



Minutes

TUALATIN PARK ADVISORY COMMITTEE

February 11, 2025

Virtual Meeting

Members Present:	Cosi Slider, Beth Dittman, Emma Gray, Michael Klein, John Makepeace, Carl Hosticka
Members Absent:	Rebecca Ryan (excused)
Staff Present:	Megan George, Interim Parks Director Rich Mueller, Parks Planning & Development Manager Kira Hein, Project Manager Bella DePhillipo, Office Coordinator
Public:	Doug Ulmer

A. Call to Order

1. Roll Call: Emma Gray called the meeting to order at 6:00 pm.

B. Approval of Minutes

1. December 10, 2025: Emma Gray entertained a motion to approve the minutes. Beth Dittman motioned and Cosi Slider seconded, and the minutes were unanimously approved.
2. January 14, 2025: Emma Gray entertained a motion to approve the minutes. Beth Dittman motioned and Cosi Slider seconded, and the minutes were unanimously approved.

C. Communication & Comments

1. Chair: None
2. Staff: None
3. Public: Doug Ulmer requested information about the Nyberg Creek trail project, and Rich Mueller offered his contact information to provide more information.

D. Old Business

1. Projects Update
 - a. Bond Project Status: Kira Hein presented on the status of ongoing bond projects.
 - i. Nyberg Creek: Kira is currently working with Pacific Habitat on choosing plants for design, and the project will be out to bid in spring 2025.
 - ii. Athletic Fields: Site assessment will be received soon, no decisions have been made yet.
 - iii. Veterans Plaza: all work is complete except for the reflection pool, and the fencing will come down once that is complete. The ribbon cutting will be held on May 26th, and Emma Gray offered to do the welcome speech.
 - iv. Riverfront Park: Rich Mueller informed the group that the RFP has been paused to better align with CORA now that Sid Sin has been hired to lead

the project. Megan George added that invasive species removal will be scheduled in the meantime.

- b. Utility Fee Projects: Kira Hein presented on the status of ongoing utility fee projects.
 - i. Victoria Woods Staircase: construction is going well, and should complete in March.
 - ii. Tualatin Community Park Picnic Shelter: construction will be complete in 2-3 weeks.
 - iii. Little Woodrose: project will go out to bid in the spring.
 - c. Las Casitas Park Renovation: Rich Mueller presented on the ongoing status of the project. The fencing around the park will go up tomorrow, and Bella DePhillipo is pushing out information.
 - i. Michael Klein asked about the use of federal funds, and Rich clarified that the ARPA funding has been defederalized.
 - ii. Emma Gray asked about the project timeline, Rich said the project will possibly be complete in the fall but more likely winter.
2. [Committee Goals](#)
 - a. 2025 Goals: Emma Gray skipped the discussion on goals since they are included in the annual report.
 3. Annual Report
 - a. Presentation: Emma Gray shared that the report will be presented to City Council on March 24th, and offered all members the opportunity to present with her. Bella DePhillipo shared the presentation with the group.
 - i. Beth Dittman asked if the group should come up with another term for “sustainability” and the committee will think on it.
 4. Parks & Recreation Director Update: Megan George announced that Dustin Schull, previously the parks maintenance manager in Wilsonville, will be starting on Tuesday.
 - a. Emma Gray asked if he will attend the next TPARK meeting, and Megan will find out.

E. New Business

1. New Member Orientation: Rich Mueller shared that the City is working on advisory committee consistency, and there is now an outline for onboarding new committee members.
 - a. Emma Gray asked how it will be carried out, and Rich replied that it hasn't gotten that far yet but staff and committee officers will be notified.
2. Updates
 - a. Programs: Megan George spoke about Willowbrook summer camp. Michael Klein asked for traffic details, and she informed him there would be more information at the next meeting.

F. Upcoming Dates & Calendar Review

1. March Meeting (in person with remote option): Beth Dittman informed the group that she will not be able to attend.

G. Committee Member Communications

Emma Gray reminded members to log their volunteer hours.

H. Adjournment

Emma Gray adjourned the meeting at 6:48 pm.

