

FISCAL YEAR

2021



City of Tualatin

ENTERING A NEW DECADE

The Budget Committee

Citizen Members

- Monique Beikman
- Chris Brune
- Rebekah Deal
- Monica Gibson, Student
- John Hannam
- Cyndy Hillier
- Brittany Valli
- Veronica Williams

City Council Members

- Frank Bubenik, Mayor
- Nancy Grimes, Council President
- Bridget Brooks
- Robert Kellogg
- Paul Morrison
- Valerie Pratt
- Maria Reyes



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CITY OF TUALATIN FY2020/2021 BUDGET IN BRIEF

www.tualatinoregon.gov





Dear Residents and Businesses of Tualatin,

This year has certainly been challenging and we've had to adjust constantly to deal with the changes, but even with all of the changes we managed to adopt a fiscally responsible and healthy budget this year. The Fiscal Year 2020/2021 budget was adopted on June 24 by the City Council and I'm so proud of City staff as they have rolled with punches and been creative with ways to continue to provide services to our community.



Once again, I am excited to present our Budget in Brief for the fiscal year 2020/2021. This year it includes Covid-19 impacts, an update of the Transportation Bond projects - what has been completed, what is currently happening, and what to expect in the future, as well as an update on the Tualatin City Services Building. Where our money comes from, how it is spent, approved capital projects, general information on our great city, and the City Council's vision are also included. A full copy of our budget and other financial documents are available on our website at www.tualatinoregon.gov/finance.



City departments diligently strive to carry out the City Council vision for the City's



future. The Council's 2030 vision is reviewed and refined every year, and staff use it as a guide when developing the budget and their goals.



Sherilyn Lombos
City Manager

Tualatin Moving Forward projects continued to be built during the pandemic and are having a positive impact on our transportation system. This year we look forward to the work being done on the Garden Corner Curves and other improvements throughout the City.

The city's budget is increasing to **\$134,022,565** for fiscal year 2020/2021 and includes scheduled transportation projects, technology upgrades and a completed Tualatin City Services Building.

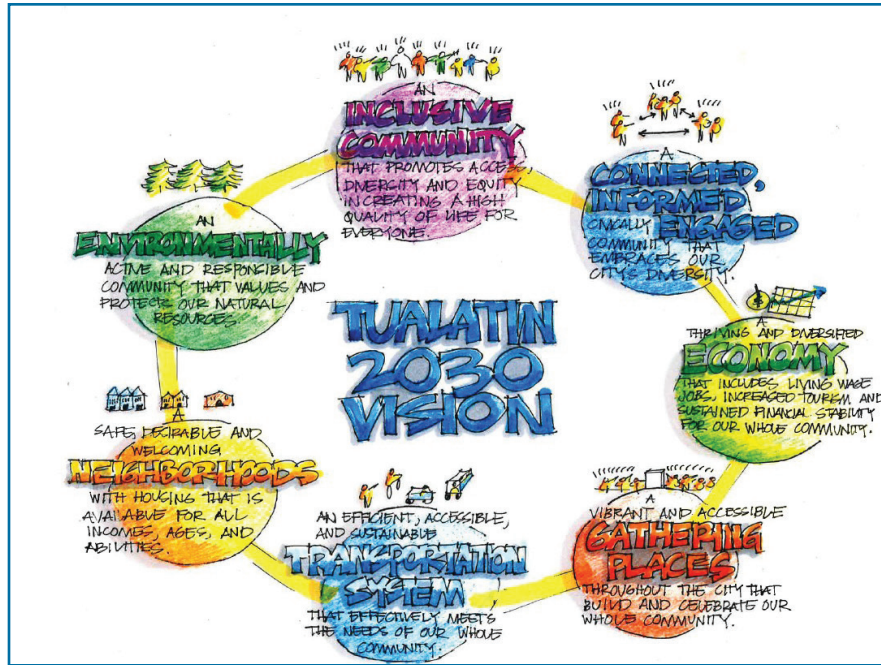
It's going to be another exciting year with improvements to our transportation system continuing, increased engagement in the community, improvements to our parks, and so much more.

Sherilyn Lombos

The Budget in Brief is meant to provide you a simplified overview of the 260+ page budget; it includes highlights, a breakdown of taxes, revenue and expenditures, goals, and other important and interesting information.



CITY COUNCIL 2030 VISION



2020/2021 ISSUES & GOALS

Here are a few things we are working on that support the Council's 2020/2021 goals.

INCLUSIVE COMMUNITY

- ✔ Engage advisory committees with diverse and inclusive community members who are connected and informed
- ✔ Support inclusion in Tualatin through culturally relevant programs and services. Review administrative policies using an equity lens

CONNECTED, ENGAGED

- ✔ Complete installation of a web security appliance allowing for public accessibility to records and information.
- ✔ Identify ways to broaden and deepen community engagement in all aspects of the Community Development Department.

ECONOMY

- ✔ Represent Tualatin's interests in the region by supporting the City Council and engaging with regional staff on a wide variety of community development based issues such as building, economic development, housing and transportation
- ✔ Update the Economic Development Strategic Plan

GATHERING PLACES

- ✔ Actively promote the Library as a social gathering place and increase public engagement
- ✔ Manage, administer, and maintain quality parks, facilities and programs

TRANSPORTATION

- ✔ Promote an efficient, accessible, and sustainable transportation system by implementing traffic improvements
- ✔ Support transportation congestion relief and pedestrian safety with projects such as a new traffic signal on Martinazzi Avenue at Sagert Street.

NEIGHBORHOODS

- ✔ Facilitate neighborhood block parties, particularly in the Stoneridge Neighborhood
- ✔ Continue to engage neighborhoods and project areas before, during and after construction to collect feedback and provide information in a timely manner.

ENVIRONMENTAL

- ✔ Determine scope of a Climate Action Plan for the City
- ✔ Enhance pollinator habitat by continuing native pollinator planting project throughout the City

WHERE THE MONEY COMES FROM

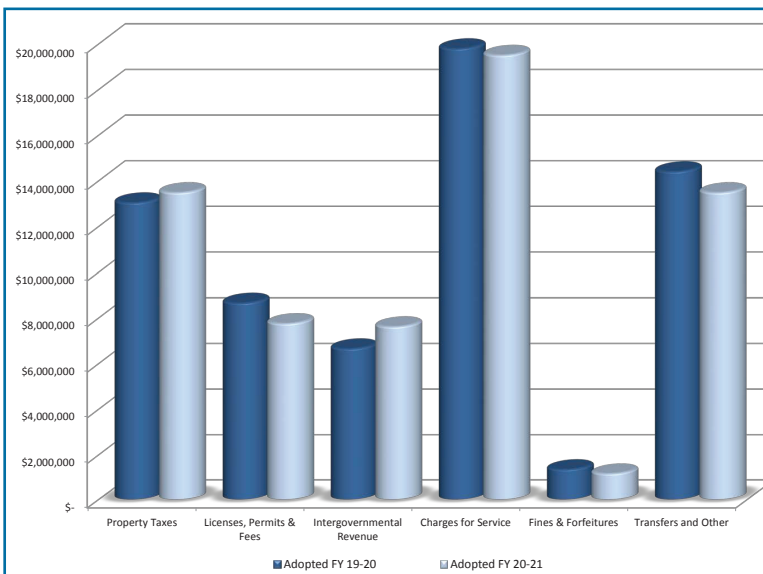
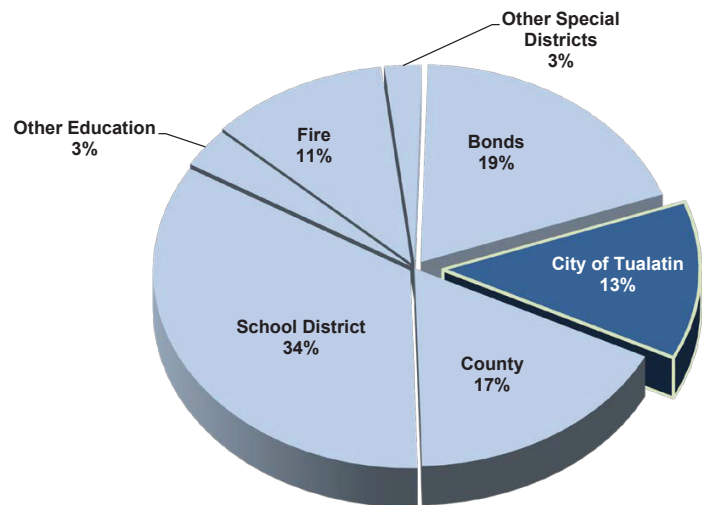
Adopted Revenues by Source

	FY 19/20	FY 20/21
Beginning Fund Balance	68,532,665	71,043,465
Property Taxes	13,036,040	13,479,360
Licenses & Permits	855,740	888,030
Franchise Fees	2,484,500	2,325,000
Intergovernmental Revenue	6,707,995	7,612,655
Fees & Charges	5,324,535	4,537,270
Fines & Forfeitures	1,348,500	1,158,120
Charges for Service	19,789,270	19,500,250
Transfers and Other	12,773,440	12,375,520
Investment Earnings	1,625,880	1,102,885
Total Resources	132,478,565	134,022,555

TAX COMPARISONS

City	Tax Rate
Lake Oswego	\$4.9703
Beaverton	\$4.1466
Sherwood	\$3.2975
Wilsonville	\$2.5206
Tigard	\$2.5131
Tualatin	\$2.2665
West Linn	\$2.1200

Annual property taxes are based upon the assessed value, as opposed to the market value, of your property. The average Tualatin resident pays \$17.38 per \$1,000 of assessed value. A homeowner with an assessed value of \$200,000 pays property tax of \$3,476 annually. Of this amount, the City of Tualatin receives approximately 13% or \$452. The remaining is allocated to other entities, such as the County, school districts, and the fire district.



Projected revenues will be impacted by the pandemic, and we adjusted accordingly. Property taxes remain one of the City's most steady revenues sources and we project a 4% growth in our assessed value.

To date there has not been a noticeable decrease in the volume of development and construction and we don't anticipate there will be an impact on licenses and permits revenue. We do anticipate that business license revenue will decrease due to some businesses closing because of impacts from the pandemic.

Fees and Charges revenue are decreasing 14.8% primarily due to parks system development charges from a large multi-family project that were paid in FY 19/20.

Other revenue sources continue to be stable.

WHERE THE MONEY GOES

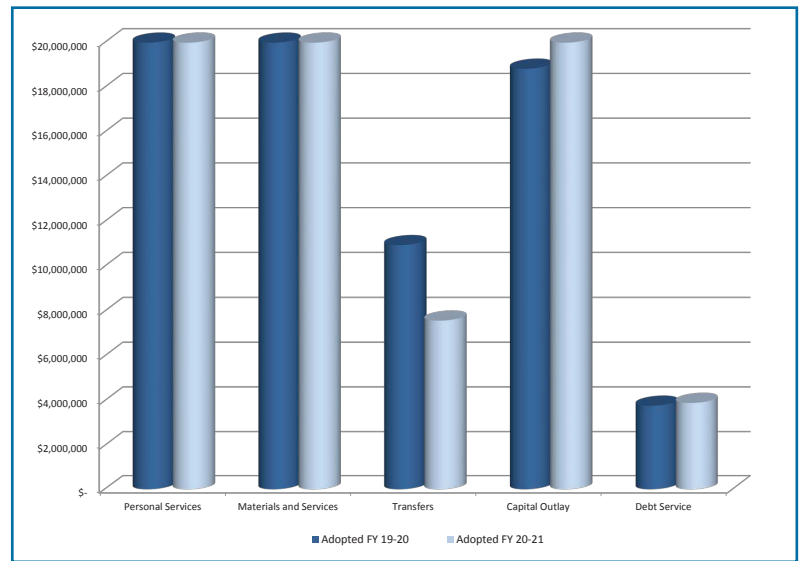
Adopted Requirements by Object		
	<u>FY 19/20</u>	<u>FY 20/21</u>
Personnel Services	22,824,125	21,186,265
Materials & Services	20,739,525	21,210,055
Transfers	11,004,335	7,587,815
Capital Outlay	18,984,960	20,254,500
Debt Service	3,783,585	3,908,220
Contingencies & Reserves	55,142,035	59,875,710
Total Requirements	132,478,565	134,022,565

The City's expenditure budget, total requirements less contingency, reserves and unappropriated fund balances equals \$74,146,855 which is a 4.1% decrease from the previous year.

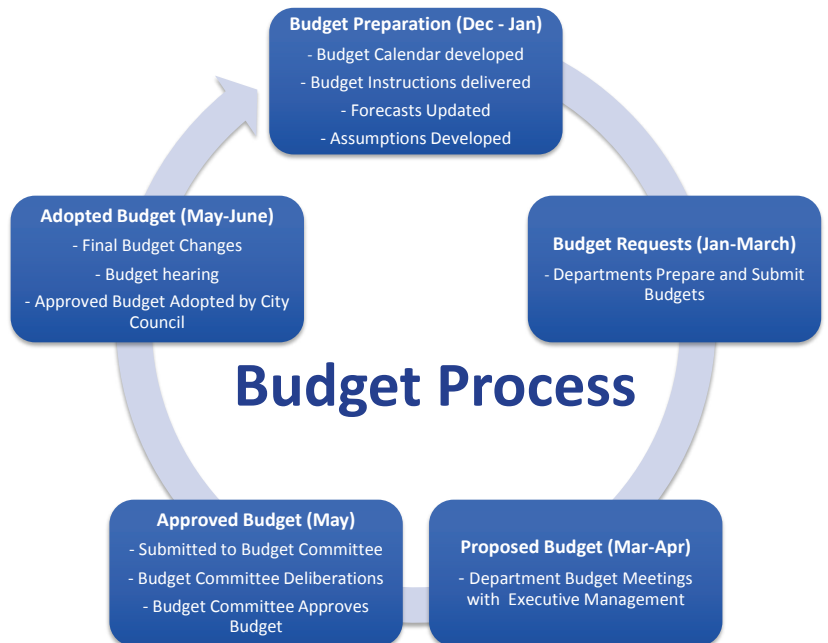
The personal services budget is decreasing just under 7.2% due to the City's participation in the PERS Employer Incentive Fund (EIF) program. Typically the City's personal services budget increases due to employee costs for salaries and benefits.

Materials and Services are increasing 2.3%, primarily due to expenditures that are out of our control from contractual obligations with agencies such as Clean Water Services and WCCCA.

Capital Outlay is increasing by 6.7% for upcoming water, sewer and stormwater projects throughout the City, overseeing transportation bond projects and completion of the Tualatin City Services Building.



FY 2020-2021 BUDGET



<https://www.tualatinoregon.gov/finance/2020-2021-adopted-budget>

CAPITAL IMPROVEMENT PLAN



City of Tualatin



Capital Improvement Plan 2020/21 - 2024/25

For more information on the capital improvement projects or to view the Capital Improvement Plan (CIP), visit our website at: <https://www.tualatinoregon.gov/engineering/capital-improvement-plan-cip>

Capital outlay for FY 2020/2021 equals \$20,254,500. Here are a few of the projects to be started or completed this year. Visit our website for the complete Capital Improvement Plan (CIP).

- ✔ Tualatin Commons Fountain Renovation
- ✔ Jurgens Park Playground Surface Replacement
- ✔ B1 Water Reservoir Interior Coating Replacement
- ✔ Garden Corner Curves Improvement Project
- ✔ Tualatin-Sherwood Road Water Line Relocation
- ✔ Herman Road Widening Design - Tualatin Road to Teton
- ✔ Borland Road improvement Project Construction
- ✔ Martinazzi Avenue/Sagert Street Signal
- ✔ Tualatin City Services Building Construction
- ✔ North Martinazzi Avenue Trunk Project
- ✔ 118th Avenue and Herman Road Transportation Project

TUALATIN CITY SERVICES BUILDING

Work continues on the Tualatin City Services Building which is located at the current public works facility site on Herman Road. This \$8 million project will consolidate a number of functions including building, planning, and engineering into a one-stop-shop permit counter that will be readily accessible to our community. The Tualatin Municipal Court will also be relocated to the new facility. The building will be paid for through a combination of existing one-time funds and bank loan financing. Expected completion is scheduled for late March or early April of 2021.

For more information, please visit our website at: <https://www.tualatinoregon.gov/publicworks/tualatin-city-services-building>



TRANSPORTATION BOND UPDATE

You may have encountered construction underway this year along many Tualatin roads, and noticed new sidewalks, bike lanes and pedestrian crossings. This is all possible thanks to the \$20 million transportation bond measure approved by voters in May 2018 – called Tualatin Moving Forward.

The map of citywide transportation and traffic safety improvements applies a “Built” sticker to commemorate every completed project. To track progress on these projects, you can take a look online at TualatinMovingForward.com.

As this year’s long construction season comes to an end, 12 projects have now been completed in every corner of the city and two more projects are under construction.

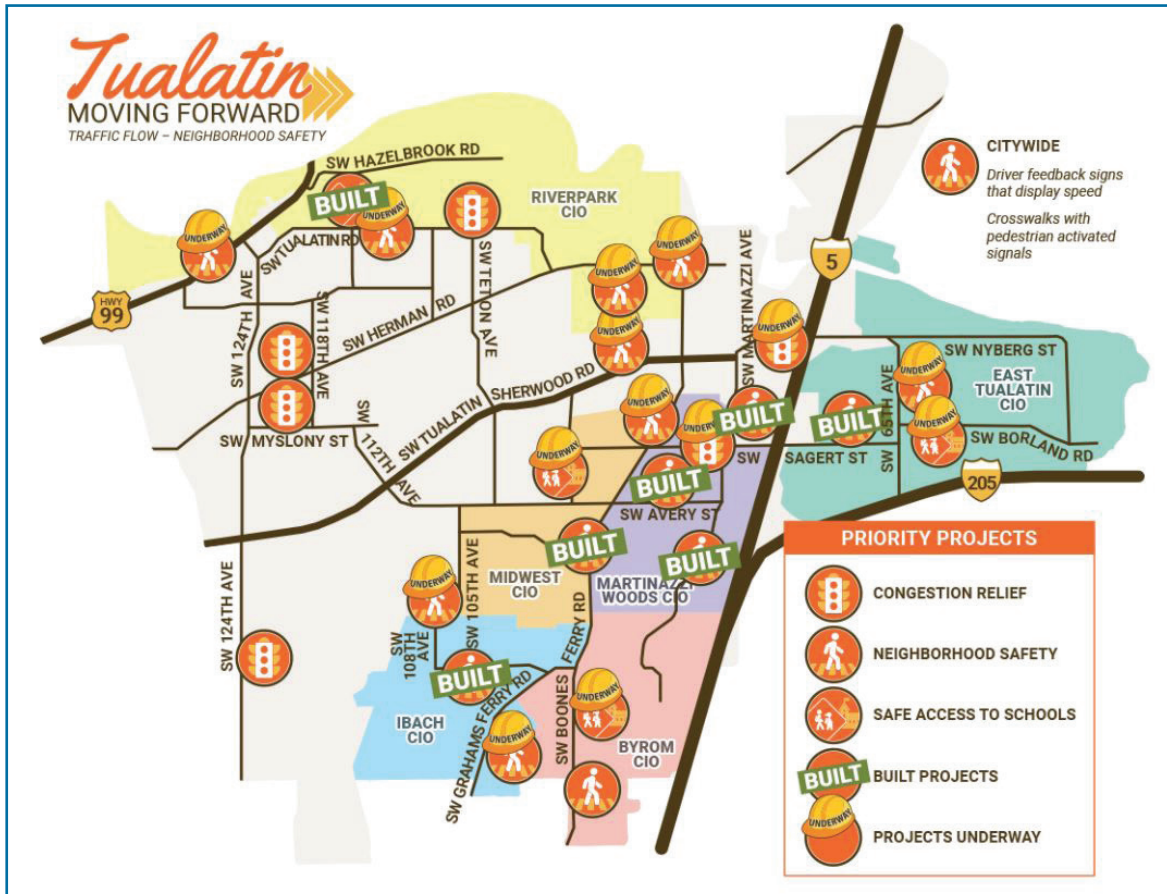
An important milestone reached was the beginning of construction for the signature project at Garden Corner Curves (SW 105th Avenue/Blake Street/108th Avenue between Avery and Willow Streets).

Another highly visible traffic safety project is on Boones Ferry Road at Tualatin High School. To promote student safety there, crews installed a new mid-block crossing with pedestrian-activated flashing beacons close to the south entrance to the school. At the same time sidewalks were constructed where gaps exist along Boones Ferry near the crossing.

In the final years of the bond program, the City will take on large-scale projects intended to help relieve congestion: at the Tualatin Road/Teton and Martinazzi/Sagert intersections, the Tualatin-Sherwood Road/I-5 interchange, and several other areas with heavy traffic.

To learn more about Tualatin Moving Forward, go to www.TualatinMovingForward.com.

**12 projects
have been
completed in
every corner
of the City**



It's not too late to suggest a project to improve traffic safety in your own neighborhood. Go to TualatinMovingForward.com.

COVID-19 IMPACTS

In mid-March when COVID-19 was declared a national emergency and businesses, schools, and non-emergency agencies began closing facilities to help flatten the curve of the virus, the City closed City offices to the public. Staff kicked into high gear ensuring that our employees were able to work from home and creating alternatives to continue providing essential services to our residents and businesses. We immediately began providing information via social media and personally contacting others affected by the shut down. Here are some of the highlights:

COVID assistance to the community

Our Economic Development staff worked diligently to provide assistance to our hard-hit businesses. They created an Economic Stabilization Program awarding \$252,000 in grants to businesses, and a few months later were able to assist more small businesses with additional Federal CARES Act grant money.



We discontinued water shut-offs due to non-payment, and discontinued late fees and interest for utility payments. We offered on-line billing and staff was available to take payments over the phone.

We worked with Washington County Community Action and water, sewer and stormwater utilities in Washington County to offer financial assistance to families in Tualatin who struggled to pay their utility bills.



Brought to you by Washington County Community Action and local water, sewer and stormwater utilities.

City Services

Our Library staff was hard at work creating new ways to provide services such as posting videos of our children's librarians reading stories and dancing and singing. Others created craft bags that were made available to residents, and set up drive through pick-up of reserved materials for patrons.



Our volunteers made hundreds of masks that were given out to staff and patrons. Our Volunteer Coordinators had to think outside the box for ways to engage volunteers while social distancing. They began offering volunteer opportunities that could be done safely with small groups, or individually in one's home. They had so many volunteers ready to work from home it was sometimes difficult to find enough projects for them.

Tualatin Moving Forward

Our Tualatin Moving Forward projects continued on with the completion of some projects and the start of others.

Budget

We crunched the numbers and crunched them again and again using different scenarios, as it was anyone's guess as to how long the pandemic would last. We anticipated the hotel/motel tax revenue losses, as well as other reductions in revenues, but knew there would be expenditure savings from cancelled events and programs. Our goal was to continue to provide services as much as possible in this new environment. As it stands, our budget is stable and we are confident that we have enough funding to cover us through this fiscal year, but we will continue to monitor the budget regularly for any unanticipated changes. In addition, the City took advantage of CARES Act funding to offset additional costs to handle the pandemic.

For more information and regular updates on the impacts of COVID-19 and city services, visit our website at: www.tualatinoregon.gov.

TUALATIN AT A GLANCE

Incorporated in 1913



of Library items checked out: 475,359
 # of books checked out: 245,302
 # of eBooks and eMusic: 117,856
 # of audio/visual materials: 106,663



Police calls for service: 25,531

Aa1
Moody's
Investors
Service Rating



27,338 Population

10 parks

322 acres of parklands



Traffic Signals **50**

81 Miles of Maintained Streets

178 acres of greenway trails and natural areas



VOLUNTEERS

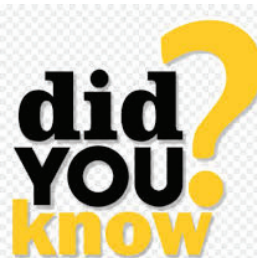
in 2019

25,743

donated volunteer hours

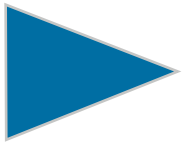
1,694

Total volunteers in 2019



Volunteer hours are the equivalent of approximately 12 full-time employees in Tualatin each year?

STAY CONNECTED, INFORMED & INVOLVED



The City of Tualatin strives to keep you updated and informed of things happening in and around Tualatin that are important to our residents and businesses. Our website is updated regularly to provide the most up-to-date information. Here are other ways to stay connected, keep informed and get involved.

EXPLORE TUALATIN NOW!

Explore Tualatin Now is the City's Activity Guide and is available on the City's website. It includes activities for kids, teens, adults and over 50's put on by the Library, Juanita Pohl Center, Heritage Center and Recreation.

You can watch the City Council meetings **live!** Council meetings are streamed live on the day of the meeting. You may click on this icon on our website to stream live.



Community Involvement is highly valued in the City of Tualatin. The City strives to involve and inform everyone in decisions that affect our quality of life. The CIO (Community Involvement Organization) Program is a grass roots effort started and implemented by Tualatin residents to improve communication with one another and with City government. To learn more about this program, or to get involved, please visit our website.



Scan this QR code to access our website.

For more information on our budget or information in this Budget in Brief, please contact the Finance Department at 503-691-3054.

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Are you a **Twitter** user? Follow us to stay informed.



Check out our **You Tube** Channel for the latest City videos



We have several **RSS Feeds** available for subscribing to City website updates.



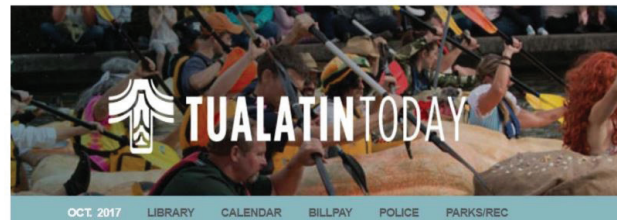
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