



**OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR JUNE 24, 2013**

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Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Kent Barker; Assistant City Manager Alice Rouyer; Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy City Manager Sara Singer; Planning Manager Aquilla Hurd-Ravich; Deputy City Recorder Nicole Morris; Information Services Manager Lance Harris; Engineering Manager Kaaren Hofmann; Maintenance Services Division Manager Clayton Reynolds; Management Analyst Ben Bryant; Human Resources Manager Janet Newport; Public Works Director Jerry Postema

**CALL TO ORDER**

Mayor Ogden called the meeting to order at 5:40 p.m.

**1. *Tualatin Tomorrow Update.***

Deputy City Manager Sara Singer presented an update on the Tualatin Tomorrow Vision and Strategic Action Plan. The Vision Plan goals are to conduct a broad and inclusive public engagement program, assess and report all progress made to date, incorporate and build goals and priorities from other community plans, foster partnerships with citizen groups, and generate a focused list of new projects and programs.

The project timeline has three steps. The first step is to collect community ideas, second, action planning and third, to generate a final action plan update. The project is currently on the first step of gathering community ideas through input boxes placed in city hall and around town, online forums, person on the street interviews, community leader interviews, and community conversations.

The Tualatin Tomorrow group has established a Latino outreach strategy. They have bilingual volunteers to assist with interviews and will engage this portion of the community through activities at the library and a special Spanish vision focus group.

The project snapshot will be included in the August newsletter as a insert. A promotional video has also been developed and will be shown at Movies on the Commons starting in July and made available on the website and through social media outlets.

Mayor Ogden asked if a consultant had been hired to assist with this process. City Manager Lombos stated that a consultant had been hired for staff support. Deputy Manager Singer noted that the consultants role is to help with outreach and to compile the Vision Plan into a final document.

## **2. *Tualatin Valley Water District Project Proposals.***

Engineering Manager Kaaren Hofmann and Assistant City Manager Alice Rouyer presented the Tualatin Valley Water District Project Proposals. Manager Hofmann presented the background on the project and stated that she is here tonight to receive direction on participation in the design of the transmission pipeline and design of the supply system. The preliminary supply system design is for Willamette River Water Treatment Plant (WRWTP) to a water distribution system. The 124<sup>th</sup> transmission pipeline design would coincide with Washington County's project. Staff currently projects that the best location for a Tualatin supply point may be south of this project if the City ever decided to use Willamette Water. Manager Hofmann stated that the City could participate by being a technical resource in this project rather than a financial partner. Staff recommended participating in the supply system preliminary design study for up to \$100,000 as this could help inform future decisions about our water supply options. Staff also recommended that the City participate as a technical resource and not a financial partner in the 124<sup>th</sup> transmission pipeline design.

Councilor Truax stated that he feels we should be a part of this as we owe our citizens a long term water supply that they do not have to worry about and believes that proceeding with the staff recommendations is a good first step.

Mayor Ogden asked for clarification on both projects. Councilor Truax explained that the first project is an engineering study to determine where the pipe could go and the second project is to study the hydraulics. He explained that participation in the second project would not benefit us as we would never take water directly off that pipe.

Engineering Manager Hofmann stated that the next step would be to return to Council with an intergovernmental agreement (IGA). Consensus amongst the Council was reached to move forward with staff recommendations and to draft the IGA.

## **3. *Noise Ordinance Revisions / Options.***

City Attorney Sean Brady presented proposed changes to the noise ordinance. He recapped the details of the current ordinance. He presented options for including a reasonable person standard and a maximum decibel level reading. Attorney Brady presented the pros and cons for each and discussed examples of both options in other city ordinances. He recommended including a reasonable person standard, identification of specific noises, and a decibel level based upon property use.

The Council discussed issues regarding enforcement and the complaint process. Consensus was reached to bring back a draft ordinance to the Council. City Manager Lombos stated that interested parties regarding this ordinance will be notified.

## **4. *Washington County Vehicle Registration Fee Proposal.***

Management Analyst Ben Bryant presented the road maintenance funding options for Washington County. Analyst Bryant said he is seeking feedback from the Council on the issues presented to relay back to Washington County. He shared the background on the current County road maintenance system and presented the associated funding challenges. Analyst Bryant presented the process the County went through to reach the determination that increasing vehicle registration fees may be the solution to help close the funding gap. He noted that a maximum increase of \$43 annually to registrants has a potential to generate \$18 million countywide. A recent survey indicated that many County voters have prioritized system maintenance over new construction facilities. The County will need to act soon to avoid maintenance deferral. The County is currently discussing this option with cities and seeking recommendations.

Council discussed other County registration fees in comparison to Washington County. The Council determined they would support the increase, but they would like to see it taken to the voters.

**5. Council Meeting Agenda Review, Communications & Roundtable.**

Councilor Bubenik announced that the Children and Families Resource Centers have been funded for another year. The Commission is still working out the details on how to fund administration of the programs and hope to have answers for this soon.

Council President Beikman noted that she attended the Citizen Police Academy. She enjoyed the experience and commended the police department for their passion and professionalism.

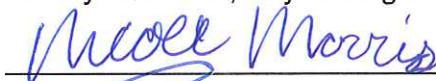
Mayor Ogden asked the Council for their opinions on the potential for banning medical marijuana dispensaries in the City of Tualatin. Discussion ensued regarding the subject. Consensus was reached by majority to direct staff to research ordinances banning marijuana dispensaries inside City limits.

Mayor Ogden attended a recent meeting of Tualatin Together. They raised concerns over allowing hookah bars inside City limits and would like to see a ban put in place. Mayor Ogden asked if the Council would like to see a presentation from the group regarding their concerns. Council agreed to a presentation.

**ADJOURNMENT**

The work session adjourned at 6:48 p.m.

Sherilyn Lombos, City Manager



/ Nicole Morris, Recording Secretary



/ Lou Ogden, Mayor



## STAFF REPORT CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos

**FROM:** Nicole Morris, Deputy City Recorder

**DATE:** 07/08/2013

**SUBJECT:** Consideration of Approval of the Minutes for the City Council Work Session and Regular Meeting on June 24, 2013.

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### ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve minutes from the City Council Work Session and Regular Meeting on June 24, 2013.

### RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

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**Attachments:** City Council Work Session Minutes of June 24, 2013  
City Council Regular Meeting Minutes of June 24, 2013