



## OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR FEBRUARY 24, 2014

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Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Nancy Grimes; Councilor Ed Truax

Absent: Councilor Joelle Davis

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Kent Barker; Assistant City Manager Alice Cannon; Deputy City Manager Sara Singer; Deputy City Recorder Nicole Morris; Information Services Manager Lance Harris

### CALL TO ORDER

Mayor Ogden called the meeting to order at 5:48 p.m.

#### 1. ***Update on the 2013-2015 City Council Goals.***

City Manager Sherilyn Lombos presented the City Council goals update. She noted a Council Advance was held in November 2012 to establish goals for the following two years. During the Advance the Council discussed trends and drivers of change in Tualatin including increased costs of services, increased traffic in the SW Corridor, technology, changing demographics, and the need for educational opportunities. Following discussion of these trends and drivers of change eight Council goals were established. City Manager Lombos presented each goal and the accomplishments made to date. She noted that a refresh of these goals will happen after the election in November.

Mayor Ogden asked if progress on each goal could be made available online. City Manager Lombos stated the goals and tracking spreadsheet could be made available.

#### 2. ***Report on the Relocation of City Services from the Council Building.***

Deputy City Manager Sara Singer updated the Council of the relocation of city services from the Council Building. She noted staff is working with Cardno and CenterCal on the design of Seneca Street, Street A, and the configuration of the City's parking lot. The City's goals in the design phase are to maximize parking, enhance pedestrian safety, and provide for good circulation in the area. Manager Singer said the city is also working closely with CenterCal on the sequencing of construction to minimize the impacts to the City facilities.

Deputy City Manager Singer met with all city departments to gather ideas and concerns regarding the relocation of services. From those meetings 186 ideas and concerns were gathered. Three options were considered for the relocation of the city services and it was decided municipal court would relocate to the police department, utility billing and passports would locate to the city offices counter, and the finance

department would move to the Lafky House. Council meetings will be held at the Juanita Pohl Center and staff will be working with TVCTV to develop a plan for broadcasting. Manager Singer noted that all building must be vacated by April 1. A communication plan has been put in place and includes an insert in the March newsletter, large maps in all city lobbies, and way finding signs to help direct citizens.

Mayor Ogden asked about citizen involvement in the design process for the extension of Seneca Street. Manager Singer noted a webpage containing preliminary information has been put in place. City Manager Lombos stated a neighborhood developer meeting will be held. Engineering Manager Kaaren Hofmann also noted the design will go through the Architectural Review Process in March and the public can give feedback at that time.

**3. Council Meeting Agenda Review, Communications & Roundtable.**

Councilor Bubenik attended the Washington County screening of the movie *American Winter*. The screening kicked off the update of their Cooperative Plan. He noted a survey is now going out to residents to get feedback on how poverty is being addressed in Washington County. The survey will help decide how to allocate resources towards poverty stricken residents.

Councilor Truax asked how he could see the movie. Councilor Bubenik stated that a copy will be available through the library system to check out. City Manager Lombos also noted that it is available on demand through HBO.

**ADJOURNMENT**

The work session adjourned at 6:15 p.m.

Sherilyn Lombos, City Manager

Nicole Morris

/ Nicole Morris, Recording Secretary

Monique Beikman

/ Lou Ogden, Mayor

Monique Beikman  
Council President