



**OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR
MAY 12, 2013**

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Kent Barker; Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy City Manager Sara Singer; Planning Manager Aquilla Hurd-Ravich; Deputy City Recorder Nicole Morris; Information Services Manager Lance Harris; Engineering Manager Kaaren Hofmann; Maintenance Services Division Manager Clayton Reynolds; Management Analyst Ben Bryant; Assistant City Manager Alice Rouyer

CALL TO ORDER

Mayor Ogden called the meeting to order at 5:05 p.m.

1. *Tualatin Tomorrow Vision & Strategic Action Plan Update.*

Deputy City Manager Sara Singer and Tualatin Tomorrow Chair Candice Kelly presented the Tualatin Tomorrow Vision and Strategic Plan Update. Chair Kelly briefed the Council on the status of the consultant selection. She stated that the purpose of hiring the consultant is to amend the plan to reflect the current community needs and aspirations and develop a comprehensive public involvement strategy to update the plan. The committee met on May 1st and is recommending J. Robertson and Co. as the consultant for this project. The next steps with the consultant is to develop a project schedule and confirm the public involvement strategy.

Councilor Truax had questions regarding the need for a consultant. Councilor Bubenik addressed Councilor Truax stating that the five year update of the Tualatin Tomorrow Vision plan allows for the goals and strategies to be made current with the communities current needs. He also noted that the consultant's expertise in gathering community input and feedback and the tools they have available are important in the process. Deputy City Manager Singer also noted that the consultant will help with community outreach and then take the information that is gathered and compile the document. Mayor Ogden also noted that we do not have extra staff available to complete special projects of this nature, so it is important to hire an expert to help compile a meaningful document.

Mayor Ogden and Councilor Grimes thanked the advisory committee for their time and efforts on this project.

2. *Council Building Feasibility Study.*

Deputy City Manager Sara Singer presented information regarding a Council Building Feasibility Study. She noted that this discussion is being driven by the application received for the Nyberg Rivers Development which includes the construction of Seneca Street in accordance with the city's Transportation System Plan (TSP) and the Central Urban Renewal District (CURD) Plan. Deputy City Manager Singer presented several options for consideration regarding the future of the Council Building. The City has reached out to SRG Partners, Inc. as they have a long history of working with the city to potentially conduct a feasibility study. The staff then could use the assumptions provided to examine the options and begin the public outreach process. The staff is seeking council direction on this proposal.

Councilor Truax would like to see this process begin right away and begin working to gather community input before the City approves the application. Councilor Truax expressed concerns over the timeframe of actually being able to complete the study and gather the necessary feedback in the application approval timeframe. Deputy City Manager Singer responded that the study will take 60 days to complete.

Mayor Ogden expressed concerns over the need to rush into the feasibility study unless it is determined that it is absolutely needed based on the traffic study. He would like to make sure we are studying the right issues. City Manager Lombos stated that if the conclusion is that Seneca Street goes through that we will want to be on the same schedule as the developer, so we are in a position where we will need to move forward with the feasibility study. Mayor Ogden asked when we would know for sure if Seneca Street will need to go through. Assistant City Manager Rouyer stated that we will have additional information regarding the traffic analysis in June.

Councilor Truax stated he would like to move forward with the feasibility. Mayor Ogden agreed that the analysis is worthwhile but expressed concerns over the scope of the study until there is clarification on whether Seneca Street is required or not. The Council directed staff to move forward with the feasibility study as presented.

City Manager Lombos asked the Council how they would like the public involvement strategy to be presented. Councilor Grimes wants to make sure that there is plenty of time for citizens to weigh-in and gather feedback. Deputy City Manager Singer said she will present a defined schedule and plan at a future Council meeting.

3. *Water Conservation Plan Update and Other Regional Water Issues.*

Engineering Manager Kaaren Hofmann presented the updates to the Water Conservation Plan. She stated that the number of connections in the city has grown by about 1% but the overall amount of water sold has decreased by 12%. The decrease is due to water conservation efforts and changes in the economy. Some of the updates to the plan included using water more efficiently at city facilities, free leak detection for customers, and several other water conservation marketing efforts. No major changes to the plan are being proposed at this time.

Councilor Truax noted that the city's membership with the Regional Water Consortium is one of the biggest bargains we receive as they do all the major water conservation efforts. Mayor Ogden asked about the progress we are making in conservation. Manager Hofmann stated that we have a 12% decrease which is very good.

Assistant City Manager Rouyer addressed issues with the summer interruptible water purchase with the City of Portland. She stated that the City had received a letter from the City of Portland stating that they would only sell us this water under new terms which is in violation of our existing contract. The City will be responding in writing letting the City of Portland know that we will be evoking our rights to arbitration regarding this matter. She will also be meeting with the director this Wednesday to discuss the matter further. The Council will be updated on the matter at a future meeting.

Assistant City Manager Rouyer also addressed regional water issues regarding Tualatin Valley Water District (TVWD). TVWD is looking at drawing water from the Willamette River through an agreement with Wilsonville. In order to receive water from this location they would need to use the right-of-way for the 124th Street project. In accordance with our intergovernmental agreement with TVWD they would need to notify the city of intent to move forward with this project and we would need to draft a response. It is likely that they will ask for the city's participation in an engineering feasibility study.

4. *Council Meeting Agenda Review, Communications & Roundtable.*

Councilor Davis noted that Community Action Partnership had a very successful fundraiser again this year and thanked the community for their support of this group.

Councilor Bubenik updated the Council on the status of the Washington Children and Families Commission funding. He stated that the legislature has not made a decision on the bills related to the Children and Families Commission. At this time many facilities are closing due to the lack of funding and will not reopen unless something in the legislature changes.

Mayor Ogden briefed the Council on the Southwest Corridor Steering Committee status. The Committee's objective is to narrow the alternatives by July. He noted that at the meeting he attended today it was the first time that hard data had been provided to the group that suggested operating costs and ridership information. The committee is scheduled next week to begin economic outreach to the public.

ADJOURNMENT

The work session adjourned at 6:26 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

[Signature] / Lou Ogden, Mayor



STAFF REPORT CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Nicole Morris, Deputy City Recorder

DATE: 05/28/2013

SUBJECT: Consideration of Approval of the Minutes for the City Council Work Session and Regular Meeting on May 13, 2013.

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve minutes from the City Council Work Session and Regular Meeting on May 13, 2013.

RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

Attachments: City Council Work Session Minutes of May 13, 2013
City Council Minutes of May 13, 2013