

**MEETING NOTICE & AGENDA
TUALATIN PARK ADVISORY COMMITTEE
March 11, 2025 - 6:00 pm**



Parks & Recreation Office
8511 SW Tualatin Road (in Tualatin Community Park)

Virtual Options to Join
Video:
Phone: +1 253 215 8782 US (Tacoma)
Meeting ID:

“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”

A. Call to Order

1. Roll Call

B. Approval of Minutes

1. February 11, 2025

C. Communication & Comments

1. Chair
2. Staff
3. Public

D. Old Business

1. Projects Update
 - a. Bond Projects
 - b. Utility Fee Projects
 - c. Las Casitas Park Renovation
2. Committee Goals
 - a. 2025 Goals
3. Annual Report

E. New Business

1. Arbor Month
 - a. Poster & Photo Contests
 - b. Presentation
 - c. Proclamation
2. Updates
 - a. Programs
 - b. Projects
 - c. Operations
 - d. Volunteers

F. Upcoming Dates & Calendar Review

G. Committee Member Communications

H. Adjournment



Minutes

TUALATIN PARK ADVISORY COMMITTEE

February 11, 2025

Virtual Meeting

Members Present:	Cosi Slider, Beth Dittman, Emma Gray, Michael Klein, John Makepeace, Carl Hosticka
Members Absent:	Rebecca Ryan (excused)
Staff Present:	Megan George, Interim Parks Director Rich Mueller, Parks Planning & Development Manager Kira Hein, Project Manager Bella DePhillipo, Office Coordinator
Public:	Doug Ulmer

A. Call to Order

1. Roll Call: Emma Gray called the meeting to order at 6:00 pm.

B. Approval of Minutes

1. December 10, 2025: Emma Gray entertained a motion to approve the minutes. Beth Dittman motioned and Cosi Slider seconded, and the minutes were unanimously approved.
2. January 14, 2025: Emma Gray entertained a motion to approve the minutes. Beth Dittman motioned and Cosi Slider seconded, and the minutes were unanimously approved.

C. Communication & Comments

1. Chair: None
2. Staff: None
3. Public: Doug Ulmer requested information about the Nyberg Creek trail project, and Rich Mueller offered his contact information to provide more information.

D. Old Business

1. Projects Update
 - a. Bond Project Status: Kira Hein presented on the status of ongoing bond projects.
 - i. Nyberg Creek: Kira is currently working with Pacific Habitat on choosing plants for design, and the project will be out to bid in spring 2025.
 - ii. Athletic Fields: Site assessment will be received soon, no decisions have been made yet.
 - iii. Veterans Plaza: all work is complete except for the reflection pool, and the fencing will come down once that is complete. The ribbon cutting will be held on May 26th, and Emma Gray offered to do the welcome speech.
 - iv. Riverfront Park: Rich Mueller informed the group that the RFP has been paused to better align with CORA now that Sid Sin has been hired to lead

the project. Megan George added that invasive species removal will be scheduled in the meantime.

- b. Utility Fee Projects: Kira Hein presented on the status of ongoing utility fee projects.
 - i. Victoria Woods Staircase: construction is going well, and should complete in March.
 - ii. Tualatin Community Park Picnic Shelter: construction will be complete in 2-3 weeks.
 - iii. Little Woodrose: project will go out to bid in the spring.
 - c. Las Casitas Park Renovation: Rich Mueller presented on the ongoing status of the project. The fencing around the park will go up tomorrow, and Bella DePhillipo is pushing out information.
 - i. Michael Klein asked about the use of federal funds, and Rich clarified that the ARPA funding has been defederalized.
 - ii. Emma Gray asked about the project timeline, Rich said the project will possibly be complete in the fall but more likely winter.
2. [Committee Goals](#)
 - a. 2025 Goals: Emma Gray skipped the discussion on goals since they are included in the annual report.
 3. Annual Report
 - a. Presentation: Emma Gray shared that the report will be presented to City Council on March 24th, and offered all members the opportunity to present with her. Bella DePhillipo shared the presentation with the group.
 - i. Beth Dittman asked if the group should come up with another term for “sustainability” and the committee will think on it.
 4. Parks & Recreation Director Update: Megan George announced that Dustin Schull, previously the parks maintenance manager in Wilsonville, will be starting on Tuesday.
 - a. Emma Gray asked if he will attend the next TPARK meeting, and Megan will find out.

E. New Business

1. New Member Orientation: Rich Mueller shared that the City is working on advisory committee consistency, and there is now an outline for onboarding new committee members.
 - a. Emma Gray asked how it will be carried out, and Rich replied that it hasn't gotten that far yet but staff and committee officers will be notified.
2. Updates
 - a. Programs: Megan George spoke about Willowbrook summer camp. Michael Klein asked for traffic details, and she informed him there would be more information at the next meeting.

F. Upcoming Dates & Calendar Review

1. March Meeting (in person with remote option): Beth Dittman informed the group that she will not be able to attend.

G. Committee Member Communications











Emma Gray reminded members to log their volunteer hours.

H. Adjournment

Emma Gray adjourned the meeting at 6:48 pm.

Bond Projects

3/4/2025

<u>Projects</u>	<u>Phase 1</u> 2023-26	<u>Phase 2</u> 2026-29	<u>Status</u>
Trail Connections Nyberg Creek/Wetlands Design Construction			In Construction Design Construction summer/fall 2025
New River Access Community Park Expansion Planning & Design Construction			Planning paused to coordinate with Core Opportunity Reinvestment Area
Athletic Fields Parks TCP field lights (replacement LED) Neighborhood park fields School shared use partnership Planning/Design Construction	 		Completed February 2024 Planning w/Community Sports on hold Plan w/School District & Com Sports on hold
Upgrades Veterans Plaza			Plaza is now open to public In Construction - completion spring 2025
Natural Areas Property acquisition Natural parkland WA County Community Park Expansion Community Park Expansion			Park Acquisitions Completed Acquired May 2023 Acquired September 2023 Acquired May 2023 Acquired October 2024
Play & Park Equipment Atfalati Ibach Jurgens Ibach (tween/teen area)			Playground Projects Completed Completed December 2023 Completed December 2023 Completed February 2024 Completed April 2024



Tualatin Parks Advisory Committee

2024 Annual Report



THIS IS US

“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”

29 Meetings Attended

17 Activities Attended

371 Hours Volunteered



CURRENT MEMBERS

- Emma Gray, Chair
- Beth Dittman, Vice-Chair
- Carl Hosticka
- Michael Klein
- John Makepeace
- Rebecca Ryan
- Cosimah, Student Member

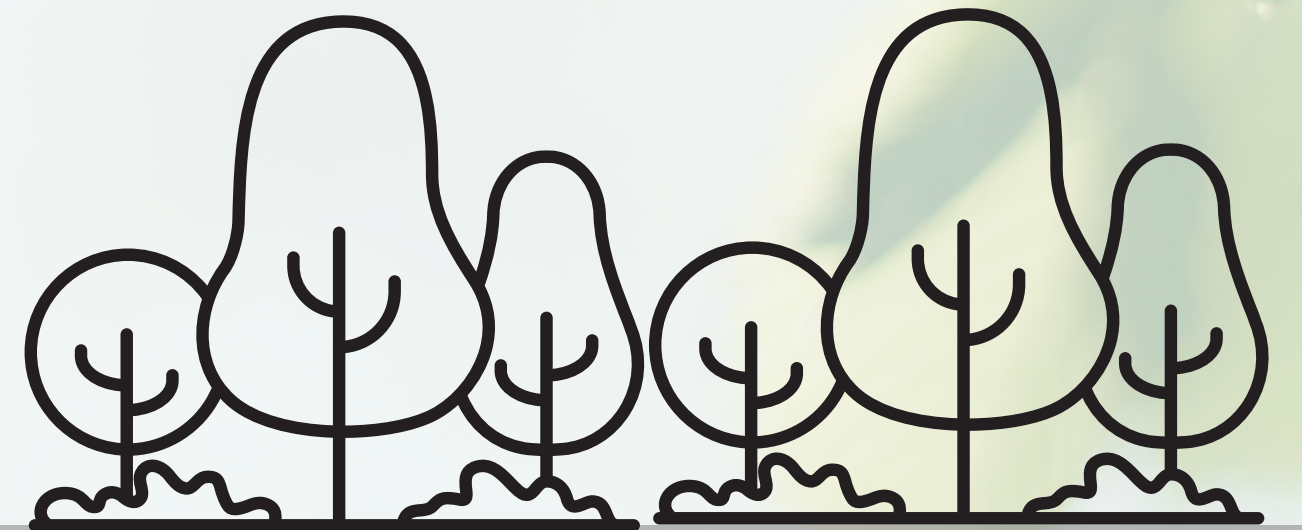


WHAT WE DO



CITY of
TUALATIN
Parks & Recreation

- Regular Meetings
 - Learn about Parks & Recreation activities
 - Evaluate and provide recommendations to city staff regarding the efficacy of policies, programs, and procedures
 - Provide feedback and guidance regarding priority of projects related to the bond & utility fee
- Represent Parks & Recreation System to City Council
- Attend Activities & Events
 - Advocate for participation & engagement in Parks & Recreation system
 - Provide community outreach
- Bee City Facilitation Committee
- Tree City USA Board



2024 ACCOMPLISHMENTS



Sustainability

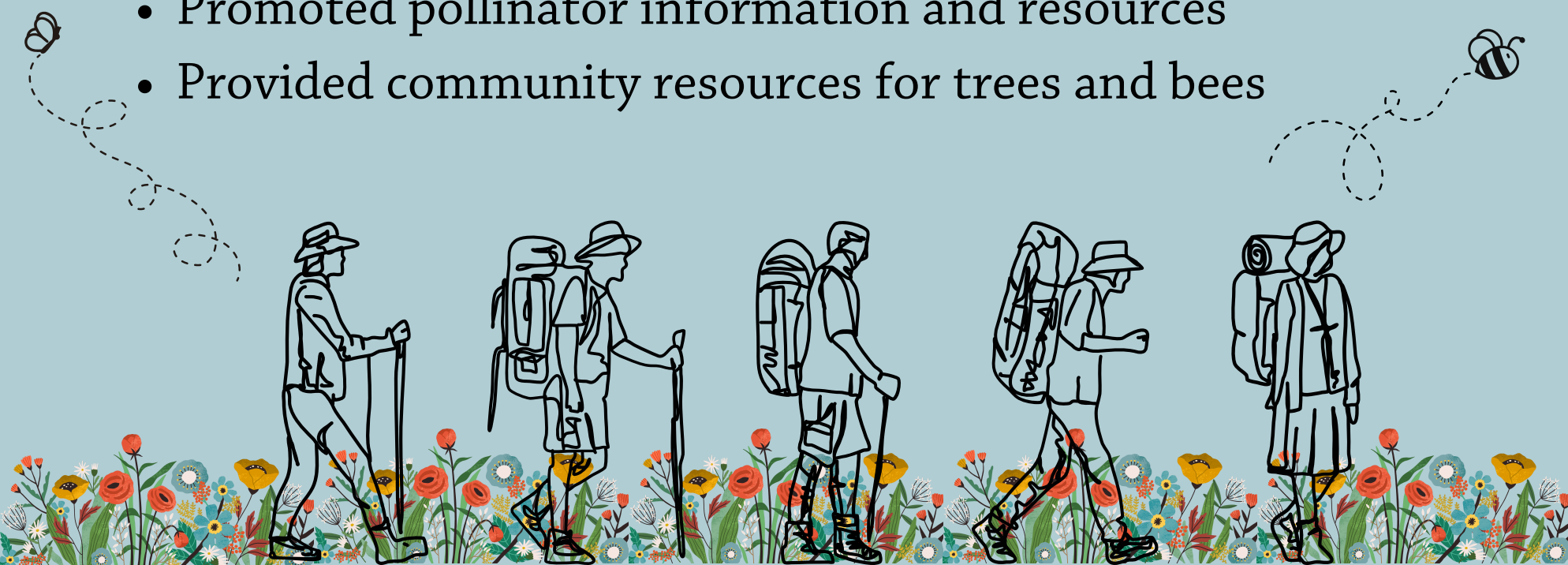
- Supported completion of the facilities inventory
- Identified intersections between parks operations and council-approved climate action plan
 - Prioritization of shade in playground projects
 - Prioritization of native plantings in parks projects
- Promoted pollinator information and resources
- Provided community resources for trees and bees

Diversity, Equity, and Inclusion

- Began conversations around current park naming policies for possible updates and recommendation
- Worked with Youth Advisory Committee to recruit an interested and engaged student member

Collaboration

- Participated in selection process for new Parks Director



2024 ACCOMPLISHMENTS

Parks Bond & Utility Fee Projects

- Acted as ad hoc bond oversight committee
 - Actively pursued implementation of parks bond projects including:
 - Construction of Veterans Plaza
 - Replacement of TCP field lights
 - Completion of all playground improvement projects
 - Continued support on progress of new river access adjacent to Community Park
 - Supported planning and design of Nyberg Creek Wetlands trail
 - Supported land acquisition for future parks assets and natural areas
- Advocated for continued progress for integrated trail system
 - Supported completion of Highway 99 Trail improvement
- Assisted staff with prioritizing Utility Fee projects
 - Shelter at TCP



TPARK 2025 GOALS



Collaboration and Community Engagement

- Actively engage in onboarding new Parks and Recreation Director
- Better understand the Parks budget and the relationship between projects and programs
- Engage with City Planning staff to identify intersections between Parks and the Downtown Core Area planning process
- Engage with City Finance staff to identify best practice for Parks Bond funding oversight role
- Renew conversations about a Community Center
- Collaborate with the IDEA committee to coordinate overlap of activities
- Continue discussion around updates to park naming policies to prioritize community inclusion

Sustainability

- Explore potential for an integrated pest management program
- Evaluate existing tree code for possible climate resiliency updates and recommendations

TPARK 2025 GOALS



Funded Projects (Bond, Utility Fee, ARPA, Cross-Agency funded, etc.)

- Continue to assist staff with prioritizing Utility Fee projects
 - Advise staff on action plans from facility assessment report
- Continue role as ad hoc bond oversight committee with specific emphasis on:
 - Creating momentum around identification of field improvements in partnership with Youth Sports and TTSD
 - Continuing progress on new river access
 - Construction of Nyberg Creek Wetlands Trail
 - Completion and appropriate community celebration of Veterans Plaza
- Continue to support design and construction of ARPA-funded Las Casitas Park



QUESTIONS & COMMENTS



CITYof
TUALATIN
Parks & Recreation

TPARK 2024 Annual Report

Arbor Month 2025



The Purpose of Arbor Month

Tualatin recognizes April as **Arbor Month** to celebrate the many contributions that trees make to our lives and community.

Benefits of Trees:

Public Health & Social Benefits

- Clean air
- Noise reduction
- Reduce crime
- Traffic calming

Environmental Benefits

- Climate change
- Energy conservation
- Water filtration
- Wildlife habitat

Economic Benefits

- Increase home value
- Attract businesses

Aesthetically Pleasing

- Beautiful & Attractive
- Quality of Place
- Quality of Life



Arbor Month Events & Activities

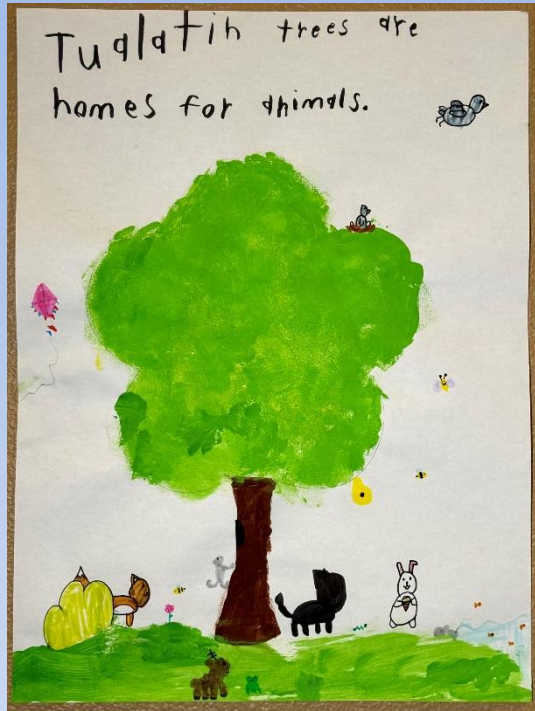
- Tualatin Trees Photography Contest
- Kids' Poster Contest
- Arbor Month Proclamation
- Pollen, Pollination and Pollinators
- Tualatin Historical Society's Poetry Contest
- Putting Down Roots Volunteer Tree Plantings
- Hug a Tree for Earth Day
- Tualatin Library tree-themed story times
- Arbor Month Scavenger Hunt in the park



Arbor Month – April 2025



Kids' Poster Contest: "Tualatin Trees are _____"



"Homes for Animals"
Isla H.
Grades K-2



"Full of Magic"
Tenley R.
Grades 3-5



"Are Reminding us of our Roots"
Petra S.
Grades 6-8

Tualatin Trees Photo Contest

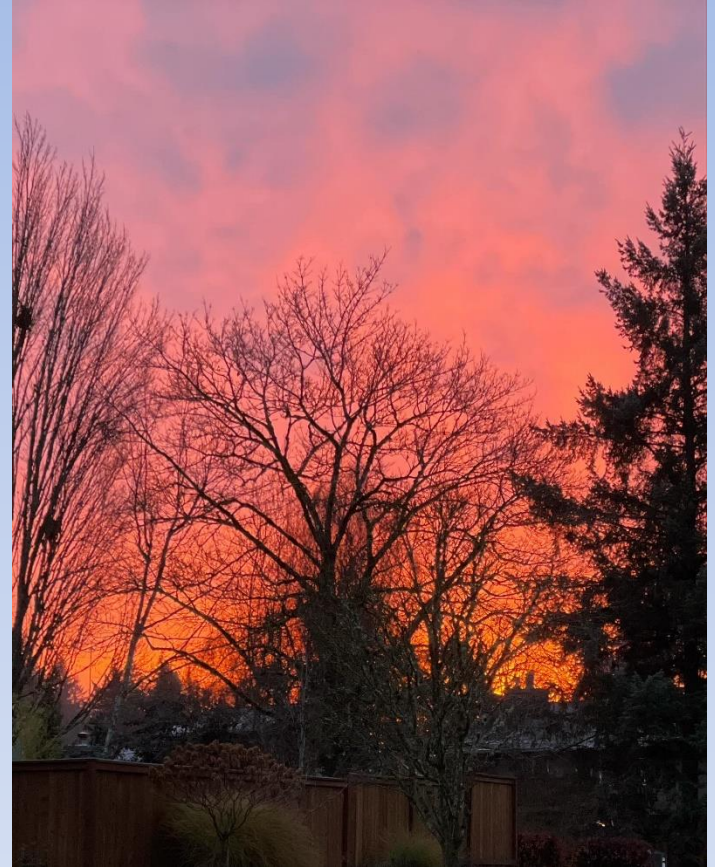


“Nature’s Mirror”
First Place – Matt Hanson
Location – Tualatin River

Tualatin Trees Photo Contest



“Autumn Canopy”
Second Place – Julie McGuire
Location – Jurgens Park



“Sunrise Tree”
Third Place – Valerie Holt
Location – Martinazzi Ave

Tree City USA

The Tree City USA certification is awarded by the National Arbor Day Foundation to recognize communities that have proven their commitment to an effective, ongoing community forestry program.

Tree City USA Standards Include: Tree Board, Tree Care Ordinance, Community Forestry Program with Budget, and Arbor Month Observance and Proclamation.

The City of Tualatin is Recognized as a **Tree City USA** for the 38th consecutive Year!



TREE CITY USA®



Proclamation

Declaring the Month of April 2025 as Arbor Month in the City of Tualatin

WHEREAS, Arbor Day is a celebration observed throughout the nation and the world in which individuals and groups are encouraged to plant, care for, and celebrate the many values of trees, and Arbor Month is observed in the State of Oregon during the entire month of April 2025; and

WHEREAS, healthy trees reduce erosion of topsoil by wind and water, moderate the temperature, calm traffic, clean the air, produce oxygen, provide habitat for wildlife, and are a renewable resource giving us paper and countless other wood products; and

WHEREAS, trees beautify our community, increase property values, and enhance the economic vitality of business areas in Tualatin, and thousands of trees and shrubs are planted by volunteers in Tualatin's parklands every year; and

WHEREAS, 2024 marks the 38th consecutive year the City of Tualatin has been certified as a Tree City USA by the National Arbor Day Foundation for following best practices in community forestry management.

NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, Oregon that the City of Tualatin designates the month of April 2025 as Arbor Month in the City of Tualatin.

All are urged to support efforts to protect and plant trees to gladden the hearts and promote the well being of present and future generations.

The City of Tualatin supports the Oregon Department of Forestry and the National Arbor Day Foundation in their recognition of the value of trees and forests by proclaiming April 2025 as Arbor Month in Tualatin.

INTRODUCED AND ADOPTED this 24th day of March, 2025.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

UPCOMING DATES

March

3/10 City Council Meeting

3/11 TPARK Meeting

3/24 City Council Meeting

April

4/14 City Council Meeting

4/15 TPARK Meeting

4/28 City Council Meeting

May

5/12 City Council Meeting

5/13 TPARK Meeting

5/26 Veterans Plaza Ribbon
Cutting

5/27 City Council Meeting

June

6/7 Blender Dash

6/9 City Council Meeting

6/10 TPARK Meeting

6/23 City Council Meeting

July

7/12 Viva Tualatin

7/14 City Council Meeting

7/15 TPARK Meeting

7/28 City Council Meeting

August

8/11 City Council Meeting

8/12 TPARK Meeting

8/25 City Council Meeting