



**MEETING NOTICE & AGENDA
TUALATIN PARK ADVISORY COMMITTEE
September 10, 2024 - 6:00 pm**

Virtual Meeting

Options to Join:

Video: <https://us06web.zoom.us/j/89559551277>

Phone: +1 253 215 8782 US (Tacoma)

Meeting ID: 895 5955 1277

“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”

A. Call to Order

1. Roll Call

B. Approval of Minutes

1. August 13, 2024

C. Communications & Comments

1. Chair
2. Staff
3. Public

D. Old Business

1. Park Bond Update
 - a. Project Status
 - b. Projects in Process
 - i. Veterans Plaza
 - ii. Robb Property Acquisition
 - iii. Nyberg Creek Trail
2. [Committee Goals](#)
3. City Website Redesign
4. Utility Fee Projects
 - a. Project Status
 - b. Project Selection Process

E. New Business

1. Pumpkin Regatta Paddler
2. City Advisory Committees
3. Updates
 - a. Programs
 - b. Projects
 - c. Operations

d. Volunteers

F. Upcoming Dates & Calendar Review

G. Committee Member Communications

H. Adjournment



Minutes

TUALATIN PARK ADVISORY COMMITTEE

August 13, 2024

Virtual Meeting

Members Present:	Carl Hosticka, Emma Gray, Michael Klein, Beth Dittman, John Makepeace
Members Absent:	Cosimah Slider (excused)
Staff Present:	Rich Mueller, Parks Planning & Development Manager Bella DePhillipo, Office Coordinator
Public:	None

A. Call to Order

1. Emma Gray called the meeting to order at 6:03.

B. Approval of Minutes

1. Carl Hosticka made a motion to approve the minutes from the July 9, 2024 meeting. Beth Dittman seconded, and committee members unanimously approved the minutes.

C. Communications & Comments

1. Chair
None
2. Staff
None
3. Public
None

D. Old Business

1. Park Bond Update
 - a. Project Status
Trail connections: Rich Mueller shared that Nyberg Creek Trail is in construction design, and that we expect 30% design by end of the month. Kira Hein will be leading this project.
New River Access: Rich shared that design is expected to begin in spring of 2025.
Athletic Fields: Rich reported that Kira Hein and Ross Hoover are meeting with community sports organizations to determine where bond funds can best enhance local athletic fields.
Natural Areas: Rich shared that the bond fund for acquiring natural areas has been spent and zeroed out with the pending purchase of Robb property.
 - b. Projects in Process
Veterans Plaza: Rich Mueller reported that construction continues to move forward, with the basalt stone features placed and the water feature being

waterproofed. He mentioned that the contractor is Paul Brothers, a family business that specializes in Parks & Recreation projects.

Future Riverfront Park: Rich Mueller showed where the newly acquired property is located and informed the group that this acquisition will increase riverfront property by 2.79 acres. He also shared that the city now has a traffic signal light at Martinazzi and Boones Ferry for property access, and that trails will be included. Rich mentioned that Ross took the lead on the acquisition, and spoke on the maintenance operations agreement. He said that Kira will lead planning and development for this project.

Beth Dittman asked about parking, Rich said it will be factored in.

Emma Gray clarified that this acquisition completes the trail starting at Ki a Kuts Bridge, and commended Rich & Ross's hard work.

- c. Project Info: Rich invited comments on how public info has been going since Bella DePhillipo joined. Emma commented on social media and emails, and John commended the social media but mentioned that links to the website are not accessible via Instagram and suggested linktree.
2. Committee Goals
Emma Gray checked off a couple Q4 goals that were achieved at the council meeting that included river access and parks bond implementation.
 3. Trail Ribbon Cutting
Rich Mueller thanked members who could attend the ribbon cutting, and spoke on the trail project coming to an end with construction completed. He also mentioned that Senate President Wagner and Rep Walters spoke along with the Mayor at the event. Beth Dittman complimented the event, and asked where she can recommend a flashing crosswalk for the route kids will be taking to school. Rich said Mike McCarthy can be contacted or to comment on the transportation plan currently in the planning stage. Michael Klein said the trail was great and the ceremony was lovely, and asked to someday improve the boat launch.
Emma Gray mentioned a conversation with the Hazelbrook track coach about how students might use the trail to run.
 4. Facility Study & Plan
 - a. Long Range Plan
Rich Mueller shared info provided by Ross Hoover, that staff will run a draft by the group before going to council. He also discussed that the community has a need for a large facility.
Beth Dittman mentioned the importance that a playground is nearby and adequate parking is available, and advised thinking about growth of staff when considering office space, as well as proximity to Trimet.
Michael Klein mentioned it would be the perfect use of a former grocery space.
Emma Gray mentioned the great need for a community center, and mentioned the desire for a swimming pool and potential income from a rentable space.
Carl Hosticka asked about finance, Rich will pass along to Ross.
Michael advised caution and long range planning.
Emma summed up the group's desire to know more.

E. New Business

1. City Website Redesign
Beth Dittman and Emma Gray will go to the City focus group tomorrow, and they encourage the committee to let Emma know any ideas before tomorrow. Beth made

notes from committee members on the question “what do you most enjoy about living in Tualatin” and Emma Gray stressed poor navigation of the website.

2. Basalt Creek Parks & Recreation Plan

- a. Rich Mueller mentioned that the Council adopted the plan last night, and shared a map showing the adopted trail plan, which is now in development code and city transportation plan. Rich thanked Emma for speaking on behalf of this agenda item.

3. Updates

a. Programs

Rich reported that it is the last week of day camp, and that the last summer concert is this Friday. He also mentioned that staff are engaged in pumpkin regatta preparation.

Beth questioned the community effectiveness of Viva Tualatin, and wondered if anyone tracks event outcomes to meet community needs.

b. Projects

Rich reported that Ki a Kuts bridge is in construction, which includes divers in water armoring the steel piles, and that expected completion is the first week of September.

c. Operations

None

d. Volunteers

None

F. Upcoming Dates & Calendar Review

The new board member will be approved at the next council meeting, and she will be at the next TPARK meeting. The first Council meeting in October is another bond update with Rich & Kira presenting.

G. Committee Member Communications

Emma Gray cannot make the next meeting, and Beth Dittman will conduct. She shared the volunteer logging site and reminded members to log their meeting hours.

H. Adjournment

Emma Gray adjourned the meeting at 7:08 pm.

Bond Projects

9/3/2024

<u>Projects</u>	<u>Phase 1</u> 2023-26	<u>Phase 2</u> 2026-29	<u>Status</u>
Trail Connections (Est. \$4.5 MM) Nyberg Creek/Wetlands Design Construction			In Construction Design Design completed spring/summer 2025
New River Access (Est. 4 MM) Community Park Expansion Planning & Design Construction			Design Proposals - winter/spring 2025
Athletic Fields (Est. 7 MM) Parks TCP field lights (replacement LED) Neighborhood park fields School shared use partnership Planning/Design Construction			Completed February 2024 Planning w/Community Sports Underway Plan w/School District & Com Sports Ongoing
Upgrades (Est. 5 MM) Veterans Plaza			Construction Feb 2024 - winter/spring 2025
Natural Areas (3.5 MM) Property acquisition Natural parkland WA County Community Park Expansion 3.12 acre Community Park Expansion 2.79 acre			Acquired May 2023 Acquired September 2023 Acquired May 2023 Acquisition in Process
Play & Park Equipment (1 MM) Atfalati Ibach Jurgens Ibach (tween/teen area)			Playground Projects Completed Completed December 2023 Completed December 2023 Completed February 2024 Completed April 2024

PARKS PROJECTS UPDATE



PROJECTS IN PROGRESS





Veterans Plaza

Brick Program and Policy

The Parks and Recreation Master Plan, adopted in 2019, addressed the need for community conversation regarding the recognition of veterans, as part of a larger need to expand accessible and inclusive parks in Tualatin. In November of 2022, Tualatin Voters approved a Parks and Trails Bond for new parks investments, and plans were begun for the construction of Veterans Plaza.

The planning and design of Veterans Plaza was guided by eight months of community outreach and engagement. Overwhelmingly, the Tualatin community has steered this project in a direction to honor veterans and military service members and reflect on their sacrifice and service, as well as recognize persons or entities who are currently supporting a veteran or have supported a veteran in the past.

As construction continues for the upgrade to Veteran's Plaza, members of the Tualatin community have a special opportunity to be a part of it. If you have a loved one you'd like to honor, whether they served or supported someone else's service, you can now order a customized brick that will be installed in the plaza. These bricks will be engraved and installed in the Plaza in the fall, and will be maintained by the city.

These customized bricks will be part of the goal of making Veteran's Plaza a place of celebration and remembrance, by honoring the service of veterans and military caregivers.

If you would like to order a customized brick for Veteran's Plaza, please fill out the attached Veterans Plaza Brick Order Form. Be sure to pay careful attention to the instructions before filling out your form. All submissions must comply with the Guidelines set out in the Veterans Plaza Brick Order Form. Completed order forms can be returned to the Juanita Pohl Center, along with payment in either cash or check. Money paid for the customized bricks will help fund the continuation of this brick program.



Veterans Plaza Brick Order Form

Forms must be filled out along the following guidelines:

- Each brick can have only three lines. Line 1 must either be a name or an introduction. Line 2 must be a name or a military branch. Line 3 must be a military branch or service period. **Introductions and military branches must be chosen from the list below.**
- Each line can only have 17 characters, including spaces. You may substitute the word "AND" for the & symbol.
- Please write neatly in all capital letters. All bricks will be engraved in all capital letters and Arial font.

Each brick costs \$150. You can either pay with cash or a check made out to the City of Tualatin. Bring your completed order form and payment to the Juanita Pohl Center Monday-Friday between 8:30 AM and 4:30 PM. Orders will be accepted until October 23rd, 2024.

For questions, please call 503-691-3062.

Please fill out the following section with your information:

Name _____

Email Address _____

Phone Number _____

Address _____

For office use:

Payment Received by: _____ Date: _____

Amount: _____ Check Cash

Check #: _____

The order form is on the back of this page.

Introduction	Branch – name or abbreviation
REMEMBERING	AIR FORCE (USAF)
RECOGNIZING	ARMY (USA)
HONORING	COAST GUARD (USCG)
CELEBRATING	MARINE CORPS (USMC)
COMMEMORATING	NATIONAL GUARD (ARNG/ANG)
THANK YOU	NAVY (USN)
	SPACE FORCE (USSF)
	HIDDEN HERO/CAREGIVER

A Hidden Hero is anyone who has acted as a military caregiver.



Line 1: Introduction or Name															

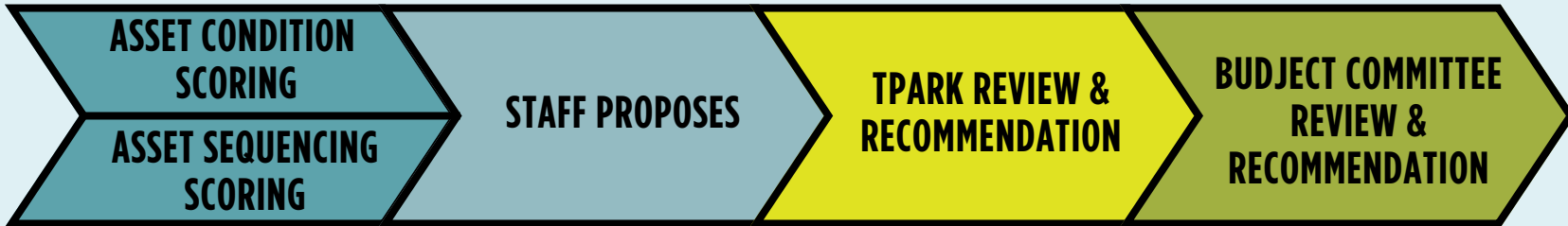
Line 2: Name or Branch															

Line 3: Branch or Years of Service															



UTILITY FEE

PROJECT SELECTION PROCESS



- System Balance
- Urgency
- Implementation
- Synergistic
- Sustainability
- Scale of Benefit



**CITY COUNCIL CONSIDERATION
OF APPROVAL**



Put Down Roots in Tualatin

Hug A Park

August 22, 2024



Thank You Volunteers for your enthusiasm and talent!

- 32 enthusiastic volunteers from Nortek joined the Parks Maintenance Division at Jurgens Park for trail resurfacing, community garden weeding and restoration site maintenance.
- A new City record was set as this talented corporate team laid 650 feet of trail, moving 25 yards of gravel in 2 hours.
- The restoration site was cleared of invasive plants and the garden was weeded.
- Thank you to Parks Staff, Jim Lane, Kelsey Parker, Will Alloway, Parker Johnson, Nico Klotzbach, Paul Garcia and Tom Steiger for engaging volunteers.



SEPTEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9 7:00 pm – City Council Meeting	10 6:00 – TPARK Meeting	11	12	13	14
15	16	17	18	19	20	21
22	23 7:00 pm – City Council Meeting	24	25	26	27	28
29	30	1	2	3	4	5

OCTOBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1	2	3	4	5
6	7	8 6:00 – TPARK Meeting	9	10	11	12
13	14 7:00 pm – City Council Meeting	15	16	17	18	19 12:00 – Pumpkins & Pints
20 10:00 – Pumpkin Regatta	21	22	23	24	25	26
27	28 7:00 pm – City Council Meeting	29	30	31	1	2