



**MEETING NOTICE & AGENDA  
TUALATIN PARK ADVISORY COMMITTEE  
June 11, 2024 - 6:00 pm**

**Virtual Meeting**

Options to Join:  
Video: <https://us06web.zoom.us/j/88991084853>

Phone: +1 253 215 8782 US (Tacoma)  
Meeting ID: 889 9108 4853

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“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”

**A. Call to Order**

1. Roll Call

**B. Approval of Minutes**

1. April 9, 2024
2. May 14, 2024

**C. Communications & Comments**

1. Chair
2. Staff
3. Public

**D. Old Business**

1. Park Bond Update
  - a. Project Status
  - b. Veterans Plaza
    - i. Brick Project
  - c. Athletic Field Improvements
2. [Committee Goals](#)
3. Pollinator Week Presentation

**E. New Business**

1. Vacant Committee Position
  - a. Apply by July 19, 2024
2. Updates
  - a. Programs
  - b. Projects
  - c. Operations
  - d. Volunteers

**F. Upcoming Dates & Calendar Review**

**G. Committee Member Communications**

**H. Adjournment**



## Minutes

### T UALATIN PARK ADVISORY COMMITTEE

April 9th, 2024

### Virtual Meeting

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<b>Members Present:</b>	Beth Dittman, Emma Gray, Michael Klein, John Makepeace
<b>Members Absent:</b>	Carl Hosticka (Excused), Anthony Warren (Excused), Cosimah Slider (Excused)
<b>Council Present:</b>	Councilor Christen Sacco
<b>Staff Present:</b>	Rich Mueller, Parks Planning & Development Manager Bella DePhillipo, Office Coordinator
<b>Public:</b>	None

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#### A. Call to Order

Chair Emma Gray called the meeting to order at 6:00 pm.

Roll Call was taken with four members present and three absent.

Rich Mueller introduced new office coordinator Bella DePhillipo, and committee members introduced themselves.

#### B. Approval of Minutes

The minutes of the March 12th, 2024 meeting was approved unanimously by a motion from Emma Gray.

#### C. Special Item

Councilor Christen Sacco shared a flyer for the upcoming Pride Stride. She spoke briefly about the event, including that this year's event will be larger than last year's and that safety will be a top priority, then invited committee members to attend.

#### D. Communications & Comments

No communications or comments.

#### D. Old Business

##### 1. Parks Bond Update

Rich Mueller reviewed the bond project status and schedule progress, and that Ross is working on acquiring another three acres of land for river access. He also mentioned that the lighting project for athletic fields has been completed, and that the construction on Veterans Plaza is ahead of schedule. Rich wrapped up with the news of Ibach Park's construction being almost finished, which will complete all of the bond's playground projects.

2. Veterans Plaza

Emma Grey commended John Makepeace for his committee participation in the plaza project. John then presented briefly on the project, beginning with a brief overview of the steps taken thus far. John then spoke on the process of choosing an artist, and he showed the committee who the artist is and what the art will look like. Beth Dittman thanked John for his work, and Emma noted that the art will not be present in the plaza by the time of the Pumpkin Regatta.

3. 2024 Goals

Emma Grey spoke on the 2024 goals for the committee, and mentioned Cosimah Slider as the new YAC student member.

4. Arbor Month

Emma Grey presented at March 25<sup>th</sup> Council meeting. She said the presentation was well-received, and Rich agreed.

5. Budget

Rich Mueller let the committee know that we are currently in the budget period, and that the parks budget has been submitted. He indicated to the committee that reductions were not expected, and explained the three different funds: bond, development, and utility.

**E. New Business**

1. Pollinator Week

Pollinator week will be presented to Council at the first June meeting. Rich Mueller asked the committee to consider how they would like to present this year, and shared the presentation from last year. Emma Grey will be out of town during the Council meeting but expressed willingness to help. Bella DePhillipo agreed to put together the 2024 presentation. Beth Dittman offered to present, and said she would ask Cosimah Slider as well.

2. Programs & Volunteers

Rich Mueller reported that Recreation staff are preparing for Blender Dash, and that an entry-level position in Parks operations will be opening up. He also mentioned that fields and parks are being prepared for the spring and summer seasons ahead.

**G. Upcoming Dates & Calendar Review**

Emma Gray reviewed the calendars, and inquired about upcoming council meetings.

**H. Committee Member Communications**

None

**I. Adjournment**

Chair Emma Gray adjourned the meeting at 6:41 pm.



## Minutes

### T UALATIN PARK ADVISORY COMMITTEE

May 14th, 2024

### Virtual Meeting

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<b>Members Present:</b>	Emma Gray, Cosimah Slider, John Makepeace
<b>Members Absent:</b>	Beth Dittman (excused), Carl Hosticka (excused), Michael Klein (excused), Anthony Warren (excused)
<b>Staff Present:</b>	Ross Hoover, Parks & Recreation Director Rich Mueller, Parks Planning & Development Manager Bella DePhillipo, Office Coordinator
<b>Public:</b>	None

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#### A. Call to Order

Chair Emma Gray called the meeting to order at 6:03 pm.  
Roll Call was taken with 3 members present and 4 absent.  
Emma Gray announced without a quorum, the meeting would be informational only.  
Emma Gray introduced Bella DePhillipo and Cosimah Slider to each other.

#### B. Approval of Minutes

The minutes of the April 9th, 2024 meeting were not approved due to not having enough members present for a vote.

#### C. Communications & Comments

No communications or comments from the chair or staff.

Rich Mueller provided comments from community pickleball players, who are advocating for more lighting and permanent netting on courts. Rich pointed out that while pickleball is in the Parks & Recreation master plan, it is not currently a work plan priority that is more important than other sports facilities funded in the bond projects. Tualatin has 12 courts, 160 players, 12 hours of light, 75% non-residents, and 20,000 uses per year. Ross Hoover then spoke about the increase in hybrid courts in Tualatin, and mentioned that we have the most courts in our region, and spoke on the plan to add four more courts to Jurgens Park. He also said community engagement would be called for in the development of future facilities, such as Basalt Creek.

#### D. Old Business

##### 1. Parks Bond Update

- a. Rich shared a document with the status of each Bond project, which is included in the meeting packet. He mentioned that the trail project is currently in design, and that river access has been pushed off until winter of 2025, stressing the need for community engagement in that project. He also mentioned that Ross Hoover is currently in negotiation for the final piece of land in the Natural Areas acquisition

portion of the bond. Emma Gray asked if the Trail design takes into account land rights that we don't yet have, and Rich responded that the design only goes up to I5 for now.

b. Veterans Plaza Brick Order Form

Rich introduced the brick order form to the group, explaining that the project will involve the purchase of customized bricks to install into a portion of Veterans Plaza. He highlighted that the bricks will cost \$150 and that there are guidelines to what can be put onto the bricks, in order to keep the space respectful and to align with the community's desire for a space to honor and celebrate veterans, active service members, military families, and hidden heroes. Emma Gray gave her approval for the design and predicted community support. Rich mentioned that this will be brought to the next meeting.

c. Athletic Field Improvements

Ross spoke on the first of a series of meetings with youth sports representatives, to talk about how best to use bond funds designated for athletic field improvements. During the first meeting, the group developed a list of criteria to use to score each park site and school site within the district, in order to then choose which sites will receive funds. Ross and Kira Hein will meet again with this group next week, in order to narrow down sites for future investment, and later meetings will plan the site improvements.

2. Goals

Emma Gray introduced the group to the new live link within the agenda for the committee goals, where goals will be checked off as they are achieved.

**D. New Business**

1. Pollinator

Emma Gray reported that Beth Dittman will be presenting to council using the presentation included in the packet. Bella DePhillipo briefly showed the presentation to the group. Emma Gray requested an additional mention of lesser-known pollinators. John Makepeace pointed out a correction to the use of the word pollinator

2. Program Update

Ross spoke about upcoming events at the Pohl Center, including many upcoming trips. He also mentioned the upcoming Blender Dash, Pride Stride, and concerts in the parks in June. For July, Ross mentioned that Viva Tualatin is moving to the Tualatin Community Park. He also mentioned that staff are preparing for summer camp season to begin. Cosimah Slider asked for clarification on the summer camps, and Ross clarified that he was talking about city parks camps but also spoke briefly on Safety Town camp and partner program Skyhawks.

3. Projects

Rich mentioned that the trail project under highway 99 is close to completion.

Park Maintenance & Operations

Ross spoke on Kelsey Parker's promotion to Maintenance II position.

Volunteer Updates

Emma Gray prompted the group to view the volunteer updates.

**G. Upcoming Dates & Calendar Review**

Emma Gray reviewed the calendars, and spoke on the presentation in the first council meeting of June. She asked if there were any parks items on the next agenda, and Rich mentioned a couple consent items but no large items.

**H. Committee Member Communications**

Emma Gray reminded the committee to log their hours.

**I. Adjournment**

Chair Emma Gray adjourned the meeting at 6:53 pm.

# Bond Projects

6/3/2024

<u>Projects</u>	<u>Phase 1</u> 2023-26	<u>Phase 2</u> 2026-29	<u>Status</u>
<b>Trail Connections</b> (Est. \$4.5 MM) Nyberg Creek/Wetlands Design Construction			Construction Design - July 2024
<b>New River Access</b> (Est. 4 MM) Community Park Expansion Planning & Design Construction			Design Proposals - winter 2025
<b>Athletic Fields</b> (Est. 7 MM) Parks TCP field lights (replacement LED) Neighborhood park fields School shared use partnership Planning/Design Construction			Completed February 2024 Planning w/Community Sports Underway Plan w/School District & Com Sports Ongoing
<b>Upgrades</b> (Est. 5 MM) Veterans Plaza			Under Construction Feb 2024 - spring 2025
<b>Natural Areas</b> (3.5 MM) Property acquisition Natural parkland WA County Community Park Expansion			Acquired May 2023 Acquired September 2023 Acquired May 2023
<b>Play &amp; Park Equipment</b> (1 MM) Atfalati Ibach Jurgens Ibach (tween/teen area)			<b>Projects Complete</b> Completed December 2023 Completed December 2023 Completed February 2024 Completed April 2024





# Veterans Plaza Brick Order Form

Forms must be filled out along the following guidelines:

- Each brick can have only three lines. Line 1 must either be a name or an introduction. Line 2 must be a name or a military branch. Line 3 must be a military branch or service period. **Introductions and military branches must be chosen from the list below.**
- Each line can only have 17 characters, including spaces. You may substitute the word "AND" for the & symbol.
- Please write neatly in all capital letters. All bricks will be engraved in all capital letters and Arial font.

Each brick costs \$150. You can either pay with cash or a check made out to the City of Tualatin. Bring your completed order form and payment to the Juanita Pohl Center between 8:30 AM and 4:30 PM. Orders will be accepted until September 15<sup>th</sup>, 2024.

*For questions, please call 503-691-3062.*

**Please fill out the following section with your information:**

Name \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Address \_\_\_\_\_

For office use:

Payment Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Amount: \_\_\_\_\_

Check  Cash

The order form is on the back of this page.

Introduction	Branch – name or abbreviation
REMEMBERING	AIR FORCE (USAF)
RECOGNIZING	ARMY (USA)
HONORING	COAST GUARD (USCG)
CELEBRATING	MARINE CORPS (USMC)
COMMEMORATING	NATIONAL GUARD (ARNG/ANG)
	NAVY (USN)
	SPACE FORCE (USSF)
	HIDDEN HERO/HEROES

A Hidden Hero is anyone who has acted as a military caregiver.



Line 1: Introduction or Name															

Line 2: Name or Branch															

Line 3: Branch, Conflict, or Service Period (in years only)															



## Veterans Plaza Brick Program

The Parks and Recreation Master Plan, adopted in 2019, addressed the need for community conversation regarding the recognition of veterans, as part of a larger need to expand accessible and inclusive parks in Tualatin. In November of 2022, Tualatin Voters approved a Parks and Trails Bond for new parks investments, and plans were begun for the construction of Veterans Plaza.

The planning and design of Veterans Plaza was guided by eight months of community outreach and engagement. Overwhelmingly, the Tualatin community has steered this project in a direction of honor and reflection.

As construction continues for the upgrade to Veteran's Plaza, members of the Tualatin community have a special opportunity to be a part of it. If you have a loved one you'd like to honor, whether they served or supported someone else's service, you can now order a customized brick that will be installed in the plaza. These bricks will be engraved and installed in the Plaza in the fall, and will be maintained by the city.

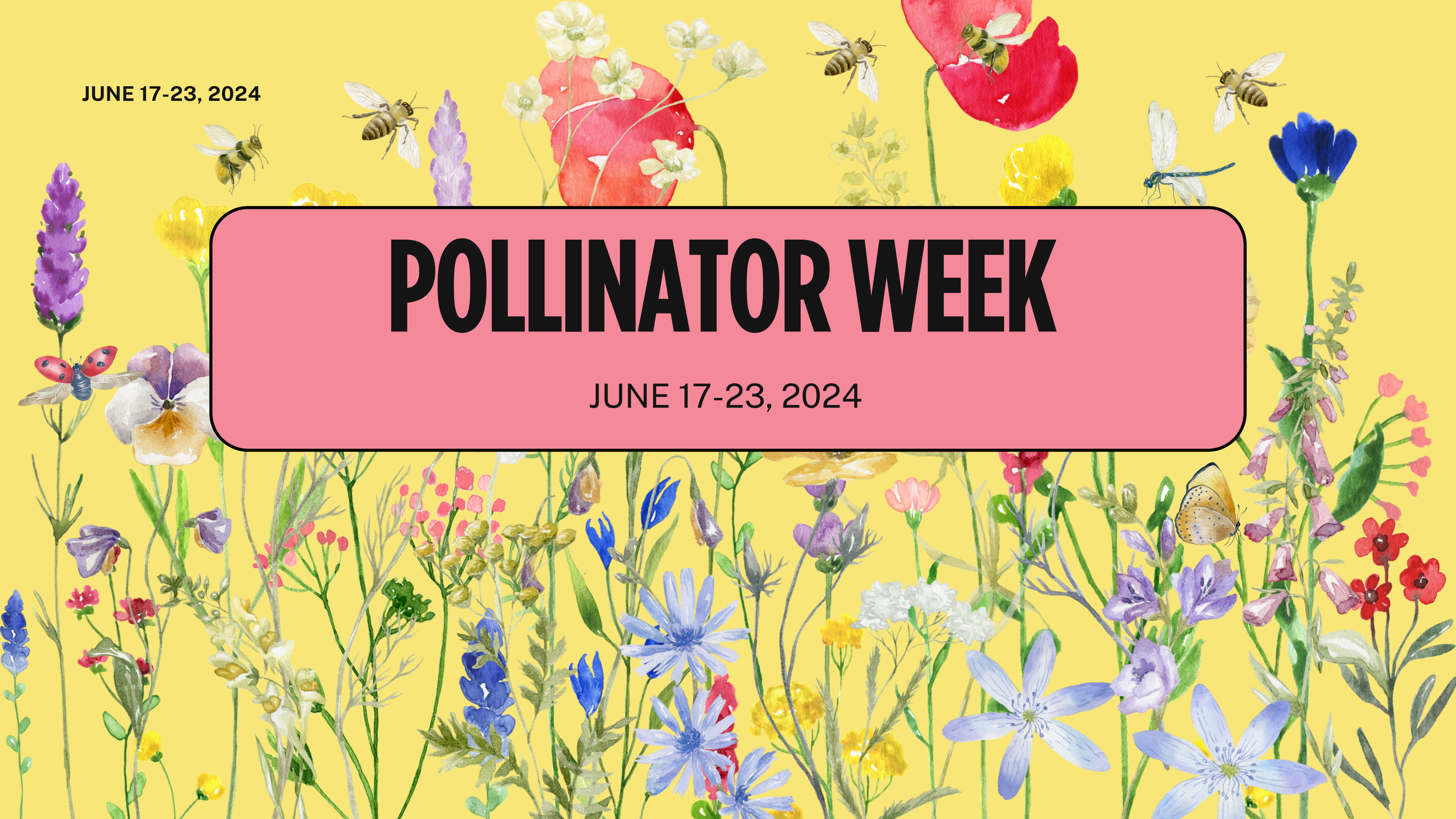
These customized bricks will be part of the goal of making Veteran's Plaza a place of celebration and remembrance, by honoring the service of veterans and military caregivers.

If you would like to order a customized brick for Veteran's Plaza, please fill out the attached order form. Be sure to pay careful attention to the instructions before filling out your form. Completed order forms can be returned to the Juanita Pohl Center, along with payment in either cash or check. Money paid for the customized bricks will help fund the continuation of this brick program.

JUNE 17-23, 2024

# POLLINATOR WEEK

JUNE 17-23, 2024



# BEE CITY USA

Thinking globally and acting locally, Bee City USA provides a framework for communities to work together to conserve native pollinators by increasing the abundance of native plants, providing nest sites, and reducing the use of pesticides.

Bee City USA affiliates make commitments to conserve native pollinators, laid out in a resolution adopted by the local city council. City staff and community members work together to carry out these commitments and make their city a better place for pollinators.



# POLLINATOR EVENTS & ACTIVITIES



2,500

Pollinator plants planted

29,340

Square feet of habitat enhanced

13

Planting events and activities

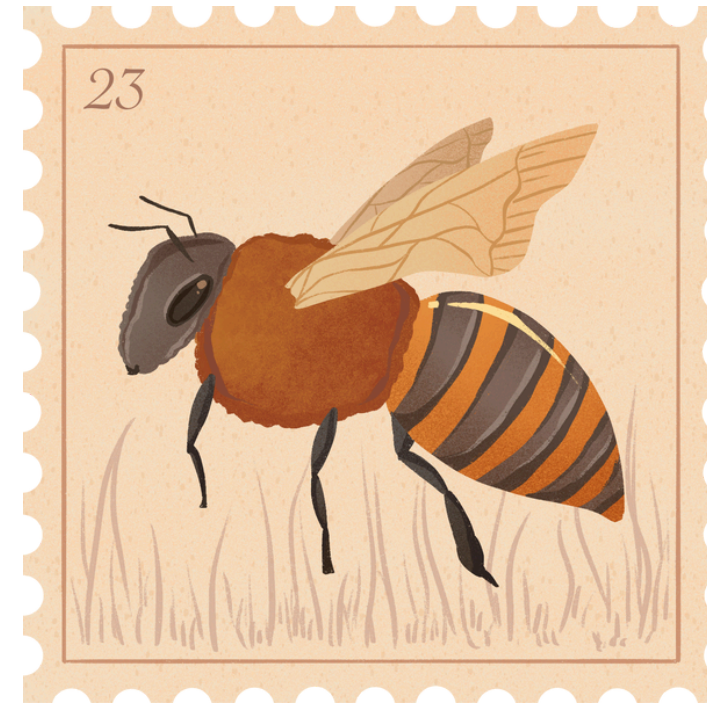
687

Volunteers



# COMMUNITY BENEFITS

- ◆ Ensure survival of vital animal species
- ◆ Build community locally and nationally
- ◆ Improve local food production
- ◆ Support small businesses
- ◆ Address pest problems with fewer pesticides
- ◆ Heighten awareness of biological diversity



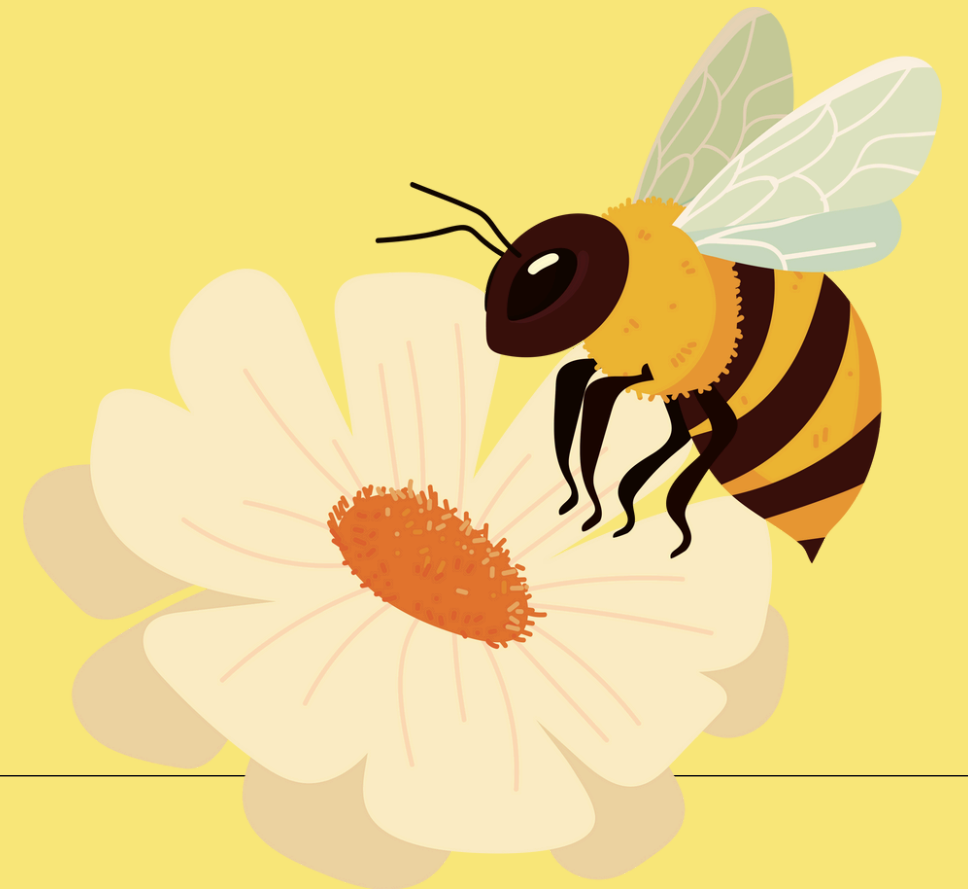
# POLLINATION FACTS

## WHAT POLLINATION DOES

- Pollination is a vital stage in the life cycle of all flowering plants.
- Pollinators are critical to the native species ecosystem.
- An estimated 1/3 of all foods and beverages is delivered by pollinators.
- In the U.S., pollination produces nearly \$20 billion worth of products annually.

## HOW YOU CAN HELP

- Help pollinators by planting pollinator friendly gardens.
- Reduce use of pesticides to support pollinators.





# GET INVOLVED



- ◆ **Audubon Backyard Habitat Certification Program**  
<https://audubonportland.org/get-involved/backyard-habitat-certification-program>
- ◆ **Friends of Trees**  
<https://friendsoftrees.org/>
- ◆ **Byrom School Pollinator Garden**  
<https://www.facebook.com/byromgarden>
- ◆ **Nationwide Parks for Pollinators**  
<https://www.nrpa.org/our-work/Three-Pillars/conservation/parks4pollinators/>
- ◆ **Bee City USA City of Tualatin**  
<https://www.tualatinoregon.gov/recreation/bee-city-usa-city-tualatin>

# QUESTIONS & COMMENTS





# Put Down Roots in Tualatin

## TUHS Design Core

### May 8, 2024



#### Volunteers—Keeping Tualatin Green and Growing!

- 55 Tualatin High School Design Core students spent the day on the Chieftain / Dakota Greenway Trail learning through a hands on experience.
- 375 native trees and shrubs were planted and mulched to improve stream health and forest diversity.
- Thanks to these students, 6 Incense cedar trees and 1 Douglas fir tree was added to the restoration area enhancing the habitat.
- The curriculum included native plant identification and how all types of water is managed in our community.
- Thank you City Staff: Juan Arredondo, Kelsey Parker, Will Alloway, Josh Murche, Jim Lane and Tom Steiger for site preparation and engaging volunteers.





# Put Down Roots in Tualatin Hug A Trail / Chieftain Dakota May 12, 2024



**Thank You Volunteers for your enthusiasm and muscles!**

- 15 enthusiastic TUHS students from gave their time to the Chieftain Dakota Greenway.
- Students planted 100 native trees and shrubs at the restoration site at the Martinazzi Avenue entrance to the trail.
- Students mulched new plants to provide nutrients and retain moisture to the tree roots.





# Hug A Wetland / Family Volunteer Day Hedges Creek Wetlands May 18, 2024

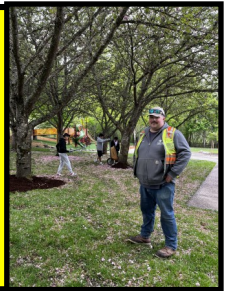
## Volunteers giving nature's water filter some TLC!

- Thank you to the 55 enthusiastic volunteers who came out remove trash and invasive plants from Hedges Creek.
- Thank you to our community partners who brought tools, coffee, leadership and education to the event.
- 100 pounds of trash was collected by volunteers who explored the ponds and streets bordering the Hedges Creek Wetland.
- Thank you to Park Maintenance Technician, Juan Arredondo for material preparation and leadership at the event.





# Put Down Roots in Tualatin Hug A Park / Jurgens Park May 20, 2024



**Thank You Volunteers for your enthusiasm and muscles!**

- 15 enthusiastic 7th grade students from the Hazelbrook Middle School AVID program gave Jurgens Park a big hug.
- Students planted the community garden with flowers, herbs, vegetables and succulents.
- Students learned how to use a hula hoe
- Thank you to Park Technician Nico Klotzbach for engaging volunteers in meaningful projects in his park.





# Hug A Park

## Atfalati Park Planting & Restoration

### May 23, 2024



#### Volunteering = FUN & TEAM Building

- Thank you to 4 enthusiastic Leviton employees for their time, enthusiasm and muscle at the Atfalati Park restoration site.
- Pollinator friendly native plants were installed along the south end of the park..
- Bleeding heart, Fringecup, Osoberry, Ferns and Hostas were added to the base around the Arbor Day tree and throughout the restoration site.
- 5 yards of mulch was added to the site for moisture retention and soil nutrients.
- Thank you to Park Maintenance staff, Kelsey Parker and Joshua Murche for engaging volunteers and materials management.



**LEVITON**®