



**OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR APRIL
23, 2018**

Present: Mayor Lou Ogden; Councilor Frank Bubenik; Council President Joelle Davis;
Councilor Nancy Grimes; Councilor Paul Morrison; Councilor Robert Kellogg

Absent: Councilor Jeff DeHaan

Staff City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Bill Steele;

Present: Community Services Director Paul Hennon; Planning Manager Aquilla Hurd-Ravich;
Deputy City Recorder Nicole Morris; Program Coordinator Kathy Kaatz; Library
Manager Jerianne Thompson; Parks and Recreation Manager Rich Mueller; Associate
Planner Erin Engman; City Engineer Jeff Fuchs; Project Engineer Dominique
Huffman; IS Director Bates Russell; Human Resources Director Stacy Ruthrauff

A. CALL TO ORDER

Pledge of Allegiance

Mayor Ogden called the meeting to order at 7:04 p.m.

B. ANNOUNCEMENTS

1. Proclamation Declaring the Week of April 22 – April 28, 2018 as Volunteer
Appreciation Week in the City of Tualatin

Mayor Ogden presented information regarding Tualatin Volunteers noting nearly
2,000 volunteers served 21,000 volunteer hours in the past year. He presented the
Outstanding Volunteer Awards. The nomination process includes City employees
nominating volunteers based on a list of criteria.

Nominees for each category were announced:

Outstanding Youth Volunteer- Marco Sixtos

Outstanding Adult Volunteer- Jennifer Eidson, Brett Hamilton, Jeanine Juliana,
Sruthy Menon, Edward Palumbo, Stan Sutton, and Leona Ulberg

Outstanding Lifetime Volunteer Achievement- Don Swygard

Outstanding Group Volunteer- Community Emergency Response Team (CERT)

Winners were announced for each category:

Outstanding Youth Volunteer- Marco Sixtos

Outstanding Adult Volunteer- Jennifer Eidson, Jeanine Juliana, Sruthy Menon, and
Stan Sutton

Outstanding Lifetime Volunteer Achievement- Don Swygard

Outstanding Group Volunteer- Community Emergency Response Team (CERT)

Mayor Ogden read the proclamation declaring April 22-28, 2018 as Volunteer Appreciation Week in the City of Tualatin.

2. Proclamation Declaring the Week of May 6-12, 2018 as Public Service Recognition Week in the City of Tualatin

Council President Davis read the proclamation declaring the week of May 6-12, 2018 as Public Service Recognition Week in the City of Tualatin.

3. New Employee Introduction- Tabitha Boschetti, Assistant Planner

Community Development Director Aquilla Hurd-Ravich introduced Assistant Planner Tabitha Boschetti. The Council welcomed her.

4. New Employee Introduction- Casey Ferguson, Project Engineer

Public Works Director Jeff Fuchs introduced Project Engineer Casey Ferguson. The Council welcomed him.

5. New Employee Introduction- Quinn Wolf, Water Division-Utility Technician I

Public Works Director Jeff Fuchs introduced Water Division Utility Technician Quinn Wolf. The Council welcomed him.

C. CITIZEN COMMENTS

This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

None.

D. CONSENT AGENDA

The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.

MOTION by Councilor Robert Kellogg, SECONDED by Councilor Nancy Grimes to adopt the consent agenda.

Aye: Mayor Lou Ogden, Councilor Frank Bubenik, Council President Joelle Davis, Councilor Nancy Grimes, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Councilor Jeff DeHaan (Absent)

MOTION CARRIED

1. Consideration of Approval of the Minutes for the Work Session and Regular Meeting of April 9, 2018
2. Consideration of Approval of 2018 Liquor License Renewals-Late Submittals
3. Consideration of **Resolution No. 5363-18** Awarding the Contract for the C-1 Reservoir Rehabilitation Project to CBI Services, LLC and Authorizing the City Manager to Execute a Contract
4. Consideration of **Resolution No. 5358-18** Granting a Conditional Use Permit with Conditions for a Fire Station Use in the Light Manufacturing (ML) Planning District on Land adjacent to 7100 SW McEwan Road (Tax Map 2S1 13DD, Tax Lot 1601) (CUP-17-0002)

E. SPECIAL REPORTS

1. Annual Report for the Tualatin Library Advisory Committee

Tualatin Library Manager Jerianne Thompson and Tualatin Library Advisory Committee (TLAC) Vice Chair Nicholas Schiller presented the TLAC annual report. Member Schiller reviewed the committee's roles. Committee activities for 2017 included providing recommendations on Library policies, participation in the Parks and Recreation Master Plan update, work on the Americans with Disabilities Act Transition Plan, and participated with the Tualatin Mobile Makerspace. The committee's 2018 action plan includes providing input on the Parks and Recreation Master Plan update, review of Library services prioritized in the strategic plan, continued review of Library operational policies, and supporting social equity and inclusion with Library programs and services.

Councilor Morrison stated he is thankful to be part of a Council that supports inclusion and equity. He congratulated the committee on their great work in this area.

Mayor Ogden thanked the committee for all their hard work and efforts.

2. Update on Tualatin Ballot Measure 34-282 Public Information Efforts

City Manager Sherilyn Lombos provided an update on the public information process for Tualatin Ballot Measure 34-282. She shared the website that has been created for the measure. The priority projects map section was highlighted. She noted the frequently asked questions section has been populated and will continued to be updated as questions come in. In addition to the website, articles have been place in the Tigard-Tualatin Times, the City newsletter, and Tualatin Life. Ballots will be mailed between April 25 and May 1. A second mailer on the ballot measure will be sent on April 25.

Councilor Bubenik commented he attended the last two CIO meetings. He stated people have been visiting the website and have liked the interactive project list.

Councilor Morrison stated he made presentations on the measure to Hazelbrook PSO and the Timberwolves Support Organization. He added attendees knew about

the measure and gave positive feedback.

Mayor Ogden stated the Council is unified in support of the measure. He encouraged everyone to vote.

F. PUBLIC HEARINGS – Quasi-Judicial

1. Request for Review of MAR17-0041, Tualatin Professional Center Driveway Adjustment Land Use Decision Located at 6464 SW Borland Road

Mayor Ogden opened the hearing for a request for review of MAR17-0041, Tualatin Professional Center driveway adjustment land use decision located at 6464 SW Borland Road.

Associate Planner Erin Engman stated the applicant came to staff to modify their driveway access in response to construction on Sagert Street. The original hearing was held on December 11, 2017 and continued on January 8, 2018. The request was then suspend so the applicant could submit a variance application to the Tualatin Planning Commission. The variance request was approved. Staff is requesting a motion to extend the hearing to May 14 so there is adequate time to renote the hearing and prepare a staff report.

Dorothy Cofield, Attorney for the Tualatin Professional Center, stated she is in support of staff's requested motion. She added she was happy the Planning Commission was able to approve the requested variance.

Councilor Morrison asked if the Planning Commission has the authority to handle this request for review. Community Development Director Aquilla Hurd-Ravich stated the commission can review Conditional Use Permits and this is a Minor Architectural Review. City Attorney Brady stated the Council is reviewing this because it was appealed and the Council is the review authority in this case.

MOTION by Council President Joelle Davis, SECONDED by Councilor Paul Morrison extend the request for review of MAR17-0041 to a date certain of May 14, 2018.

Aye: Mayor Lou Ogden, Councilor Frank Bubenik, Council President Joelle Davis, Councilor Nancy Grimes, Councilor Paul Morrison, Councilor Robert Kellogg

Other: Councilor Jeff DeHaan (Absent)

MOTION CARRIED

G. COMMUNICATIONS FROM COUNCILORS

Councilor Morrison asked about follow-up on citizen comments from the last meeting. City Manager Lombos stated she will follow-up with staff to check on the status.

Councilor Bubenik thanked the Library Foundation for another wonderful Vine2Wine event.

Councilor Bubenik stated he was disappointed with Metro's decision on the Basalt Creek findings.

Councilor Bubenik stated on May 6, from 11am-1pm, Neighbors Nourishing Communities will hold their plant start handout.


Council President Davis echoed Councilor Bubenik's feelings on the Metro decision.

Council President Davis stated the Tualatin Soccer and METCHA club will be holding a fundraiser on May 19. She encouraged everyone to get out and participate in the event.

H. ADJOURNMENT

Mayor Ogden adjourned the meeting at 8:28 p.m.

Sherilyn Lombos, City Manager

 / Nicole Morris, Recording Secretary

 / Lou Ogden, Mayor