrain, and Ice Age conditions produced a series of some of the greatest floods on earth, dramatically sculpting 16,000 square miles of the northwestern United States and as much of the Pacific Ocean floor.

**Cataclysmic versus Incremental.** The Ice Age floods remind us that the slow, incremental processes shaping our earth can be punctuated by sudden, epic, cataclysmic events, and that such events are possible in our lifetimes.

**Evidence that Remains.** In the wake of the floods, a wide array of floods-formed features remained, just waiting for human curiosity to discover. Some features are gigantic – readily visible from space; others are subtle—only revealed and appreciated through close observation.

**In Search of the Truth.** Unraveling the mysteries of the Ice Age floods reveals the human, often subjective and sometimes contentious, side of the scientific method that arises when new evidence challenges prevailing paradigms.

**Lives and Livelihoods.** Just as the Ice Age floods left an enduring mark on the landscape of the northwestern United States, so too has that landscape profoundly shaped human history and culture across the region. The impact of the floods continues to this day.

## Significance

*Significance statements define what is most important about the trail's resources and values. They express why the trail and its resources are significant within a regional, national, and global context—focusing attention on those exceptional qualities that Congress felt were important to preserve and interpret.*

**Cataclysmic Ice Age Floods.** Ice Age Floods National Geologic Trail represents the greatest floods on earth. Repeated cataclysmic releases of water exploding from glacially dammed Lake Missoula thundered across the landscape to the Pacific Ocean, carrying water, debris, rock, and ice with a discharge equal to 10 times the flow from all of today's rivers worldwide.

**Distinctive Geologic Resources.** The Ice Age floods sculpted extraordinary landscapes and left behind a variety of distinctive geologic features across a vast area of the northwestern United States. Gigantic basalt coulees, enormous dry falls, and flood ripples of immense proportion are just a few examples of the evidence that survives to illustrate the scale and power of the floods.

**Science and Research.** The discovery and investigation of the Channeled Scabland led to an understanding of cataclysmic origin that challenged prevailing geologic thought. Ongoing research has established the Ice Age floods as the quintessential example of megaflood landscapes throughout the world.

**Human Settlement.** The Ice Age floods transformed the environment of the northwestern United States, greatly influencing the use of the land and its resources from early native peoples to contemporary society.



Photo: Tom Foster

## Fundamental Resources and Values

*Fundamental resources and values are those features, systems, processes, experiences, stories, scenes, sounds, smells, or other attributes that are critical to achieving purpose and maintaining significance. That which is most important about the trail could be jeopardized if these resources and values are allowed to degrade.*

**Outstanding Floods-Related Geologic Resources.** Numerous floods-related geologic features exist within this four-state area, but not all have been inventoried. Resources are categorized into seven types, including bedrock features, terrain features pre-existent to the floods, erosional landforms created by Ice Age floods, depositional landforms created by Ice Age floods, glacial features, lake features, and features deposited by wind.

**Exceptional Scenery and Views.** Vast landscapes and stunning scenery created by the floods are present at many places along the proposed trail routes. Views of natural and human-influenced scenery enable visitors to comprehend the scale of the floods, to appreciate the grandeur that the floods created, and to understand the impact of the floods on human settlement and on the natural world.

**Scientific Knowledge and Research.** Investigation of the Ice Age floods has greatly contributed—and continues to contribute—to the body of scientific knowledge. In bringing to light the story of the floods, J Harlen Bretz, Joseph Pardee, and other geologists yielded a new theory for the origin of many landforms in the northwest. Aided by new technologies, subsequent researchers built upon these early discoveries and further advanced our knowledge of the floods and landform features.

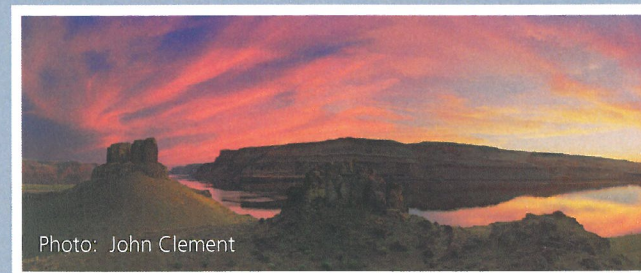


Photo: John Clement

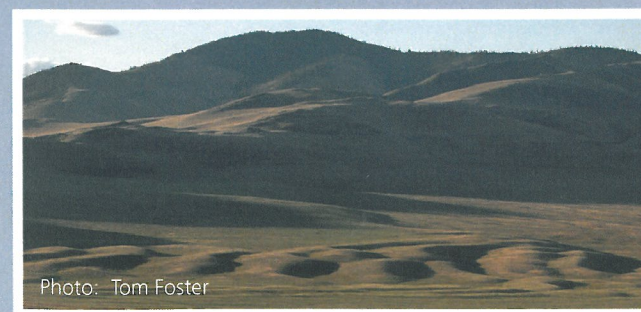


Photo: Tom Foster

## Other Important Resources and Values

*The identification of certain resources and values as fundamental is not meant to imply that other resources are not important. The National Park Service draws this distinction because it can help trails and other national park system units set priorities among competing management concerns.*

**Floods-Related Cultural Resources.** Although geological resources are the primary focus of the national geologic trail, the human history of the region adds another dimension to the floods' story. The federal and state partners responsible for managing the trail also manage cultural resources in accordance with laws and regulations that mandate their protection. Cultural resources along the trail corridor convey thousands of years of human history and patterns of settlement across the numerous, varied landscapes shaped by Ice Age floods.

**Access to Diverse Recreational and Educational Opportunities.** Providing for enjoyment and understanding of resources is central to the mission of the National Park Service and to every park unit or trail that the agency administers. Through partnerships, the national geologic trail offers access to a variety of recreational and educational opportunities that enable visitors to learn about, appreciate, and experience the floods features.





**LETTERS SUPPORTING THE ADDITION OF “ICE AGE” TO THE TONQUIN TRAIL  
NAME FROM THE FOLLOWING ORGANIZATIONS:**

1. Washington County Board of Commissioners
2. Washington County Visitors Association
3. Tualatin Historical Society
4. Tualatin Chamber of Commerce
5. Wilsonville Chamber of Commerce
6. Sherwood Chamber of Commerce





August 10, 2012

Tualatin Historical Society  
P. O. Box 1055, 8700 S. W. Sweek Drive  
Tualatin, Oregon 97062

**Re: Ice Age Tonquin Trail**

Dear Ms. Addington,

Thank you for the letter regarding the proposal to add "Ice Age" to the name of the "Tonquin Trail" which is planned to travel through Washington County and become part of the existing Tonquin Geological Area.

We are very fortunate to have this significant natural resource in our community. The request from the Tualatin Historical Society to have the name of the trail reflect the origins of this geological treasure seems very strategic and well thought out. It would provide greater awareness to visitors and county residents alike about the opportunity to hike the trail and witness the fascinating history associated with the ice age floods that gave us fertile soil and many of our unique geological features.

The Washington County Board of Commissioners is in full support of this effort to attract visitors and positive attention to the region and highlight yet another reason why people should visit Washington County. We support naming the trail the "Ice Age Tonquin Trail" and thank you for your efforts.

Sincerely,

Andy Duyck, Chairman  
Washington County Board of Commissioners



WASHINGTON COUNTY  
**OREGON**  
VISITORS ASSOCIATION

REC'D  
CITY OF TUALATIN

AUG 09 2012

MAYOR \_\_\_\_\_ COUNCIL \_\_\_\_\_ POLICE \_\_\_\_\_ ADM \_\_\_\_\_  
FINANCE \_\_\_\_\_ COMM DEV \_\_\_\_\_ LEGAL \_\_\_\_\_ OPER \_\_\_\_\_  
COMMSVCS \_\_\_\_\_ ENG & BLDG \_\_\_\_\_ LIBRARY \_\_\_\_\_

August 6, 2012

Metro Regional Government  
Metro Council President Tom Hughes and Council Members  
600 Northeast Grand Avenue  
Portland, OR 97232

Subject: **Ice Age Tonquin Trail**

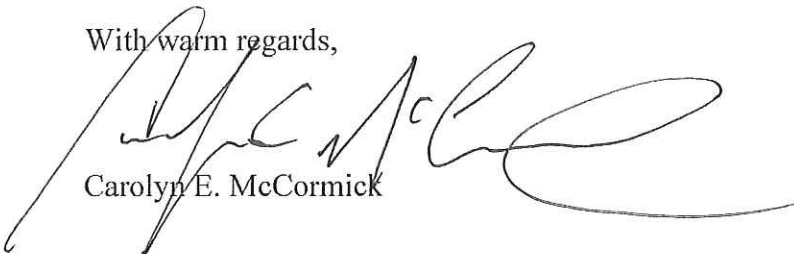
Dear Council President Tom Hughes and Members of the Metro Council:

On behalf of the Washington County Visitors Association, I would like to encourage the Metro Council to consider the addition of **Ice Age** to the **Tonquin Trail** official name. It has come to my attention that there is a small window of opportunity to present the value of the association with the Department of Interior's project to create a national ice age floods trail and the Tonquin Trail. It appears the opportunity is presently upon us.

It is incumbent for us to work together in sustaining the history, culture and social importance of elevating awareness of the geological events that have led to the creation of what makes Oregon a dynamic place to visit and live. The Metro Council has a wonderful opportunity to include our area in the recent federally created Ice Age Floods National Geologic Trail currently planned from Lake Missoula, Montana/Canada border through Idaho, Washington, down to the Columbia River to the Pacific Ocean.

I thank the Metro Board for your sincere consideration. Please do not hesitate to contact me directly at 503-644-5555 ext 103 or via email at [Carolyn@wcva.org](mailto:Carolyn@wcva.org) for any questions or comments you may have pertaining to this very important project.

With warm regards,



Carolyn E. McCormick

cc: Yvonne L. Addington, Past President Tualatin Historical Society  
Linda Moholt, CEO Tualatin Chamber of Commerce  
Washington County Commissioners  
Clackamas County Commissioners  
Tualatin, Sherwood, Wilsonville City Council



# Tualatin Historical Society

Tualatin Heritage Center

July 28, 2012

*Established in 1986 to preserve, promote and interpret the rich and colorful history of Tualatin.*

Clackamas County Commission  
Washington County Commission

City of Sherwood City Council  
City of Tualatin City Council  
City of Wilsonville City Council

Re: Proposed "Tonquin Trail" Name

Honorable Officials:

Metro's Regional Government has asked the Tualatin Historical Society to seek the approval of the above Commissions and Councils regarding adding just two words—"Ice Age"—to the proposed name of the "Tonquin Trail". This 22 mile trail is planned to go through the above jurisdictions, all of which were affected by the worldly unique cataclysmic Ice Age floods over 12,000 years ago. Much of the local area was covered up to the 400' elevation with icy flood waters which backed up into the Willamette River and its tributaries. The agriculturally rich valleys, the Tonquin Scablands, Cipole swamps, and local wetlands were created or affected by these floods.

There are many positive possibilities by further identifying this area on international mapping systems with the ice age words. One possibility, already included in Metro's Tonquin Trail plan, would enhance job creating possibilities by visitors and businesses, thus bringing new money into the area. The words "Ice Age" on international satellite mapping, GIS, GPS, visitor information and related media could better guide the public to the area. Many public and private organizations are just becoming aware of the economic possibilities and want to pursue them. The central location along I-5, I-205, highways to the Pacific Ocean, and the rapidly emerging wine industry enhance efforts.

The local area is generally included in maps in the 2009 federal legislation creating the Ice Age Floods National Geologic Trail from Montana, through Idaho, Washington and Oregon to the Pacific Ocean via the Columbia River. (explained further in accompanying documents). However, current planning of the national trail has not yet included our local area for detailed information or enhancements because the national and state planning officials are just learning of our interests. This would definitely show local interest.

Our request to add the words "Ice Age" to the Tonquin Trail name was first submitted to Metro's Tonquin Trail Steering Committee over two years ago, and again to Metro on May 29, 2012, (copy sent to you). However, no formal action has been taken to consider it in their master plan and they now advise they need signed consent of all of the above governments by mid-August in order to incorporate it into the master plan. Therefore, we ask your earliest consideration and cooperation. Thank you so much.

  
Yvonne Addington, Past President





August 27, 2012

Metro Regional Government  
Metro Council Tom Hughes and Council Members  
600 Northeast Grand Avenue  
Portland, OR. 97232  
Subject: Changing the Name of the Tonquin Trail to the “Ice Age” Tonquin Trail

Dear Council President Tom Hughes and Members of the Metro Council:

For the past several years, the Tualatin Chamber of Commerce, the Tualatin Historical Society and the City of Tualatin have been working in conjunction with the Washington County Visitors Association to create a Tourism initiative based on the geologic history of the Missoula Ice Age Floods some 12,000 to 17,000 years ago. As the Ice Age ended, Tualatin was carved by gigantic floods bursting down from today’s Montana and Canada. The waters moved icebergs carrying unusual boulders called “glacial erratics”. These monoliths were strangers to our region and are still being discovered today. The result makes up our beautiful community parks and trails including the “Ice Age” Tonquin Trail. The bones of giant mastodons, sloths and other mega-fauna have been discovered and are on display now in Tualatin.

In 2009, Congress established the Ice Age Floods National Geologic Trail in the states of Montana, Idaho, Washington and Oregon enabling the public to view, experience, and learn about the features and story of the Ice Age floods through the collaborative efforts of public and private entities. The national geologic trail will consist of a network of marked touring routes with interpretive opportunities distributed across this vast area.

The Metro Region has a very time sensitive and unique opportunity to connect itself with the creation of the National Park Service Ice Age Floods National Geologic Trail through a simple but descriptive name change. By adding “Ice Age” to the Tonquin Trail we will then be permanently linked to the master trail system and with the potential economic impact by bringing more tourists and scientific research to the communities that the regional trail will serve.

We want to thank the Metro Council in advance for your consideration to amend the name of the Tonquin Trail to the “Ice Age” Tonquin Trail. If you have further questions or comments, please do not hesitate to give us a call.

Sincerely,

Linda Moholt  
CEO

Kevin Ferrasci O'Malley  
Tualatin Chamber Board Chair

PO Box 701  
18791 SW Martinazzi Ave.  
Tualatin, OR. 97062

Phone: 503-692-0780  
Chamber@tualatinchamber.com  
www.TualatinChamber.com

August 27, 2012

Metro Regional Government  
Metro Council President Tom Hughes and Council Members  
600 Northeast Grand Avenue  
Portland, OR 97232

Subject: **Tonquin Trail rebranding**

Dear Council President Tom Hughes and Members of the Metro Council:

On behalf of the Wilsonville Area Chamber of Commerce, I would like to encourage the Metro Council to consider the addition of *Ice Age* to the **Tonquin Trail** official name. It has come to my attention that there is a small window of opportunity to present the value of the association with the Department of Interior's project to create a national ice age floods trail and the Tonquin Trail. I think we should take advantage of that opportunity.

Wilsonville is rich with history, from Boone's Crossing to our agricultural roots, so we understand the importance of celebrating the past. With the Graham Oaks Nature Park having sections of the Tonquin Trail, we would welcome the name change and advocate that information be put in Graham Oaks, if appropriate. We believe that elevating the awareness of geological events will only add to the heritage of the area. The Metro Council has an opportunity to include our area in the recent federally created Ice Age Floods National Geologic Trail currently planned from Lake Missoula, Montana/Canada border through Idaho, Washington, down to the Columbia River to the Pacific Ocean.

I thank the Metro Board for your consideration. Please do not hesitate to contact me at 503-682-0411 or via email at [Steve@wilsonvillechamber.com](mailto:Steve@wilsonvillechamber.com) for any questions or comments you may have.

Thank you,

A handwritten signature in black ink, appearing to read "Steve Gilmore". The signature is fluid and cursive, written in a professional style.

Steve Gilmore, CEO  
Wilsonville Area Chamber of Commerce



August 17, 2012

Mr. Carl Hosticka,  
Councilor, Dist. 3  
Metro  
600 N. E. Grand Ave.  
Portland, Oregon 97232-2736

Dear Mr. Hosticka:

As the organization dedicated to Sherwood, Oregon's economic opportunity and to a positive business climate in the region, we encourage adoption and inclusion of the word "Tonquin" to the official description of our geographic area. It would thus become the Tonquin Ice Age National Geologic Trail. The closer identification of the area in the National Park Service designation of the "Ice Age Floods National Geologic Trail" will provide significant local economic impact to educational, scientific and tourism communications regarding this unique resource.

The Sherwood, Tualatin and Wilsonville communities are part of the 21 miles of trails which follow much of the ice age flood trajectory. This will be a productive and meaningful partnership of the communities, the National Park Service, Metro and Oregon tourism.

Thank you for your consideration.

A handwritten signature in cursive script, reading "Leanna Knutson".

Leanna Knutson,  
President  
Sherwood Chamber of Commerce

Cc: Jane Hart, Metro Senior Regional Planner