



MEETING NOTICE

TUALATIN BUDGET ADVISORY COMMITTEE

MAY 8, 2017

5:00-7:00 p.m.

TUALATIN POLICE TRAINING ROOM

8650 SW TUALATIN ROAD

TUALATIN, OR 97062

A. CALL TO ORDER

B. WELCOME AND INTRODUCTIONS

C. ELECT COMMITTEE CHAIR

D. APPROVAL OF MINUTES

1. Consideration of Minutes from the Budget Advisory Committee Meeting of May 31, 2016

E. MEETING AGENDA AND MATERIALS

1. Review Fiscal Year 2016-17
2. Deliver Budget Message and Distribute Proposed Fiscal Year 2017-18 Budget
3. Discussion of Fiscal Year 2017-18 Budget
4. Discuss Second Budget Committee Agenda

F. OTHER ISSUES

G. ADJOURNMENT

Budget Advisory Committee

D.1.

Meeting Date: 05/08/2017

Information

Attachments

Budget Meeting Minutes of May 31, 2016



OFFICIAL MINUTES BUDGET ADVISORY COMMITTEE MEETING FOR MAY 31, 2016

Present: Candice Kelly, Roger Mason, Brett Rohde, Robert Kellogg, Dan Gaur, Terri Ward, Lou Ogden, Paul Morrison, Joelle Davis, Frank Bubenik

Absent: Monique Beikman, Ed Truax, Wade Brooksby, Nancy Grimes

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Community Services Director Paul Hennon; Finance Director Don Hudson; Planning Manager Aquilla Hurd-Ravich; Deputy City Recorder Nicole Morris; Police Captain Mark Gardner; Assistant to the City Manager Tanya Williams; Pohl Center Supervisor Matt Saviello; Assistant City Manager Alice Cannon; Engineering Technician Darius Ontiveros; Human Resources Director Janet Newport; Program Coordinator Lisa Thorpe; Accounting Supervisor Matthew Warner; Public Works Director Jerry Postema

A CALL TO ORDER

Committee Chair Mason called the meeting to order at 6:00 p.m.

B APPROVAL OF MINUTES

MOTION by Joelle Davis, SECONDED by Paul Morrison to approve the minutes of May 9, 2016.

Vote: 10 - 0 MOTION CARRIED

- 1 Consideration of Minutes from the Budget Advisory Committee Meeting of May 9, 2016

C PUBLIC HEARING

- 1 Public Hearing in Accordance with ORS 221.270 Regarding State Shared Revenues

Finance Director Hudson stated the intent for the public hearing is to receive state shared revenues. He gave a brief report on the state shared revenues the City receives. He noted the City is estimated to receive \$339,000 in the FY 16/17 budget. The revenue is not restricted and is used for general city operations. Cigarette, gas and remaining liquor taxes are not covered in the public hearing.

Committee Member Kellogg asked if the City would be receiving any marijuana tax this year. Director Hudson stated the City is not expected to receive any this year as the state is still working on distributions.

PUBLIC COMMENT

None.

D MEETING AGENDA AND MATERIALS

- 1 Discussion of Fiscal Year 2016-17 Budget

Finance Director Don Hudson distributed questions that had been asked by committee members via email. He briefly reviewed answers to questions regarding core area parking revenue, transportation development funding, park development funds, and the Tualatin River Greenway Trail.

Director Hudson stated funds to be discussed tonight include the general, building, water operating, sewer operating, storm drain operating, road utility fee, and road operating funds. Common themes throughout the budget included personal services expenditures, merchant discount fees, transfers to the enterprise bond fund, and expenditures per the replacement schedules. An overview of revenues for the general fund including capital reserves, property taxes, intergovernmental revenues, passport processing revenue, charges for services, fines and forfeitures, investment earnings, and other revenues including operations fund closure and the building funds were reviewed. Director Hudson presented proposed utility rate increases. The proposed water rate increase is based off the Water Master Plan schedule and on average will be a 3.7% increase to residential meters. Revenues in the water, sewer, storm drain, and road utility operating funds were reviewed based on the proposed rate increase. Transfers in the water, sewer, and road operating funds were addressed.

Director Hudson discussed expenditures in the following areas: Policy and Administration, Community Development, Community Services, Public Safety and Public Works. Items reviewed included new line items and one time expenditures for each department.

City Manager Lombos spoke to the potential of a City Hall bond measure. Staff is currently gauging public support on proposed locations. Feedback on sites will be presented to the Council on June 27 with final direction given on July 11.

E PUBLIC COMMENT

None.

F COMMITTEE QUESTIONS AND COMMENTS

Committee Member Ward asked who is in charge of fixing railroad crossings. City Engineer Jeff Fuchs stated there are four jurisdictions that cover maintenance of the tracks.

Chair Mason asked if the City would incur costs for the new line 97 route. Director Hudson stated all costs are covered by Metro.

Director Hudson presented the committee with proposed amendments. Amendments included capital projects carryover in the following funds: water operating, sewer development, road operating, park development, and the general fund.

Chair Mason about the Blake Street project funding. Director Hudson stated the funding for this year is for planning and design.

MOTION by Terri Ward, SECONDED by Robert Kellogg to approve the Fiscal Year 2016-17 City of Tualatin budget, as amended, the property taxes it contains at the rate of \$2.2665 per \$1,000 of assessed value for operating purposes, and the amount of \$975,000 for payment of general obligation bond principal and interest.

Vote: 10 - 0 MOTION CARRIED

MOTION by Paul Morrison, SECONDED by Terri Ward to approve the Fiscal Year 2016-17 Tualatin Development Commission budget.

Vote: 10 - 0 MOTION CARRIED

G ADJOURNMENT

Committee Chair Mason adjourned the meeting at 7:24 p.m.

Sherilyn Lombos, City Manager

_____ / Recording Secretary